CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION
Minutes of the Meeting of April 26, 2017

Members Present: Nancy Mangold (CBE, COBRA Chair), Paul Carpenter (Kinesiology), Monique Cornelius (Budget Office, Presidential Appointee), Dana Edwards (University Libraries), Jiansheng Guo (CLASS), Kim Shima (Accounting and Finance), Shirly Yap (Math)

Members Absent: Will Johnson (Sociology), Claudia Uhde-Stone (Biological Sciences)

Guests: Debbie Chaw (Vice President, Administration and Finance), Edward Inch (Provost, Academic Affairs), Mark Robinson (Assistant to the Academic Senate Coordinator), Sophie Rollins (Academic Senate Coordinator), Julie Wong (Vice President, Division of Student Affairs)

1. Approval of the Agenda: (waived to allow maximum time for speakers)

2. Approval of the April 12 Minutes: (waived to allow maximum time for speakers)

3. Reports: (waived to allow maximum time for speakers)

4. Business Items:

   a. Student Affairs Division Budget Presentation:

   Julie Wong, Vice President of Student Affairs, gave a budget presentation on the Division’s budget. She distributed the 2015-2016 Annual Report, discussed the organization and responsibilities of the Departments within Student Affairs (Enrollment Services, Student Support Services, Campus Life, Student Equity and Success, and Family and Community Relations), and discussed the current academic year’s budget. Among the highlights of the report were:

   - The Student Affairs allocation of $13.8M for 2016-17 is 7% of the CSUEB total allocation.
   - Student Support Services received $4.2M, Campus Life $778K, Family and Community Relations $379K, Student Equity and Success $1.2M, Enrollment Services $6.7M, and the VP of Student Affairs $550K.
• Approximately 400 students work in Student Affairs.

• Student Affairs is focusing on further development of programs in the areas of the HOPE/Emergency Fund, Veterans, African American Student Success, First Generation Students, and Women’s Programs.

b. Administration and Finance Division Budget Presentation:

Debbie Chaw, Vice President of Administration and Finance, gave a presentation on the Division’s budget. She displayed a slide show on the Division’s mission, areas of responsibility, organization, and 2016-17 operating budget. Among the highlights of the report were:

• The total operating budget for 2016-17 is $206M.

• The State appropriation of $88M makes up 43% of the total operating budget. State Tuition Fees of $82.5M account for 40%.

• The approved 2016-17 distribution of funds for the various divisions on campus comprises $62.7M for Academic Affairs, $46.3M for Benefits, $23.6M for Administration and Finance, $23.5M for Financial Aid, $20.7M for University Wide expenses, $13.8M for Student Affairs, $12.6M for the Office of the President, and $2.98M for University Advancement.

c. Academic Affairs Division Budget Presentation

Provost Inch gave a budget presentation on the Academic Affairs Division’s budget. This is his first year working on the Division’s budget. Among the highlights of the report were:

• The 2015-16 final expenditures were approximately 2M over budget. This year’s expenditures are not expected to go over budget.

• Academic Affairs received 30% of the overall University budget during the current year. If the All University allocation is subtracted, the amount allocated to Academic Affairs is 60% of total budget distributions.

• The prior and current year’s budgets were capacity-based, but next year’s budget will transition to a goals-based (outcome focused) process.

• One of the major budget priorities in the future will be speeding up graduation rates.

• Future priorities will be re-examining the distribution of A2E2 funds, creating a workload task force, and developing a multi-year approach to budgets.
5. Adjournment

The meeting was adjourned at 4:10 pm.