Members Present: Nancy Mangold (CBE, COBRA Chair), Paul Carpenter
(Kinesiology), Jiansheng Guo (CLASS), Will Johnson (Sociology & SS), Kim Shima
(Accounting & Finance), Claudia Uhde-Stone (Biological Sciences), Shirley Yap (Math)

Members Absent: Monique Cornelius (Budget, Presidential Appointee), Dana Edwards
(University Libraries)

Guests: Anne Leung (University Planner), Lindsay McCrea (Associate Director of
Semester Conversion), Mark Robinson (Assistant to the Academic Senate Coordinator),
Sophie Rollins (Academic Senate Coordinator), Jim Zavagno (AVP of Facilities
Development and Operations)

1. Approval of the agenda
MSP Carpenter, Guo

2. Approval of 11/09/2016 minutes
MSP Kim, Guo

3. Reports
a. Report of the Chair
COBRA budget was topic at yesterday's Academic Senate meeting (2017Jan10).
Provost expressed interest in forming a budget committee.
Mangold informs COBRA that she is in the workload committee of Semester Conversion,
and will keep COBRA updated.

b. Report of the Semester Conversion (Lindsay McCrea)
This Friday will be first meeting of Semester Conversion Steering Committee this
quarter; provost is invited to attend.
Provost indicated interest in a research module that includes some release time for
research/scholarly activity.
Student advising is still a major topic of Semester Conversion. There will be future IAP
training session; IAP went live November 2016.
Chairs are invited to submit “mock schedules” to Lucero Wallace (Academic
Scheduling), to run a test schedule.
Class schedule will be re-evaluated after 3 years.

4. Business Items:

a. DRAFT 2016-17 COBRA-1: Summary of the 2016-17 CSUEB Budget
Approval of 2016-17 COBRA-1
MSP Carpenter, Guo

Highlights (Mangold):
Tuition fee is about 39.89%
General fund support: 42.56%
Budget surplus small: $0.45 Mil
Future challenges and considerations:
2017-18 does not look good. Strategies to address budget shortage:
• push state to allocate more funds
• request tuition increase
• program cuts

b. 2016 Summer classroom renovation user survey report
Guo summarizes the survey report:
Faculty concerns include:
• writable walls are difficult to clean
• projection on white walls glares
• technology did not always work
• no computer

Zavagno: cleaning of writable walls is a problem known as well with white walls; dry eraser pens need to be used.
Sheen of projection can be looked at to find a solution; e.g. a less glossy paint or a screen.
To provide a computer, a laptop could be fixed to the movable table or locked in a cabinet, so faculty is not required to bring their own laptop.

c. Identify classrooms to be renovated for 2017 Summer
-Priority list
Mangold: last year’s renovation: 2 small, 2 medium. This time, Mangold proposes to look at large class rooms (occupancy of 50 to 75).
Further suggests to look at high usage rooms.
Guo: Then look at the rooms in groups with people from different disciplines
Committee to walk the rooms: Guo, Yap, Johnson, Mangold

5. Adjournment
MSP Guo, Carpenter

Respectfully submitted,
Claudia Uhde-Stone
2017, Jan 11