CR 11/13/14 Meeting Minutes

Members present: Stephanie Couch, Sarah Taylor, Lynn Eudey, Jeff Seitz, Brian Dui, Shubha Kasinath

Guests present: Sophie Rollins

1. Approval of Agenda
   a. LE Moved to approve agenda,
   b. seconded by Jean Moran

2. Approval of Minutes
   a. Motion- Jeff, Second: Jean Moran
   b. Abstained: Lynn Eudey

3. Chair Report:
   • Sukari Invester- asked to change from release time to mini-grant for her FSG. All approved.
   • Report of CR Chair visit to FAC
     o FAC is in agreement with CR re: faculty compensation for special registration courses. FAC will draft a proposal for reintroducing compensation.

4. Presidential Appointee report
   • Award letters to grant recipients sent out
   • ORSP-filling in vacancies for new organizational structure.
     o Senior Grant Administrator Position-offer accepted. New person is scheduled to begin on December 8th. Will work to develop grant support for PIs to facilitate student pay/hiring.
     o Having differential pay on grants for faculty. Chancellor’s Office allows, so SC will review and attempt to create policy change.
     o Several candidates for director position. Interviews in first week of December.
     o Offers being made to two grant support personnel.
     o Compliance officer position-offer made.
     o Pre-award manager: Do not have a strong pool. May need to revisit the job description and repost.
     o May use opportunities to move current staff to new roles.
     o Investigating Peoplesoft and technology related issues related to grant reporting.
     o ORSP needs to have some say in the paperwork to ensure that grant employees are paid.
     o Trying to create a hiring guide for PI’s. Will share draft for input later.
Question from CR member re: can classifications be created for hiring on grants or are we only allowed to use the classifications provided by the Chancellor's Office. SC- Can create position descriptions and title, but classifications have to be the same.

Chancellor’s salary range and campus-specific equity range conflict-make it hard to keep salaries competitive.

Several committee members gave SC examples of challenges in paperwork with peoplesoft and grant management.

SC worked on org structure to support PIs over summer. Once new folks come in the change over in process will be much better.

5. Old Business:
   a. Cannot review 14-15 CR 3 as we need to name AdHoc Committee first. But Drafted by Endre for when we need to move along.
      - Policy on eligibility- not discussed.
      - Reviewed draft email to Provost Houpis. ST to send it to the Provost and one to colleagues. Suggestions to include in Provost’s letter: Ad Hoc committee will be balanced across colleges and disciplines. In letter of Colleagues: specify number of proposals. ST to make edits and send to Provost and faculty.

   b. 13-14 BAS 4: Charge to update 13-14 CR 1. Committee to commit to review 13-14 CR 1 over break and decide if updates/changes needed. To be reviewed to craft response at meeting in Jan 2015. Discussion points included:
      - We should acknowledge the positive changes that have been made
      - Acknowledging that much needs to be fixed, the goal is to continue forward motion on creating systems that work.
      - Do we need to have Provost come in to visit to hear the concerns of PIs?

   c. Possible Special consultant pay for tenure-track faculty on FSG. Agreement that we will put this in future RFPs.

6. New Business:
   a. Group Process
      - Members can email ST individually to share any thoughts on group process, how to conduct business of CR.
b. Strategic Planning for Research

- Survey of PI’s/faculty to get ideas regarding research on campus.
- Get administrative data as well as data on number and $ of grants across disciplines, how many FSG’s cumulate in external grants.
- Use survey from previous task-force as starting point.
- Possibly conduct focus groups across different participant groups.
- AI (Appreciative Inquiry)- focus on what is working and what priorities different campus personnel have.
- SC- review other campuses with strong external funding to identify ideas/strategies to increase research productivity on CSUEB campus.
- Have different surveys for faculty vs. administrators vs. department chairs.
- Create a group-mentoring program for small numbers of faculty to support grant writing, grant management etc.
- Supports for technology use
- Grant-writing support for faculty
- Support faculty to nurture relationships with granting agencies.
- Using FRESCA to search CSU Faculty colleagues facilitate collaboration.
- Winter Quarter- Goal is to survey all faculty. Plan for in-depth inquiry next year.
- SC- survey best practices from other campuses.
- Research and its role/importance in RTP- needs to be clarified.
- SC- Statewide Senate passed resolution to allow all faculty including lecturers to be eligible for RSCA funding. We have criteria for lecturers who are eligible to receive funding. Do we need to revisit CSUEB criteria?

Next meeting:

- Draft the survey and 13-14 CR 1 for review.