Committee on Research APPROVED Minutes  
22 October 2015  
SA 4600

Members present: Kate Bell, Sarah Taylor, Helen Zong, Jeffra Bussmann, Jean Moran, Brian Du, Stephanie Couch, Jenny O (on phone)  
Guests present: Mark Robinson

Meeting convened at 2:03 pm

1. Approval of the agenda  
   Motion Bell, Second Bussmann, approved unanimously

2. Approval of the 8 Oct., 2015 minutes  
   Motion Couch, Second Bussmann, unanimously approved with corrected spelling Jeffra Bussmann’s name.

3. Report of the Chair  
   Google Scholar Program – FAC had questions about teacher scholar program and this item will be on the agenda for the next CR meeting.

4. Report of the Presidential appointee
   - Interviews for vacant Director of Grants Administration completed – the start date for the new Director will be soon.
   - ORSP is getting ready to implement InfoReady tool for grant administration – used for IRB, IACUC, etc.
   - Data management needs for PI’s; there is a white paper about a proposed solution. It seems unlikely that there will be a system-wide solution. It may be possible to use a tool implemented by the UC system (MERIT).
   - There is no campus yet to host the annual student research competition. There was a suggestion that the competition may be centralized in Sacramento using conference planner.
   - ORSP is moving to the Academic Services and Faculty Office Building on Nov. 6.
   - ORSP has begun inputting budgets for new proposals into financial software so that monthly reports are aligned with project budget. PI’s may need to maintain
a “shadow budget” in order to know current expenses since it takes so long for expenses to clear through the account.

5. Business:
   a. FSG Special Grant Review Subcommittee

   i. Updates re: current process and committee
      1. Two new members were added to the Special Grant Review Subcommittee: one from CBE and one from CSCI per request of ExComm who did not initially approve the special subcommittee because there was not representation from all colleges. Subcommittee has been formed with faculty from all colleges.

      Some faculty submitted more than one proposal to an FSG opportunity. CR needs a policy regarding how/if faculty should be able to participate in more than one FSG. CR will recommend to the Grant Review Subcommittee that faculty can’t get release units from more than one FSG. Alternatively, faculty could suggest a substitute for one of the proposals.

      Some faculty proposed financial support for students in their FSG proposals but also have students receiving direct support from the Center for Student Research. This may result in individual students getting support from two different sources for the same research. CR was agreeable that there should not be double dipping for student support. It was agreed that FSG award letters would indicate a statement that faculty cannot hire a student on the grant and also have the same student paid a CSR scholarship.

      CR agreed that future calls for proposals should include language that students cannot be supported for the same research project for CSR scholarships and also hired as grant-funded employees on an FSG.

   ii. Consideration of other models for grant review committees
      There was discussion about having a standing FSG review subcommittee but the problem is that faculty on subcommittee would not be able to submit proposals for two years. The current model seems to be working where there is a call for reviewers among faculty and emeriti.

   b. Cost Sharing/Matching Policy
      There is strong language in the proposed policy discouraging voluntary cost sharing/matching in proposals. There is concern among CR members that
prohibiting voluntary cost sharing/matching will make proposals from CSUEB less competitive. Members suggested that there be an internal process for committing to faculty support that would not be part of the formal proposal sent to the funder. There was also the suggestion to remove Voluntary Uncommitted portion of policy and develop a procedure for documenting support for faculty and other support that is separate from the proposal. AVP Couch will bring back an edited policy.

c. Special Registration Courses. There was discussion about faculty compensation for supervising special registration courses such as independent studies and theses. It was suggested that CR invite the Provost for discussion regarding the issue. CR would like to stress how the lack of compensation for faculty engaged in course work supporting student research affects the productivity of faculty and student research. CR may consider sending a new referral to FAC.

6. Adjournment 3:35 pm followed by closed session of the Special Grant Review Subcommittee.

Respectfully submitted,
Jeff Seitz