

CALIFORNIA STATE UNIVERSITY, EAST BAY

DESIGNATION CODE: 07-08 BEC 10 revised

DATE SUBMITTED: March 4, 2008

TO: The Academic Senate

FROM: The Executive Committee of the Academic Senate

SUBJECT: Standing Committee Meeting Times

PURPOSE: For Action by the Senate

**ACTION**

REQUESTED: That the Academic Senate approve the proposed changes to the meeting times for Academic Senate Standing Committees; effective Fall 2008

**BACKGROUND**

INFORMATION: In the Winter of 2008, the Provost provided the Academic Senate with a revised schedule of class modules, which would help with classroom reservation issues and relieve student schedule overlaps. It was noted that the meeting time for two of the Standing Committees crosses two modules, which lessens faculty availability for serving on those committees in those time slots.

ExCom proposes that the meeting time for CIC (Committee on Instruction and Curriculum) and FAC (Faculty Affairs Committee), as well as the Fairness Committee (which is not a standing committee) be changed starting next Fall to 2:00-3:50, which is the meeting time slot for most other committees. The committees currently meet from 2:40-4:50. The Senate Office will appropriately revise the committee policies and procedures over the summer to reflect this decision.

ExCom also suggests that CIC and FAC and Fairness Committee may change their meeting time for Spring Quarter with the approval of committee members, and notification to ExCom and the Senate Office of the action.

Deciding on the standing committee meeting time BEFORE college elections in the Spring will help faculty to ascertain their availability to serve on these committees.