CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION
APPROVED Minutes of the Meeting of February 14, 2018

Members Present:  Nancy Mangold (CBE, COBRA Chair), Jiansheng Guo (CLASS), Kim Shima (Accounting & Finance), Monique Cornelius (Budget Office, Presidential Appointee), Paul Carpenter (Kinesiology), Rafael Hernandez (Academic Affairs, Presidential Appointee), ZaNean McClain (Kinesiology), Liz Ginno (Library), Shirley Yap (Mathematics)

Members Absent:  Will Johnson (Sociology & SS)

Guests:  Simon Lam, Daniel No, Anne Leung, Sharon Bateman (Facilities Management)

1. Approval of the Agenda – Agenda was approved.
   MSP Guo/Ginno

2. Approval of 1-24-18 minutes – Minutes were approved.
   MSP Ginno/Guo

3. Reports
   a. Report of the Chair
      Nancy reported that COBRA 1 (Report on the CORE Building) was submitted to the Academic Senate on January 23, 2018 along with information on the pop-ups. The report for COBRA 1 came before the Ad-hoc Sustainability Committee and ExCom wanted to hear the other committee first. In light of new information, there may be a change or addendum to the original report.
      Today we will need to discuss what we would like to do with COBRA 1. We can revise or add an addendum including responses with more updated information. We also need to include the new design and decide whether to include in this report or create another report.

   b. Report of the Presidential Appointees
      Monique had no report.
      Rafael had no report.

   b. Report of Semester Conversion
      No Semester Conversion Report.

   d. Report of Academic Affairs Budget Advisory Committee
      No report.

   e. Report of ITAC
      No report.

4. Business Item
   a. 2016/17 Revenue and Expense report with AVP Maureen Pasag
Maureen presented the 2016-17 Revenue and Expense report with COBRA. This presentation included a presentation of all funds and actual expenses for the Operating Fund, Housing, Parking, Continuing Education, University Union, Trust, and Lottery. The presentation also included the equity remaining at the end of FY 2016-17 in each fund.

COBRA agreed to have the presentation of this report earlier in the year. Maureen agreed to present this report in Fall for the next fiscal year.

b. **17-18 COBRA 1: Report on the CORE Building**

COBRA agreed to send COBRA 1 go as an individual report and create a separate report to send to ExCom and ask to go forward to Faculty and the Academic Senate right away.

c. **17-18 COBRA 2 draft document**

Monique and Nancy will work on drafting the COBRA 2 document for the next meeting.

d. **Updates to CORE building design**

Facilities Management presented the updates to the CORE building and the overview of the design to COBRA. COBRA was able to ask questions regarding the design, the process, the presentation to the CO, and the next steps. COBRA had further discussions regarding how to receive further Faculty input regarding the design and have that information included.

Facilities informed COBRA that the design would be presented to the CO on February 27, 2018. The last date to give comments related to the design that would not cause the project cost to increase would be prior to February 27, 2018.

COBRA agreed to send all comments regarding the CORE building project to Sharon Bateman in Facilities by February 27th.

5. **Adjournment**

MSP Shima/Guo