CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Amended Minutes of the COBRA Meeting, Wednesday, October 9, 2013

Members Present: Gilberto Arriaza (CEAS), David Bowen (Science), Lonny J. Aui Brooks (CLASS), Dennis Chester (CLASS), Monique Cornelius (Budget, Presidential Appointee), Ching-Lih Jan (CBE), Audrey Katzman (Academic Affairs, Presidential Appointee), Nancy Mangold (CBE, COBRA Chair), Aline Soules (Library), Nancy White (CEAS)

Guests: Endre Branstad (Academic Senate), Brad Wells (Administration and Finance)

1. Appointment of the Secretary
   a. Nancy White will serve as the secretary.

2. Approval of the agenda
   a. MS: Soules, Brooks. The agenda was approved.

3. Approval of minutes
   a. MS: Cornelius, Soules. Meeting minutes from 5/17/13 were approved.

4. Report of the Chair
   a. Mangold reported that COBRA received two referrals at the Ex-Com retreat. Senate Chair Mitch Watnik asked that COBRA consider the process and procedures to be followed for resource consultation regarding the new faculty office building. He also asked that COBRA follow up with Vice-President Brad Wells on his report.

5. Report of the Presidential Appointee
   a. Cornelius provided a report on the 2013-14 Operating Budget.
   b. CSU East Bay received a General Fund Appropriation increase for 2013-14 for $8,271,400, from 58,875,861 to 67,147,261.
   c. The General Fund Appropriation increase included the following:
      i. Retirement Adjustment $1,734,100
      ii. Tuition Fee Roll Back $4,008,700
      iii. Revenue Interest Assessment $-31,600
      iv. Financial Aid, Mandatory Costs, and Enrollment Adjustments $2,560,200
   d. CSUEB received 67,147,241 in state support and we are projecting a total of $100,338,063 in student fees.
   e. There was an increase to the Academic Affairs budget in the amount of $748,000 - 136 additional FTES.

6. Report of the Subcommittees
   a. Soules reported that cost estimates for the potential change from Quarters to semesters, which were developed separately by two different sources (Carl Bellone and a committee headed by Pat Jennings) were quite similar. She also told the members that the IT Committee is working on a Catastrophic Data Loss Policy for CSUEB.
7. **Old Business**
   a. Vice-President Brad Wells provided a comprehensive report of the Revenue and Expense Summary for the year ending June 30, 2013.
   b. As requested by COBRA last year, he will be providing the annual report in addition to quarterly reports using this standard reporting tool.
   c. Clarification was provided about revenue sources and expenses for the CSUEB operating budget.
   d. Enrollment target penalties were discussed, in addition to budget reserves.

8. **New Business**
   a. Items deferred to the next meeting:
      i. Report on Provost Houpis’ question and answer session with COBRA regarding budget-related issues.
      ii. Resource consultations.

9. **Adjournment**
   a. The meeting was adjourned at approximately 3:55 p.m.