8/23 CR meeting APPROVED Minutes

Present: Jeffra Bussmann, Reza Akhavian, Amy Furniss, Brian Gonsalves, Natalie Ingraham, Surendra Sarnika, Jeff Seitz.

1. **Introductions**

2. **Election of a Secretary**
   a. Gonsalves volunteered for the Fall Semester.

3. **Approval of the agenda.** Motion to approve agenda. Seconded. Approved.

4. **Reports**
   a. *Report of the chair.* Chair reviewed the general duties of the CR, including reviewing Faculty Support Grant submissions and submissions to the Student Research Competition.
      i. Student scholar applications open through CSR.
      ii. Provost has contributed $200k to FSG program. Should allow for around 46 awards. Should also allow for more awards to tenured faculty. Untenured faculty will not be able to be awarded release time, while tenured faculty will.
      iii. Focus of FSG will now be on a “product” during the supported year. Focus on a project that is achievable during the support. Meant as seed money for new or expanded areas of research. Discouraging money for travel to conferences since there is other money for that. Another change is that the fall applications will have until Dec 2019 to spend money.
      iv. There is currently a pilot program to provide release time to probationary faculty to increase research activity and productivity. Release time will have goal of producing a short proposal by spring semester to serve as a preliminary idea for an extramural proposal.

5. **Business**
   a. *Policies and procedures for CR -* Discussion of revisiting the procedures for reviewing FSG applications that are submitted by members of the CR. Consensus was that no additional changes are needed at this time.
b. **CR survey of Colleges on Faculty Workload.** The document originally prepared by CR was submitted to the Senate in the spring, but nothing resulted due to time constraints. Chair proposes to re-submit the document as an informational item. Motion by Jeffra to submit the document (18-19 CR1) to the ExCom as an informational item, with a new paragraph. Seconded by Natalie. Approved.

c. **Institutional Review Board annual report.** Jeff mentioned that the IRB is looking to move to electronic submissions. Jeffra motioned that 18-19 CR2 (IRB annual Report) be submitted to ExCom as an informational item. Brian seconded. Approved.

d. **Author Rights Policy and Open Access.** Lana Wood, University Libraries.
Presentation on open access publishing. A potential goal is retaining faculty author rights in the context of a Green OA policy. Proposal of a university policy to support retention of author rights, so that faculty do not have to negotiate this on their own. Faculty submit article as usual, with inclusion of a policy addendum. Or, faculty can opt out on a per-submission basis. CSUEB has created an institutional repository to provide access to faculty publications, but this can be expanded beyond its current use for mainly thesis documents. If the OA policy were implemented, faculty publications could be placed in the CSUEB repository. One goal for CR for 2018-2019 might be to draft such a policy for CSUEB.

e. **Goals for CR for 2018-2019.**
   i. Jeff suggested that we will need to review and update IRB policy, due to changes in federal regulations.
   ii. The Green Open Access policy may be an additional item to work on, time permitting.

6. **Adjournment.** Motion to adjourn by Brian, seconded by Jeff.