TO: The Academic Senate
FROM: The Committee on Budget and Resource Allocation (COBRA)
SUBJECT: 13-14 COBRA 6: Recommend University Extension to provide MOUs and financial reports of University Extension programs to College Deans, Department Chairs and Program Directors.

PURPOSE: Approval of the Academic Senate; effective upon signature of President

BACKGROUND:
COBRA examined faculty request on the sharing of University Extension self-support program MOUs and financial reports with College Dean, Department Chair, and Program Director. Based on 12-13 COBRA 4: Report of AVP Brian Cook’s responses to questions regarding DCIE, AVP Brian Cook stated that “DCIE develops MOUs with the college Deans and department Chairs... The budget reflected in the MOU is developed on a break - even model. When there is a surplus, an agreement on the distribution of funds back to the college is established.” and “MOUs are not confidential.” COBRA recommends that the University Extension shares the MOUs and financial reports for self-support programs with the College Dean, Department Chair and Program Director of such programs to meet program needs.

ACTION REQUESTED:
COBRA recommends that the Academic Senate approve the following recommendation:

Currently, more than forty degree and certificate programs in a variety of industries and fields are offered by University Extension. COBRA understands that University Extension enters into MOUs with departments and colleges for certain program offerings. These MOUs include arrangements for the sharing of net revenue generated.

COBRA recommends that University Extension provide the MOU and academic year-end financial reports of program activity to the Dean, Associate Dean, Department Chair, and Program Director of any University Extension program that is under their purview. Further, upon request, University Extension should provide interim financial reports to meet programs' needs.