

CALIFORNIA STATE UNIVERSITY, EAST BAY

DESIGNATION CODE: 07-08 BEC 8 revised  
DATE SUBMITTED: February 12, 2008

TO: The Academic Senate  
FROM: The Executive Committee of the Academic Senate  
SUBJECT: Amendments to 07-08 FAC 3  
PURPOSE: For Action by the Senate

ACTION

REQUESTED: That the Academic Senate approve the proposed Amendments to 07-08 FAC 3

BACKGROUND

INFORMATION: At its meeting on February 12, 2008, the Executive Committee reviewed 07-08 FAC 3, Modification of the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers, and voted to send the following proposed amendments to the Faculty Affairs Committee for electronic approval. If the FAC does not approve the suggested amendments, the agenda item will be removed from the Academic Senate agenda. The Chair of FAC was in attendance at the ExCom meeting and participated in the discussions.

The Executive Committee also agreed that having a “clean” copy of the policy on the ExCom home page ( <http://www.csueastbay.edu/senate/excom.htm> ) would be helpful, so it is planned to post the clean copy after FAC has approved the amendments (**in bold**) as follows [in chronological order on the policy document]:

Page 3:

“Faculty shall be represented on search committees for administrative positions in Academic Affairs, ~~and~~ Student Affairs **and PEM** that are not covered...”

Add a new paragraph before the final paragraph in IIA, “**In those instances when faculty representatives are designated as appointments by the Executive Committee, a call for self-nominations shall be issued to the regular faculty at least one week before appointments are made and a list of self-nominations will be provided to Executive Committee members.**”

Page 4:

Amend II.B.9: “If the President does not appoint from among the persons recommended, the committee shall proceed at once to further search. This procedure shall continue until the committee has recommended a person acceptable to the President, **or until there is insufficient time left in the academic year, at which point the President will report to the Executive Committee that the search will be continued into the following year and a new search committee may be elected in the upcoming Fall.** The President shall not make a permanent appointment to the office except upon a recommendation of the committee.”

Page 5:

Add II.B.10:

**Should a faculty member of a search committee be unable or unwilling to serve or continue serving on a committee, a replacement shall be appointed by the Executive Committee in accordance with the criteria of this policy.**

C2 and C2b will specify “**one year**” (not college nor academic year).  
Footnote will be placed at the foot of the required page.

Page 7:

“Elected faculty shall be tenured regular members of the College faculties or Library, no more than ~~two of whom~~ **one** shall be from ~~the same~~ **each** college/library, elected by the ordinary procedures of University at-large elections. **Each review committee, with the exception of the review committees for the Provost and University Librarian (see appendix A) shall consist of 4 tenured faculty including library faculty; no more than one from each college/library, elected in a university-wide election, and 1 Presidential appointee...**”

Page 10:

Two strikeouts as noted:

IVA2 “...~~see also Appendix A~~”

IV B “~~As provided in Section III.B.4. and Appendix A, Associate Deans shall be reviewed at the same time and...~~”

Pages 13-17 (Appendix A)

Change ALL review committees except Provost and University Librarian so that composition is: “**4 tenured faculty including library faculty; no more than one from each college/library, elected in a university-wide election, and 1 Presidential appointee.**”

Page 13:

Regarding both the VP Finance and VP Student Affairs:

Eliminate the staff representatives on the review committees

Change wording on VP Planning & Enrollment appointment committee to: “**2 staff from PEM**”

Page 15:

Change the title of AVP Continuing & International Education to “**Executive Director**” and change the appointment committee to be the same as the Exec Director of the Concord Campus: “**1 tenured faculty from each college and 1 tenured library faculty; appointed by the Executive Committee of the Senate**”

AVP Research & Sponsored Programs: “1 staff from ~~Faculty Support Services~~ **Academic Affairs**”

Dir of Faculty Development appointment: “...~~elected by the colleges/library~~ **appointed by the Executive Committee**” and “1 staff from ~~Faculty Support Services~~ **Academic Affairs**”

Dir of Online & Hybrid Support Center appointment: “...~~elected by the colleges/library~~ **appointed by the Executive Committee**” and “1 staff from ~~Faculty Support Services~~ **MATS, OHSC or Faculty Development**”

Page 16:

Director of Media & Tech Services: 1 staff from ~~Faculty Support Services~~ **MATS, OHSC, Faculty Development or ITS**

University Librarian Review: “3 tenured library faculty elected **by the library procedures ordinarily used to elect library members of the senate**”

Concord Campus Associate Director “1 ~~Concord Dean~~ **Presidential** appointee”

Page 17:

Associate Deans: Remove strike-out on title and add “**See Section IV (page 9)**”

Department Chairs: Remove strike-out on title and add “**See Section V (page10)**”

SCAA Director: “1 staff from ~~Student Affairs~~ **member of the Student Services Professional electorate**”

AVP Institutional Research & Assessment: remove strike-outs on this position and return the appointment and review committees to what is stated. Change the title of the position to “Institutional Research & **Analysis**”

Changed on Senate floor: “**Asst VP, Planning & Institutional Research**” and “1 staff from **PEM**”