MINUTES
Jan 26th, 2012

Members Present: Chris Baysdorfer, Linda Dobbs, Scott Fung, Derek Kimball (chair), Michael Mahoney, Keri O’Neal, Maria Consuelo C. Ortuoste, and Lan Wu

Members Absent: Zach Hallab, Carl Stempel, and Jiannan Wang

Venue: LI2250

The meeting was called to order at 2:09 p.m.

1. Approval of agenda
   - Motion by Baysdorfer, Fung seconded, unanimous approval

2. Approval of Minutes of Jan 12, 2012
   - Motion by Baysdorfer, Ortuoste seconded, unanimous approval

3. Report of the Chair
   a. Search for the ORSP’ AVP is on-going, with phone interviews completed.
   b. CSU student research competition is scheduled in March, 2012. Announcements will soon be sent out to CSUEB faculty and students.

4. Items of Business
   a. Centers and Institutes Policy
      1) The committee reviewed changes suggested by the senate in section “C. Procedures for Formation of Centers” and provided revision suggestions.
      2) The committee reviewed changes suggested by the senate in section “D. Approval Process” and provided revision suggestions.
      - Motion by Baysdorfer, Ortuoste seconded, unanimous approval
b. Permission to Survey Premises
A doctoral student from the University of Phoenix is interested examining “the perceptions concerning the innovation culture” at the CSU campuses toward E-learning. The student requested to send a survey to CSU administrative members and tenured faculty. The committee suggested that CSUEB check the IRB approval status of the student’s research and then decide to accommodate the request or not.
Motion by Baysdorfer, Ortuoste seconded, unanimous approval

5. Adjournment
Motion by Baysdorfer, Fung seconded, unanimous approval.
Meeting adjourned at 2:54 p.m.

Minutes respectfully submitted,
Lan Wu, Secretary