AMENDED MINUTES
COMMITTEE ON RESEARCH
3/28/19

Katie Strom, Reza Akhavian

1) Approval of the agenda
   a) Motion: Jeff, Second: Jeremiah. Approved.

2) Approval of 3/14/19 minutes

3) Reports
   a) Report of the Chair
      i) Jeffra is absent.
   b) Report of the Presidential appointee
      i) Reminder April 10th is the deadline for FSGs. After submissions are approved by
         various levels, Jeffra will organize assignments for review of proposals.
      ii) Reminder of the Faculty Research Symposium and Awards happening on April 16th
          from noon to 3pm in the University Union.
      iii) Provost was informed that the new CSU AFFINITY group is STEM-NET: STEM
           Research and STEM Education. Funding is available for grant proposals. The
           provost can only nominate one proposal from our campus. Applications to this
           opportunity are due to Jeff by April 8th. There is 20k available for planning an
           individual grant, or 50k for a collaborative grant.
      iv) ORSP will be moving all grant stuff to online cloud based platform with the intention
          is to make things easier.
There are many more proposals for new and renewal centers coming through CR in the near future in addition to those that are being reviewed today, and those that were reviewed at the March 8th meeting.

4) Business
   a) GBI proposal
      i) Natalie and Surendra went through updates that were made to the proposal specifically and agreed that all concerns expressed had been appropriately met. There were no remaining questions, comments, or concerns on the document.
      ii) Motion to approve the document: Jeff, Second Natalie, Approved.
      iii) Jeff stated generally about the P&P overview document for centers needed to be updated. The things in the checklist that are not in the document and visa versa. The document needs to be simplified and a template should be provided to streamline process.
   b) Organization and Administration of Centers and Institutes at CSUEB Policies and Procedures
      i) China America Business and Education Center (2:30 PM time certain w/ Nancy Mangold)
         (1) Introductions of the CR and Nancy Mangold (via phone)
         (2) The application for this center is a renewal.
         (3) A summary of the center was provided by Nancy: The center started in 1998 during reform in China. The center concentrates on teaching Chinese government officials and bankers about the American economic system and business perspective. Training workshops happen once or twice each year. Past attendees thanked Cal State East Bay training in a book that was published in China. Nancy was a founding director and remains the only one communicating with Chinese banking and government. The money in the fund has been used to sponsor teaching improvement grants for college of business and economic faculty. Some of the faculty utilize the money to attend Oracle training, conferences, etc. The funding procured by the fees charged by this center is very useful in providing these faculty these opportunities.
         (4) The list in the P&P document was addressed.
(a) The document didn’t follow the policy regarding assessment of the center for its renewal – suggested to provide additional details about what the center has so far accomplished and how that relates to its initial goals.

(b) There was a request for more detail about the objectives within the document, with information on the grants that are provided to faculty and how the center involves and benefits students.

(c) The organizational structure requires a figure.

(5) Nancy will include these suggestions

(6) Motion to provisionally approve it with updated language: Motion, Jeff Second: Sarnikar, Approved.

ii) Center for Professional Excellence in Hospitality, Recreation and Tourism (3:00 PM time certain w/ Nancy White)

(1) Introductions of CR members and Nancy

(2) Nancy describes what the center is doing:

(a) The department wanted outreach efforts to be more visible and have a means to promote the efforts more widely. The center is modeled after very successful structure of centers at other CSUs such as Northridge. Through the center, it was a goal to provide professional training.

(b) The program Rec U is for people who are not in university and want to learn more. There are also the opportunities for education units which are starting to make some money.

(c) The Center was started with a board. There are plans to work with students and faculty to do some training. Additionally, there are plans to charge program fees and look for grants and further donations for the center.

(3) The CR had a suggestion about clarifying the business plan marketing strategy. We got the verbal update that there were plans to develop a webpage and use emails to advisory committee members, such as the Cal parks and rec. Additionally two conferences were hosted through the department – this will be added to the document.

(4) Motion for provision acceptance with above changes made: Jeff, Jeremiah second: Approved.
5) Adjournment

   a) Motion Amy, Second Jeff. Approved.