CALIFORNIA STATE UNIVERSITY, EAST BAY

COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

APPROVED Minutes of the Meeting of November 8, 2017

Members Present: Nancy Mangold (CBE, COBRA Chair), Paul Carpenter (Kinesiology), Monique Cornelius (Budget, Presidential Appointee), Liz Ginno (Library), Jiansheng Guo (CLASS), Rafael Hernandez (Faculty Affairs, Presidential Appointee), ZaNean McClain (Kinesiology), Kim Shima (Accounting & Finance), Shirley Yap (Math).

Members Absent: Will Johnson (Sociology and Social Services)

Guests: Debbie Chaw (VP & CFO, Administration & Finance), Mark Karplus (Chair, Academic Senate), Brian Cook (AVP, University Extension)

1. Approval of the Agenda
   Amended to delay discussion of Budget Report and allow updates on CORE Building
   MSP Shima/Yap

2. Approval of the October 25th Minutes
   MSP Ginno/Guo

3. Reports
   a. Report of the Chair
      • Chair Mangold discussed some highlights of the Executive Committee meeting.
        o Debbie Chaw gave an overview of the contract process for CORE building.
        o Nancy expressed concern over the timeline since COBRA is supposed to give its recommendation. Since the next COBRA meeting is near the Thanksgiving break, she suggested an alternative meeting date of December 13th to ensure quorum.
        o It is noted that Rafael is a member of the CORE User Group team.
   b. Report of the Presidential Appointee
      • Monique reported on some highlights of CSU budget
        o CSU-EU (representing faculty, staff & counselors) reached a tentative agreement on a three-year collective-bargaining contract.
          ▪ Projected $1.8 million unfunded portion of salary increases for AY 17-18.
          ▪ Scheduled 3% salary increase and one-time bonus of $650 for AY 18-19.
        o CSU policy for budget oversight. Chancellor asks that each campus implement budget oversight. This includes having written policies and procedures, as well as monitoring budget performance semi-annually.
        • Rafael reports A2E2 committee will convene at the end of the month and submit faculty workload and section data. An interim director of faculty research will be appointed.
   c. Report of Semester Conversion Steering Committee
      • No report at this time.
d. Report of Academic Affairs Budget Advisory Committee
   • Next meeting will be held next week. Committee is charged with A2E2, semester conversion (including the faculty workload issue), and initiatives for student success. Paul noted the Provost mentioned at the ExCom meeting that the workload taskforce research is now funded: money has been given for implementation and the deans are charged to move forward with the workload taskforce.
   o Brain Cook (chair) noted that AABAC is a think-tank not a policy-making committee; they offer advice to the provost. At this time, it is at the discretion of the deans to resolve the uncompensated workload issue.
   o Nancy noted that the chair of the workload task force is tasked to formulate an implementation policy recommendation by January.

e. Report of ITAC
   • No report at this time.

4. Business Items:
   a. Updates from Debbie Chaw - AMENDED
      • Debbie Chaw gave thanks to Paul Carpenter who volunteered to serve on the search committee for AVP of Facilities (position currently held by Jim Zavagno, who is retiring at the end of the calendar year).
      o Debbie noted that there are currently five other facilities officers who are retiring within the CSU system.
      • Debbie provided updates on CORE Building.
      o Debbie made a presentation at ExCom to discuss the CORE building timeline and the process to develop the services/operation model for space usage. Input from different focus groups and key stakeholders, including the academic senate and survey data from faculty and students, were used to develop the model. The model will be used in planning the building design, which will be presented to the Board of Trustees in March.
      o ExCom made a referral to COBRA and the Sustainability committee asking them to submit their recommendations. Nancy again expressed concern over the timeline, noting that Mark requested that a report be sent to ExCom no later than January.
      o Debbie said that they will have some renderings of the CORE building soon and these can be presented to COBRA at their next meeting. The CORE building will be situated across from the Student Union and Bookstore (“trailer row”).
      o Nancy asked, “Does all construction needs to go to the City of Hayward for approval?” No, there is certain on-going litigation for traffic mitigation or fire station
funding but this related to student housing. If approval for design happens in January, there shouldn’t be any issue.

- Nancy asked, “Is there money set aside for the CORE building?” The CORE building replaces the Library, which is the last seismically deficient building. In capital outlay for 18-19, CORE is to be funded through bonds. Originally, $82 million was set aside to retro-fit the building but this would not meet our needs; therefore the Chancellor decided to allow us to use the money to construct a new building (CORE).
  - 90% of money will come from bond funding; campus is responsible for remaining 10%. Campus is raising monies through private funding from the “Rising in the East” campaign. Other funding will come from reserves and/or repayment to Chancellor’s Office over time.

- Nancy asked, “What is going to happen to the existing building?” Some funding will be used to get seismic bracing for the Library Annex. The rest of the building may be demolished or used as storage, but it has not been decided yet.

- Jiansheng asked, “When will the rendering be finished?” The User Group will meet shortly. Jim says we will have some design/schematics in a couple of weeks with possibly some pop-ups with floor design.

- In the service and operation model, one side is the traditional library and the other is the “everything” building. We really need adaptable and flexible space – more than single-use space. There is collaborative space but no classrooms.
  - Nancy raised the possibility of using some space for Supplemental Instruction sessions. The space model will be inclusive of the following areas: innovation; learning and technology; collaboration and engagement; social justice, diversity, and sustainability; and service.
  - Shirley noted that collection space decreased from 29% to 11%. Space allocation will look at using areas more efficiently and assessing needs. Liz noted that the Library found it may not be necessary to house entire collections; however, the Library is a stakeholder in space allocation.
  - Seats available for students: estimated need of 2,700 seats but given building size is limited to 7,500 sf will be 1,870 (an increase from the current 1,156). Paul questioned why we go smaller than our needs. Budgeting is a factor, but in the Master Plan the UU will also be renovated in the process.
  - Other services will go into building: 714 more student seating; expanded data and power connections; easy access to general information; space for innovation/collaboration; easy access to high demand collections; café for food/drink.

- Nancy requested to have the summary data on user input sent to COBRA.

- Debbie Chaw continued the presentation on the CORE Building discussing the Space and Program Summary within the CORE building.

- The Space and Program Summary in the brochure were based on student surveys conducted by Martin Castillo and John Wenzler

- Nancy Mangold would like to get a copy of the surveys conducted

- Debbie Chaw will continue presentation on December 13th. She will have Jim Zavagno join her and will bring the pop-up demonstration of the CORE Building.

5. Adjournment

MSP Carpenter/Guo