COMMITTEE ON BUDGET AND RESOURCE ALLOCATION
DRAFT MINUTES

Members Present: Nancy Mangold (CBE, COBRA Chair), Kevin Callahan (Math), Chris Chamberlain (Hospitality, Tourism, and Recreation), Ayona Chatterjee (Statistics & BioStatistics), Jiansheng Guo (CLASS), Kyzyl Fenno-Smith (Library), Yung-I Liu (Communication), Rafael Hernandez (Associate Provost for Faculty Affairs and Administration, Presidential Appointee), Monique Cornelius (University Budget Director, Presidential Appointee)

Members Absent: Paul Carpenter (Kinesiology), Kim Shima (Accounting & Finance)
Guests: Michael Lee (Academic Senate Chair)

1. Approval of the agenda
   M/S/P Chatterjee/Callahan/P

2. Approval of 2/13/19 minutes
   M/S/P Chamberlain/Callahan/P

3. Reports
   a. Report of the Chair
      No report.
   b. Report of the Presidential appointee(s)
      No reports.

4. Business:
   a. COBRA Recommendations for Exceptional Effort Award Methodology
      18-19 COBRA 4 M/S/P Chamberlain/Chatterjee as amended.
      The Committee discussed and amended recommendations regarding the methodology for determining Exceptional Effort Awards.
   b. Core Building draft report
      18-19 COBRA 3 M/S/P Chatterjee/Chamberlain as amended
      c. Develop an integrated student advising/record system
         Jiansheng Guo observed that current student advising is fragmented and proposed that COBRA study existing advising structures and recommend a strategies to develop an integrated advising system. Guo suggested a census of all advising units, the resources and staff assigned, and the numbers of students served. Rafael Hernandez shared that, on paper, we seem to have enough advisors to serve our FTES. Further, the Committee wants to better understand the lack of continuity between General Education and Major advising.

   COBRA has already made some recommendations regarding advising in a memo outlining GI 2025 priorities at the request of Provost Inch (October, 2018). Jiansheng Guo has agreed to draft and circulate additional questions to the Committee. Chair Mangold will invite Maureen Scharburg (Dean of Academic Programs & Services) to come to COBRA discuss advising.
d. GI 2025 Allocation
COBRA is interested in learning more about the advice and input received from campus constituencies on allocating GI 2025 funds. COBRA wrote a recommendation that included priorities. Current understanding is that proposals were ranked in the Student Success committee and that advising was emphasized in many of the proposals. Can COBRA request details on those proposals which were submitted and not funded?
Rafael Hernandez commented that allocation decisions were made by the provost. GI 2025 is 2.5 million additive base funding to the university. Some of the local allocations are on-going and some are one-time with timelines for expenditures This round of one time funding needs to be expended by the end of the next fiscal year (5/15/20).

e. Feedback regarding defining/clarifying the AA process for resource allocation
Chair Mangold requests that COBRA members review the memo from Provost Inch, She appreciates the Provost’s initiative in opening the budget process. Tabled for the next agenda on March 13th.

5. Discussion:
   a. Initiatives to make textbooks affordable
      i. OpenStax
Tabled for the next agenda.

6. Adjournment
M/S/P Chris/ Guo