Members Present: Nancy Mangold (CBE, COBRA Chair), Paul Carpenter (Kinesiology), Jiansheng Guo (CLASS), Will Johnson (Sociology & SS), Kim Shima (Accounting & Finance), Claudia Uhde-Stone (Biological Sciences), Shirley Yap (Math) Dana Edwards (University Libraries) Monique Cornelius (Budget, Presidential Appointee)

Members Absent: none

Guests: Lindsay McCrea (Associate Director of Semester Conversion), Mark Robinson (Assistant to the Academic Senate Coordinator), Sophie Rollins (Academic Senate Coordinator)

1. Approval of the agenda
   MSP Guo/Carpenter

2. Approval of 1-25-17minutes
   MSP Guo/Johnson

3. Reports
   
   a. Report of the Chair
      Nancy will hold report until after Cobra 3.

   b. Report of the Presidential Appointee
      Monique reported that we are still waiting to hear from the Board of Trustees and the Chancellor’s Office regarding the tuition increase. The Board of Trustees will meet at the end of March.

   c. Report of Semester Conversion
      Lindsay reported on Semester Conversion.
      - The work with Semester Conversion is going well and on time.
      - They are addressing concerns that faculty has with WTU, research, supervisory time, and advisement for more complex and large programs.
      - The Provost has mentioned a new approach to workload and RTP with Faculty and Departments will need to be reviewed.
      - The Workflow Taskforce is coming up with one idea of 3/3/1/1 as we move into semesters and other tracks are also being proposed. There will be more to come.
      - The Provost has approved 6 faculty advising fellows for the 6 largest programs here at CSUEB. These programs would have more than 690 students. The Fellows will be Super Advisors and will get 40 hours of training this summer. They will know all the advisement platforms and are expected to do 20 hours of advisement this summer.
      - For AY 2017, there will be 4 units of assigned time for this per quarter for individuals who take on this task. The Departments have been identified as: Kinesiology, Health Science, Biological Sciences, Psychology, Sociology and Social Services, and Criminal Justice. This assignment would not supersede faculty assignments.
      - There is a summer stipend for the 40 hours of training and 20 hours advising and is not just limited to Tenure Track. These are temporary appointments for academic year 2017-18.
4. Business Items:
      Nancy thanked Guo for helping with the Classroom Renovation Survey, gathering
      feedback and writing the report

      i. 21st Century Classroom Plan - COBRA 2
      COBRA reviewed the 21st Century Classroom Plan. Nancy suggested crossing off first
      attachment in order to eliminate confusion. COBRA reviewed and made suggested
      changes to the document. Nancy ask that Dana to update changes and forward final
      document to Mark Karplus.
      Nancy motioned to approve to Senate.
      MSP Carpenter/Kim
      COBRA Approved.

   b. COBRA Report on the Recommendations for Classroom Renovation Project in
      Summer 2017.
      Nancy gave an update regarding sharing the Classroom Recommendations with Ex
      Com. ExCom gave Nancy 15 minutes to present the issues and review the
      recommendations. Many ExCom members were unhappy because they felt the cost
      was too high and it was a waste of time and money.
      • They feel the project should be stopped altogether.
      • The Provost mentioned that Academic Affairs is studying classroom issues
        now due to Semester Conversion.
      • The Ex Com members commented that Academic Affairs should drive the
        decision of classroom renovation instead of Facilities.
      • At the end of the meeting ExCom issued a statement to the President
        recommending:
          o The project is stopped and no more money be spent on the
            renovations.
          o When Academic Affairs and the Provost Office complete their
            study, Academic Affairs should be driving the decisions on the
            classroom issues.
      Mark called Nancy after the Senate Meeting and let her know that he recognized all
      the COBRA members for their work. Nancy informed Mark that COBRA should move
      forward with our recommendation for this year. Nancy added that COBRA consulted
      with ExCom and added their comments. The decision is now with the President.

      Nancy ask COBRA to Please read the COBRA 3 report and share any comments,
      COBRA reviewed report and made suggested changes and edits.
      Nancy Motioned to Approve COBRA 3
      MSP Kim/Guo . Approved by COBRA. Will send to ExCom and Senate

5. Adjournment
   MSP Guo, Carpenter