MINUTES
Oct 13th, 2011

Members Present: Chris Baysdorfer, Linda Dobbs, Scott Fung, Zach Hallab, Derek Jackson Kimball (chair), Michael Mahoney, Maria Consuelo C. Ortuoste, Carl Stempel, Jiannan Wang, and Lan Wu

Members Absent: None
Venue: LI2250

The meeting was called to order at 2:06 p.m.

1. Approval of agenda
   One item of business be added to today’s meeting: “centers and institute policies”
   Motion by Baysdorfer, Stempel seconded, unanimous approval
   Unanimous approval for the revised agenda.

2. Approval of Minutes (no minutes to approve)

3. Items of Business
   a. Review of Committee Policies and Procedures
      No revision is recommended by the committee.

   b. Review of 2010-11 CR Annual Report
      No revision is recommended by the committee.
c. Approval of IRB Memberships

The committee decides to obtain more information from IRB’s current chair, Dr. Kevin Brown, before making any approval.

d. Update on RSCA Funding Status for 2011-12

There will be no RSCA fund available from the Chancellor’s Office, for the 2011-2012 academic year. The provost’s office will make some dedicated funds available for the purpose of professional development, which will be distributed by the college deans.

The committee recommends the following: 1) the committee chair obtains more information about the dedicated funds from the Provost’s office, 2) (based on information in 1)), the committee decides whether the committee should be more involved in the funding allocation process.

Motion by Stempel, Hallab seconded, unanimous approval

e. Discussion of research policies

The committee recommends on comparing the two policies (one by academic affairs and one by the academic senate) to see if any action is necessary.

4. Adjournment

Motion by Baysdorfer, Fung seconded, unanimous approval.

Meeting adjourned at 2:45 p.m.

Minutes respectfully submitted,
Lan Wu, Secretary