Members Present: Paul Carpenter (Kinesiology), Monique Cornelius (University Budget Officer, Presidential Appointee), Liz Ginno (University Libraries), Jiansheng Guo (Human Development), Rafael Hernandez (Interim Associate Provost for Academic Resources & Planning, Presidential Appointee), Will Johnson (Sociology & SS), Nancy Mangold (Chair, Accounting & Finance, COBRA Chair), ZaNean McClain (Kinesiology), Kim Shima (Accounting & Finance), Shirley Yap (Mathematics)

Guests: Ed Inch, (Provost & VP, Academic Affairs), Jennifer Toor (Director, Fiscal Services, University Extension)

1. Approval of the agenda
   M/S/P (Guo/Ginno).

2. Approval of the minutes of 3/28/18
   M/S/P (Cornelius/Mangold).

3. Approval of the minutes of 2/28/18
   M/S/P (Ginno/Cornelius).

4. Reports
   Reports were deferred for the Provost’s report.

5. Business Item:
   a. Academic Affairs Budget Planning for 2018-19

   The Provost began by reviewing his assumptions for planning the budget, the type of “pencil to the pen” planning budget, and the concerns and initiatives to help real budget planning, including the use of A2E2 funding. He also thanked Jennifer Toor & Rafael Hernandez for doing the research and providing information important to the preliminary budget planning process. He emphasized that the presentation was for planning only currently.

5. Adjournment
   M/S/P Yap/Ginno at 3:59 pm.