Members Present: Nancy Mangold (CBE, COBRA Chair), Paul Carpenter (Kinesiology), Jiansheng Guo (CLASS), Shirley Yap (Math), Liz Ginno (Library), Monique Cornelius (Budget, Presidential Appointee) Will Johnson (Sociology & SS), Rafael Hernandez (Academic Affairs, Presidential Appointee), Liz Ginno (Library), ZaNean McClain (Kinesiology)

Members Absent: Kim Shima (Accounting & Finance)

Guests: Mark Karplus (Academic Senate Chair), Debbie Chaw (VP, Administration & Finance), Maureen Pasag (AVP, Administration & Finance), Jim Zavagno (Director, Facilities Planning) Kyzyl Fenno-Smith, (Library Faculty Chair)

1. Approval of the Agenda

2. Approval of 11/8/17 draft meeting minutes

3. Reports
   a. Report of the Chair

   b. Report of the Presidential Appointee

   c. Report of Semester Conversion

   d. Report of Academic Affairs Budget Advisory Committee

   e. Report of ITAC

4. Discussion Items:
   a. Conclusion of CORE building presentation
      Debbie Chaw and Jim Zavagno continued the presentation of the CORE Building.
      - Confirmed there is funding for the seismic bracing for the Library Annex. The funding for the Library Annex seismic bracing is separate funding from the CORE Building project.
      - There are various floor plans for building however a lot of the design variations are constrained by cost. Faculty and the Library worked with Administration and Finance with focus groups to provide as much information and input regarding the needs of the Faculty and Students. That information was passed on to the Architects and they diligently followed the documents provided by focus and user groups and tried to adhere to the plans.
      - The new building will only hold about 20% of the Libraries current book collection. The other 80% may be left in the Library annex. We need to consider digital and electronic books are much more expensive than physical books and the cost to staff the 80% collection left in the Library Annex.
      - The current plan for the CORE Building is approximately $800 per square foot. There are savings anticipated from a utility standpoint.
      - The cost of the new building is approximately $90 million. The University is required to come up with 10%. We hope to do that with fund raising, if not, the University will have to come up with the 10%.
      - Confirmed the seismic bracing of the old building was around $82 million. The decision was made to use that funding for a new building that would give us better space. It would not give
more square footage but structured to be more functional and to give more seating and collaboration space.

- The new building is 100,000 square feet total and 75,000 useable space. The initial plan and mask of the building is set. There is still time to receive input regarding the interior configuration and floor plans.
- Concerns were made regarding the lack of input and consultation with Faculty regarding the new building. There is a request for more time and opportunity for formal consultation with Faculty, COBRA, Academic Senate and Ex Com. At this time, all consultation and input from various groups would need to be complete by mid-February.
- Confirmed that once we have pop-ups we can use as a tool to further communicate with campus community.
- Suggestion was made to have user group meetings that include the faculty. There are currently representatives from the Library and ITS. Members of COBRA are also welcome to join the user group meetings.
- There was a request to see if the February 15th dates the Chancellor's Office could be extended by a few weeks. Debbie agreed to check to see if we could receive an extension.

Nancy requested that Paul and Guo attend the user group meetings and report back to COBRA. She also asks that Paul and Goo prepare an initial report documenting these discussions and the user group meetings and COBRA would send to Academic Senate as soon as possible.

5. Adjournment
   MSP Cornelius/Guo