Committee on Research Minutes
APPROVED
January 28, 2016
SA 4600

Members Present: Kate Ball, Jeffra Bussmann, Stephanie Couch, Jenny O, Jean Moran, Jeff Seitz, Brian Du, Sarah Taylor, Shubha Kashinath, Helen Zong

Guests Present: Mark Robinson

Meeting convened at 2:03pm

1. Approval of the agenda. Motion to approve by Seitz and seconded by Ball.

2. Approval of the 1/14/16 minutes. Motion to approve by Moran and seconded by Seitz

   Animal Care action item to go to ExCom, along with an informational memo. Taylor still working on these, and will send it all at once as a whole packet. The next CR meeting will short, ending at 3pm. CR in future meeting will need to look at and update the IRB policy. Kevin Brown will come on March 10 meeting to discuss next steps (and who is doing what). Couch suggests we may want to look at policy on faculty support grants (Senate approved 2-19-08). Representatives from the University Advancement Office are coming on Feb 25.

   InfoReady is live and announced through AA newsletter. Calls are launched through InfoReady. The workshop for faculty who are interested in applying these grants is still happening (Feb 3). Couch will ask Gina and the Provost (and cc Taylor) about how to share in the ttfac listserv in relation to the proposal call and related workshop. Seitz and Taylor worked with Couch to learn how to use the InfoReady tool. A committee is being formed on the policy for using drones on campus. There will be a webinar on Feb 2 for guidance in drone use. The policy will then come to CR for review. The guidance is for faculty who want to use drones, and the campus will need a process for working with faculty to make it happen, including how to establish the committee. Drone use requires a high level of review, and there are different routes for research use, teaching use, and hobbyist use. Authorizations also go with a particular drone and a particular user. Any and all changes of drone or user requires a new applications to be submitted and approved. Campus will need to hire a consultant to help us through the process.

   They are continuing to work on the physical space for working on vertebrate animals and the funding sources. The goal is by summer to have upgraded the space to comply with federal guidelines so that we are able to accept the award and be compliant.

   There are some faculty support grant appointees who can’t take release time off and so we are assessing what other possibilities will work for them. Possibly review specific circumstances and maybe make an exception? The committee discussed that summer
is okay on exceptions, but no overload. Add this condition as a statement about overload and summer to future proposal call.

5. Business

a. Strategic Planning Revisited
Taylor proposed having a strategic planning and brainstorming event for the spring (a whole day and off-site). Discuss strategic plan for research in the light of the semester conversion and 4-4 class load.

Create one strategic plan to unite all the pieces of research on this campus. Involve all the stakeholders, or at least the key stakeholders. Taylor and Couch will pursue possibilities, budget, and approval. What to do next? What would make the difference in making greater capacity for research on campus? Couch suggests formally study it and then as a committee make a recommendation. In the past, we have looked at best practices at SDSU & CSU and gather data. CR may want to send a survey about the challenges of doing research on campus (bigger vision versus paperwork minutia/ nuts & bolts). We should look at previous survey by the 2011 task force and perhaps adapt it. Everyone can gather ideas about which campus we want to model.

i. Review and discuss sticky wall comments from 2015 Week of Scholarship, Tabled.

ii. Review and discuss draft plan that Stephanie developed last spring. Tabled.

iii. Review and discuss “An Organizational Guide to Building Health Services Research Capacity.”
This report that describes the process and the definition of capacity building for research on a university. Perhaps we want to consider a partnership component to the capacity growing? (could be department-department, school, community organization, or business) Ideally, it would be a long-lasting relationship with additional potential. However, this might have a bias towards some disciplines.

b. Teacher Scholar Program (the program that shall not be named)

i. How does it fit with our broader strategic goals?

The Teach Scholar Program investment should increase research capacity on campus. Perhaps put Teacher Scholar Program on hold but would need to check with the FA committee? More discussion on a name change with additional ideas of Faculty Scholar Program, Research Fellow Program. Others would prefer to run it and then change as necessary. Integrate with Week of Scholarship (proposed faculty competition, faculty research speed dating). It could even be like the Diversity Office’s Speaker Series. Concerns that there might be too many strings attached for not enough support. Building something lasting is more important. Likewise, it should have significant student involvement. Can awardees be the ones to help define capacity building? They could help participate in changing the the researching culture, increasing the research
culture. Be the think thank on capacity building but with this in mind, they would need to be experienced. Affinity-hire themes could be starting place for discussion.

Taylor will work on T-S Program call and share with CR.

c. Special Reg. petition form/Assigned Time (14-15 FAC 7)
Not an issue of equity but actually an issue of fair compensation. They have a workload k factor. Not mentorship, instruction. Sarah will email Jim Murray to set up a visit to their meeting. Invite Jen Eagen and Nick Baham.

i. Update from FAC on current progress

d. Week of Scholarship.
Date: April 18, 2016
Anne Wing will convene the committee to start the planning and organizing of events. Taylor will join the committee. The plan is to pair down to two big events and then some smaller events, including faculty research speed dating.

6. Adjournment at 3:53pm.