Meeting convened at 2:07pm

Members Present: Stephanie Couch, Sarah Taylor, Jean Moran, Shubha Kashinath, Jeffra Bussmann

Guests Present: Mark Robinson

1. Approve agenda. No quorum.

2. Approve minutes. Tabled.

3. Chair report.
   Still need to connect with Jim Murray about visiting FAC. Taylor will draft T-S program proposal call.

   Final draft of initial guidelines for drone use on campus. Formally appointing members of the COA board. It is a living document. Following chancellor’s guidelines on how to form the committee and recommended membership. Two faculty members familiar with UAS and UAB drone guidelines. Questions about the role of faculty governance in the process. Like IACUC is not subcommittee of Committee on Research. Starting with indoor use which is simpler and does not require a consultant. What is CR’s role? Visibility and feedback from faculty group most invested in research on campus.

5. Business:
   a. Review and discussion of CR key dates draft.
      May 12 as potential ‘retreat’ to discuss what the meaning of research is on campus. If we do a survey, then share the results of the survey. Next time talk about who we want to be there. It would be ideal to have some clarifying of the common message of research on campus. Find citations to evidence on how research improves teaching quality. Suggest to Jessica Weiss to find a speaker on the research-teaching tie-in.

   b. 15-16 BEC 6: Referral to Review the Appointment Procedures for Membership on the Institutional Review Board (IRB)
      Only new thing is to make an announcement in the AA newsletter or through other relevant means when there are vacancies. Without quorum, cannot vote on it. However, Taylor will send so that we will vote via email. Ideally, it will go to ExCom on Tuesday.
c. Planning for Open Discussion on Research (Strategic Planning) in the Spring. Moran suggests add the discussion about teaching load and its relationship to research. It will vary department by department, given which get 4s versus 3s unit courses. How will this play out? Have a panel of those who have recently done the conversion and the balance of research/teaching. Series of session that would give tools/information so they could participate in something more meaningful in the future. Topics could include value to student learning, connection to RTP process. Could ask what is interest in the faculty survey. Open meeting on May 12 would be panels, informational, what is capacity building, semester conversion, RTP and research, sharing data from survey. Provost introduce the time and her visions of research on this campus (ideas for increasing research capacity on campus during the semester conversion). Do a second special CR meeting a few weeks later that really digs deeper into these issues with the Provost present. Taylor will send out a save the date invitation to those we will want to reserve their presence.

Meeting adjourned at 2:58pm.