Committee on Research

Approved minutes for Nov. 14, 2013
SA 4350

Members Present: Sarah Taylor (chair), Ekin Alakent, Katherine Bell (secretary), Roger Doering, Gretchen Keer, Jenny O, Jeff Seitz, Jason Singley, Mitch Watnik.

Members Absent: Lynn Eudey, Khal Schneider, Thomas Duffy

Guests present: Jane Lopus, Jagdish Agrawal

Meeting called to order at 2:10 p.m.

1. Approval of the agenda: Gretchen Keer, Jeff Seitz.

2. Approval of minutes: Jason Singly, Jeff Seitz.

3. Report of the chair:
   - Dining services distributed an email to all CSUEB users asking that faculty, staff and students participate in a vendor survey. Amber Machamer, AVP for Planning and Institutional Research, asked to speak to the committee and will be invited to first meeting of winter quarter.
   - Provost Houpis replied to the committee’s memo requesting small startup research grants for new faculty. He encouraged the committee to send a follow-up memo with more specifics regarding how the request fits with other funding that is available. Sarah Taylor will draft, and distribute to the committee, a second memo outlining the gap in funding that the request aims to fill.

4. Report of Presidential Appointee:
   - Jason Singley reported that in the committee’s memo, it was unclear to the Provost’s office that the faculty research start-up funds requested aren’t already made available through existing faculty support grants. The Provost has put aside $75,000 a year from Academic Affairs to support faculty with mini grants or release time to pursue research. Discussion that a memo outlining areas where the funds made available do not cover certain RA and consumable costs should be prepared soon to benefit this year’s new faculty. Sarah Taylor’s memo will set out gaps in funding the committee has identified.
   - CSU Research Competition for students is May 2 and 3, 2014 at CSUEB. About 2,300 students from across the CSU are involved. The committee was asked to help with recruitment of experts from outside the CSU to judge student presentations. Organizers need 50-75 experts from the Bay Area from various disciplines; they can be from the academy or industry. The committee will help reach out to find judges and recruitment begins in January and February.
   - Mitch Watnik said CAPR is working on the WASC review and could request a report on the research environment at CSUEB.
5. **Old business**  
   a. **Discussions:**  
         - A focus group has been set up by Dean Leung to discuss PI concerns and needs.  
         - Discussion of how to follow up and learn status of 2011 recommendations.  
         - Motion that the Committee bring the report of the 2011 Research Strategic Planning Task Force to the Senate and to Administration as a resolution endorsing its recommendations, and requesting an update on the action status of each recommendation. (Keer/Seitz). Unanimous.

   b. **Updating Committee on Research policies and procedures regarding Oct. 24, 2013 motion to add the AVP of administration and finance to the committee.**  
      - Discussion about updating the CR policies and procedures. Inviting VP Wells, Sean Williams or Darrell Haydon, AVP of Financial Services, to sit on the committee will require a bylaw change. Mitch Watnik reported that any bylaw change would need to follow a faculty senate constitution change that is awaiting the President’s approval.  
      - Committee agreed to leave the motion from Oct. 24 on the table, and invite Provost Houpis and VP Wells to visit the committee in the New Year for a conversation about research management, how the committee can adapt to changes before it moves forward with changing the membership of the CR.

**New business:**

   c. **Charter Proposal for Center on Financial Literacy.** Jagdish Agrawal discussed the proposal for the center’s goal to educate secondary and post-secondary students and parents about financial literacy. The program is geared toward individual financial literacy skills and educating people about the financial choices they make regarding debt, savings, credit, budgets, retirement etc. Many undergrads have more than 4 credit cards and 22% undergrads make only minimum monthly payment. The center has secured $30,000 from Wells Fargo as seed money to begin working in high schools and middle schools in addition to at the CSUEB. The center will also develop materials aimed at Hispanic students. The office will be located in the College of Business and involves two faculty, but does not plan to seek funding from the University.

   d. **Charter for the Center for Economic Education (charter renewal).** Lopus seeks funding from outside sources.

   e. **Charter for China America Business Education Center**

   - Doering/Akin motion for approval of Financial Literacy and Economic Education Centers, recommendation to Executive Committee. Unanimous.
   - Proposal on China America Center tabled until next meeting. Nancy Mangold will be invited to visit and discuss.
Adjourn 3:52 p.m.