Approved Minutes

Date 3-11-15

Members Present: Julie Glass (CSCI), Monique Cornelius (Budget, Presidential Appointee), Jiansheng Guo (CLASS), Nancy Mangold (CBE, COBRA Chair), Glen Taylor (CBE), Nancy White (CEAS), Saeid Motavalli (CSCI), Lonny Brooks (CLASS) Audrey Katzman (Academic Affairs, Presidential Appointee) Tom Bickley (Library)

Members Absent: Mary Fortune (CEAS)

Guests: Sophie Rollins (Academic Senate), Jason Singley

1. Approval of the Agenda with changes as follows:
   - Move the Committee on Research referral regarding Faculty Lounge to beginning of agenda.
   - Remove Extension Report to next meeting.
   a. M/S Guo/Bickely.

2. Approval of 3-11-15 Minutes.
   a. M/S: Guo/Taylor.

3. Reports
   a. Report of the Chair
      Mangold informed COBRA that she presented the 2014-15 Cobra 1 (2013-14 Financial Report) with the detailed notes and spreadsheets provided by Brad Wells and Darrell Haydon. It was passed by the Academic Senate.

   b. Report of Presidential Appointees
      Cornelius informed COBRA that the 2014-15 Compensation has been allocated to the Divisions for the bargaining units which have settled.

   c. Report of the Semester Conversion 11:08
      Jason Singley informed COBRA that he met with some of CLASS and have 3 workshops scheduled with them to go over curriculum processes. He also met with CSCI regarding various curriculum issues. They are close to completing process for budget allocation for departments. Funding considerations are based on current programs rather than programs we anticipate. The campus would like all curriculum to go through the college committee by June of 2016. A new software package is being purchased to be used to review all curriculum. The existing catalog has to be entered into this new system. The goal is for the system to be online in August with training to faculty by September October.

4. Business:
   a. Committee on Research referral to COBRA regarding the creation of a faculty lounge.
      i. Sarah Taylor from Committee on Research spoke to COBRA regarding a research lounge. She described the need for physical space for faculty to meet with colleagues that could be used for research and collaboration. Possible space suggestions were the other side of the Student International Program or the Library. Sarah is available as a contact for any follow-up questions or concerns.

      Nancy motioned to form a sub-committee to work on this item with volunteers to serve on the Committee. Motion was approved. Jiansheng Guo, Lonnie Brooks and Julie Glass agreed to serve on sub-committee.
      M/S: Guo/Cornelius
b. Cobra’s mid-year financial report
   Nancy discussed the mid-year financial report (Cobra 2) which includes more detail, including new charts, comparing the current fiscal year to the previous fiscal year. Nancy reported that the additional detail was very helpful for faculty. Nancy motioned to move forward and send revised version to ExCom.
   M/S: Cornelius/Guo

c. Faculty Workload Julie
   COBRA discussed the existing workload models, and discussed looking at various other models we might use on this campus that would allow for more autonomy at the department level. COBRA discussed possibilities of inviting the Provost and/or the Deans to the discuss work load models and how budget is distributed from the College to the Departments. COBRA discussed what questions might be presented to the Provost or the Deans. Nancy Mangold suggested that COBRA conduct more research and come up with good questions to present. COBRA agreed to continue this discussion during the next meeting.

5. Adjournment: 4:10 p.m. M/S: Katzman/Cornelius