MINUTES
May 24th, 2012

Members Present: Chris Baysdorfer (Chair), Scott Fung, Zach Hallab, Maria Consuelo C. Ortuoste, Jiannan Wang, and Lan Wu

Members Absent: Keri O’Neal and Andrew Wong

Venue: LI2250

The meeting was called to order at 2:06 p.m.

1. Organizational Meeting:
   a. Introduction of the new 2012-13 committee members
   b. Election of the 2012-13 CR chair
      Chris Baysdorfer was elected as the chair, unanimous approval
   c. Appointment of the secretary for 2012-13
      Maria Consuelo C. Ortuoste was appointed as the secretary, unanimous approval

2. Approval of the agenda
   Motion by Hallab, Fung seconded, unanimous approval

3. Approval of Minutes of May 10, 2012
   Motion by Ortuoste, Wang seconded, unanimous approval

4. Report of the Chair
   No items to report

5. Items of Business
   No items of business

6. Adjournment
   Motion by Hallab, Ortuoste seconded, unanimous approval.
   Meeting adjourned at 2:15 p.m.

Minutes respectfully submitted,
Lan Wu, Secretary