Committee on Research
APPROVED Minutes April 13, 2017
SA 4600

Member Attendees: Jenny O, Reza Akhavian, Cristian Gaedeke, Jeffra Bussmann, Jiming Wu, Helen Zong, Elena Dukhovny, Albert Gonzalez

Guest Attendees: Mark Robinson

1. Approval of the Agenda
   - Jeffra Bussmann, Reza Akhavian

2. Approval of Minutes
   - Reza Akhavian, Cristian Gaedeke (Abstentions: Jeff Seitz and Albert Gonzalez)

3. Report of the Chair
   a. Student Research Competition participants have been selected. However, some of those students have encountered resistance from faculty in allowing them to make up exams they will miss during the competition.
   
   b. Faculty Support Grants will be available for review on May 11 and must be processed by the 26th. These are two different FSGs, each from its own source of funds with different restrictions based on funding source. The first source is the chancellor’s office and its associated grant offers support for faculty scholarship and research in the form of release time. The second consists of CERF funds which cannot be used for release time, but can be used to cover research costs and to hire students. Both have a $5,000 limit. One individual cannot apply for both. All approvals from deans and chairs will come in by May 5
   
   c. The Week of Scholarship takes place next week. There is a student presentation event on Wednesday from 11:30 to 1 pm in Bay View room of the new UU. That will be the last dry run for students going to Cal Poly SLO to present their research. If you are available, please come by. From 3-5 that day there will be a poster session (approx. 100 student posters) in the Multipurpose room, food and refreshments will be served.

4. Report of the Presidential Appointee
   a. The “Research Speed Dating” event takes place on Tuesday. A number of new faculty are registered at the moment, but the event could use the presence of senior faculty, please recruit. CR members especially encouraged to visit and take part. You must have an RSVP in by Friday if you want to be involved.
b. The Faculty Research Symposium Awards take place next Thursday, and there is an associated faculty research poster session in the Multipurpose between 12 and 2pm.

c. Randy Dennis resigned in ORSP. A search for candidates for the position of pre-award coordinator is set to start soon.

d. ORSP Policy Design Update:

1. Currently working out the details of distribution of indirect costs collected to colleges.

2. Currently developing policy to govern the distribution by social science researchers of gift cards to participants in their research as incentive. Gift cards must be secured at all times before distribution and accounted for.

3. Candidates for AVP of ORSP position will present soon, please attend proceedings.

5. Business

a. Institute for STEM Education re-charter document review and approval.

1. Discussion takes place as to the nature and history of the institute. Jenny O and Jeff Seitz explain that many of our programs connecting CSUEB students (especially future STEM teachers) and K-12 students on STEM-themed projects take place under the auspices of this body. It has been very successful on campus and in the community. Every five years a new charter must be submitted. Policy requires that both deans approve it, that the AVP of ORSP approves it, then CR, then EXCOM.

2. Jeff Seitz suggests a change to the document. On page 15 regarding finances, offering a clarifying sentence.

3. Motion to approve the charter passed
   
   • Jeffra Bussmann, Cristian Gaedeke

b. CSUEB Research culture survey review and approval

1. CR members present discuss the survey question by question, the review requiring the extension of the meeting in order to ensure completion of review.

2. Motion to extend the meeting passed
   
   • Albert Gonzalez, Jenny O

3. Survey review complete. Jenny O and Jeff Seitz to prepare final draft.
6. Discussion

   a. Jenny O to be absent for CR Meeting April 27 due to CSU Student Research Competition)

      1. CR Secretary, Albert Gonzalez, to act as chair during the next meeting.

7. Adjournment at 4:38 PM