Present: Jeffra Bussmann, Amy Furniss, Natalie Ingraham, Jeremiah Garretson, Katie Strom, Reza Akhavian, Douglas Taylor

1) Approval of the agenda
   a) Motion: Reza, Second: Doug. Approved.

2) Approval of 1/24/19 minutes
   a) Small typo edited in minutes
   b) Motion: Jeffra, Second: Natalie. Approved.

3) Reports
   a) Report of the Chair
      i) Jeffra attended academic senate meeting on 2-12-19. CR 7 covered as an informational item. No questions posed. Julie Glass provided her perspective on the Pilot Program and stated that her concerns were met within the CR 7 document.
   b) Report of the Presidential appointee
      i) Jeff absent

4) Business
   a) CSR and the Student Research Competition
      i) Jeffra received summaries from student submissions. She is organizing the information into a spreadsheet/folder where CR members will evaluate and review them. A google shared folder is forthcoming along with details about how many will be reviewed by each member forthcoming.
      ii) The timeline for review was outlined as
          (1) Review to happen within next two weeks
(2) Reviewed list will be finalized by meeting on February 28th
(3) Ten submissions will be selected, with one additional as an alternate pick

iii) Suggested that CR members do not select submissions by students that they knew
    well to avoid conflict of interest

iv) The review will utilize the previous year’s rubric. This rubric will be double-checked
    by Jeffra before it goes out to the committee members with submissions and review
    instructions

b) FSG rubric revision
   i) Feedback welcomed via google sheet over last two weeks. Detailed discussions on
      suggested modifications took place.
      (1) All general criteria were discussed and edited to add clarity
      (2) Edits were made to the “norming document”, which represent a few sentences
          that are sent to reviewers at the start of the process. Additional suggestions to
          these sentences are invited over the next two weeks.
   ii) After group edits, the rubric document was considered final. Jeffra will send updated
       document to Jeff, and it is expected that he will make it immediately available for
       applicants

c) Update on the Faculty Author Rights and Green OA Policy
   i) Policy submitted to CSU legal representatives, and a response was provided
       highlighting various requirements and changes that would be made to officially
       approve policy. Discussion on the response from CSU legal is still ongoing within
       the taskforce.
   ii) Taskforce to meet next week to plan next steps
   iii) Notably, CSU Fullerton has stopped process so CSUEB would still potentially the
       first to adopt such a policy

5) Adjournment

   a) Short discussion on number of reviewers for FSG applications. It was suggested that
      members that are submitting a FSG application will review more student CSU
      competition projects since they will not be eligible to review FSG applications. There was
      general agreement on this idea, and Jeffra noted that she would try to take this into account when
      assigning reviewers in both processes.