CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

Approved Minutes

Date: 10/22/14

Members Present: Tom Bickley (Library), Lonny Brooks (CLASS), Monique Cornelius (Budget, Presidential Appointee), Audrey Katzman (Academic Affairs, Presidential Appointee), Nancy Mangold (CBE, COBRA Chair), Glen Taylor (CBE), Jeff Simons (Kinesiology), Lonny Brooks (Communication), Jiansheng Guo, (Human Development)

Members Absent: David Bowen (Engineering), Nancy White (HRT)

Guests: Endre Branstad (Academic Senate), Sophie Rollins (Academic Senate), Brad Wells (Administration & Finance), Darrell Haydon (Administration & Finance)

1. Introductions

2. Approval of the Agenda

3. Approval of Minutes 10/8/14
   Moved/Second: Glen; Audrey
   Approved with no revisions

4. Reports
   a. Report of the Chair
      Nancy announced the presentation from Administration & Finance and moved the presentation to the beginning of the agenda.
   b. Report of the Presidential Appointee – Monique
      Monique reported that CSUEB 2014-15 Budget Plan was complete and budget allocations to all Divisions were complete. She also reported that all budget call requests for the CSUEB 2014-15 Budget Call from the Divisions were received and prioritized by Cabinet according to the Planning for Distinction. The next step is for UPABC (University Planning Assessment Budget Committee) to review all request and make a recommendation to the President for funding.

5. New Business Items
   a. University Expenses and Revenues Report
      VP of Administration & Finance, Brad Wells introduced AVP of Finance, Darrell Haydon.
   b. Darrell Haydon presented the CSUEB University Revenues and Expense Report for year ending June 30, 2014. The report included Explanatory Notes for the 2013-14 fiscal year which included: Account Types and Account Category. The Account Category section included information on the various Education Codes that govern the particular funds. (Parking, Housing, Lottery)
   c. Questions were raised regarding the equity for University Extension. Brad Wells suggested and Nancy informed the Committee that COBRA could invite Brian Cook (Executive Director of University Extension) back to answer any questions related to University Extension.
   d. Brad and Darrell discussed the Parking equity and informed COBRA of the plan for a future Parking Structure for CSUEB. There is currently a pending litigation regarding
the Parking Structure. The hope is that the litigation with Supreme Court will soon be resolved and we can proceed with the plan for the new parking structure. The equity in the Parking fund will be used for the future structure.

e. Darrell Haydon also presented a brief presentation on the upcoming 2015-16 Budget Cycle.

f. Nancy requested copies of the presentation and the report to provide to the Academic Senate.

6. Old Business:

   a. Classroom Upgrade Master Plan and Faculty Focus Group
      i. Nancy reminded the committee that (AVP Facilities Development & Operations, Jim Zavagno) informed COBRA of the upcoming Facilities project to upgrade classrooms on campus. The upgrades are for classrooms only, not labs or other spaces at this time.
      ii. She asks that we review the list of questions provided by Jim Zavagno and ask that Audrey provide a list of faculty who teach in classrooms with 45 students and above. Audrey agreed to provide the information.
      iii. Audrey informed COBRA that a list of key areas for upgrades to classrooms already exists from the Colleges and Deans and we might want to compare the list. Nancy asks Audrey to get a copy and provide the copy to COBRA. Audrey agreed to ask the Provost for the existing list from the Colleges and Deans.

   b. Faculty Focus Group Selection and Survey Questions for Classroom Upgrade Project. Nancy asks the committee to think of faculty who might be interested in the focus group from each College. We would need about 2-3 people. Nancy agreed to send an email to Sophie to be sent to all Faculty who would be interested in participating in the Focus Group and providing input to the classroom upgrade project.

7. Adjournment

   a. The meeting was adjourned at approximately 4:10 p.m.