CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCE ALLOCATION
AMENDED Minutes of the Meeting of
May 9, 2018

Present: Nancy Mangold (Chair, Accounting & Finance, COBRA Chair)
Paul Carpenter (Kinesiology)
Monique Cornelius (University Budget Officer, Presidential Appointee)
Liz Ginno (University Libraries)
Jiansheng Guo (Human Development)
Rafael Hernandez (Interim Associate Provost, Presidential Appointee),
ZaNean McClain (Kinesiology),
Kim Shima (Accounting & Finance),
Shirley Yap (Mathematics)

Apologies: Will Johnson (Sociology & Social Services)

Guests: Lindsay McCrea (Nursing)

1. Approval of the agenda
M/S/P (Ginno/Shima)

2. Approval of 4/25/18 draft meeting minutes
M/S/P (Ginno/Yap)

3. Reports
   a. Report of the Chair
      - Emails reported on COBRA 4 (Semester Conv) and COBRA 5 (18-19 Academic Affairs Budget Report) thanked Rafael for his help on the editing of both documents. Both will be on the 5/21 ExComm agenda.
      - COBRA 6 (University Extension Budget) – wants help with some revisions on it today. Hurrah that today is our last meeting of the year!
      - Sophie noted that there needs to be an election of a 18-19 chair but can do it via email.

   b. Report of the Presidential appointee
      Monique reported that they are now working on seeing what the end of year budget/accounting will be. They will also be figuring out next year’s budget. Rafael noted that our graduating number is bigger this year than last.
      Q. Was this graduation push self-defeating as it lowered our FTES?
      A. Not self-defeating, as more students exit the system faster, the numbers filling in are smaller, but AA is looking at this collaboratively across divisions. GI2025 is working, but we may need to stoke the fire…success in that students are graduating faster.
      Paul remarked that this is a system-wide issue as overall there are not enough students graduating on time. Incentive for GI grants include a 20% bonus for initiatives that encourage/promote efforts to help students graduate on time. Rafael noted that within in a week we can expect a pilot project on faculty workload reimbursement to the colleges for probationary faculty in their 3-5 year.
ECL/EIRA finished their work – Rafael congratulated Paul for his good work in chairing the committee. The decision on EIRA and ECL had already been sent as of the meeting and the call for IREE has gone out and this was earlier than previous years. A college level review committee that comprises students and faculty makes recommendations to the Dean regarding the IREE proposals and the Dean makes the final approval and allocation of resources. The funds the Deans have to allocate is determined in consultation with the Provost with $800K available across all colleges (this amount is double the allocation of last year). Memo to the deans has been posted on the A2E2 site.

c. Report of Semester Conversion
Lindsay reported that the Steering Committee had its last meeting Friday (May 4). Some of the subcommittees may be meeting over the summer. PeopleSoft has been updated to semesters, the schedule went live, and the only hiccup was that registration will begin on the 14th. The DAR won’t go live until later that week. The student advisory committee turns into the student advisory council. Three different surveys will be sent out asking about how we utilize the University Hour (students, faculty, staff). Any questions regarding semester conversions can go to: semester.conversion@csueastbay.edu.

d. Report of Academic Affairs Budget Advisory Committee
Not met, no report.

e. Report of ITAC
Guo – met on Monday.
• A2E2 universal device issue re CIO – part of the provost recommendation re ITS in ameliorating the digital divide.
• New VOIP phone - new devices but system is not quite moved. Soon, there will be new functionality such as being able to turn a voicemail into an email.
• COMPAS (Campus CRM) – Currently investigating what the needs are of the campus for ITS services to modernize and efficient for operations for students, faculty, etc. Brainstorm meeting to come up with needs. CIO Jake Hornsby had a very nice PowerPoint that illustrated how the connectedness and efficient use of technology will improve campus lives. Once such need is to review and rollout campus electronic signature so that forms do not need to be carried around campus.
• Paul noted that this raises issues of privacy, and how to make information secure.

4. Discussion Item:
   a. Draft 17-18 COBRA 6: University Extension Budget Summary and Recommendations
      Document was discussed and edited by removing the phrase referring to past employees in the recommendations first paragraph.

   b. COBRA’s Recommendations on Budget Priorities for CSUEB
      Paul reviewed the committees charge and policies/procedures. Recommends reassessing the principles on how things ought to be looked at in the budgets. What guides our recommendations to the provost/president, etc.? Resources ought to include facilities and budget transparencies, workload, add variations on how to look at certain ideas (cost recovery). More of a high level review/understanding. What do the faculty believe are priorities?

Paul will write and the committee will review via email regarding recommendations for items of
review for next year.

5. Adjournment
   Motion to adjourn at 3:58 pm.