Committee on Research

APPROVED Minutes

February 26, 2015 2:00-3:45 pm

SA 4300A

Present: Jeff Seitz, Jenny O, Sarah Taylor, Stephanie Couch, Brian Du, Jean Moran, Gretchen Keer (until 2:20 pm)

Absent: Lynn Eudey, Khal Schneider, Shubha Kashinath

1. Approval of agenda: O moves, Keer seconds, unanimous approval
2. Approval of minutes of 2/12/15 meeting: Seitz moves, O seconds, unanimous approval
3. Report of chair: Would like to know what happened at COBRA meeting on Feb. 25 with respect to CR proposal; no one was able to attend, will have to wait for minutes
4. Report of Presidential appointee: have been focused on internal transitions; also have given attention to strategic plan
5. Member O revised rubric for FSG grant evaluation
   a. Evaluation of ‘appropriateness of budget relative to work proposed’ included under Methodology item
   b. This year, requirement for presenting at symposium not applicable
   c. Discussion regarding ‘additional criteria’ and extra points
      i. Decision to merge two additional items related to involvement of students and education impact; now reads “Direct involvement of students in the scholarly or creative process and/or educational impact of the project on students”
      ii. Scholarship activities: decision to re-word to “The project is a logical progression in the scholarship activities of the faculty; if the project is in a new area of research, the reason for the shift is clearly explained.”
      iii. Changed scoring wording to “Add a score ranging from 0-1 in the score column…”
      iv. Revised wording under ‘Feasibility of the methodology’ column 3
   d. Final rubric will be posted
6. Request for budget modification for a FSG for Collaborative Research grant from Kinesiology
   Moved to approve by Taylor, seconded by Seitz, approved unanimously
7. Discussion of allowing 3 possible quarters (W, Sp, F; staggered over 2 AYs) for release time for collaborative grants; also get word out to new faculty earlier and communicate the opportunities for fall grants earlier
   Couch will check about staggering budget over 2 AYs
8. Eleven volunteers for special subcommittee to review 2015 FSG proposals; CR Chair Taylor will submit list to Ex Comm for approval; Taylor will meet with special subcommittee and share rubric

9. Student research competition – 13 projects submitted, ten will be chosen, each project needs two reviewers; all projects were assigned 2 reviewers, CR members each doing 2 or 3 reviews; absent members will be asked to sign up for two; short discussion on how to encourage more students to submit proposals

10. Strategic planning: Taylor and Couch proposing next steps
   a. Walls with big sticky notes with different themes (e.g., wishes, strengths of our research community, expertise to share) – during week of scholarship – could contribute any time, alternative to survey, might allow better survey to be created
   b. Put together agenda for strategic planning day (retreat), sometime in June
   c. 2011 task force report has vision, values, tactics – is missing goal statements, objectives, metrics
   d. What is inclusive process to get different faculty perspectives?
   e. Do a faculty survey? Administration of grants in transition now so not a good time?
   f. Shift the conversation to research more broadly, not so much externally funded research
   g. Chris Moreman leading a FLC – wants more faculty to use faculty profiles

11. Next CR meeting
   a. Decisions on CSU student research proposals
   b. Kevin from IRB and Susan Wageman may come to discuss putting system online