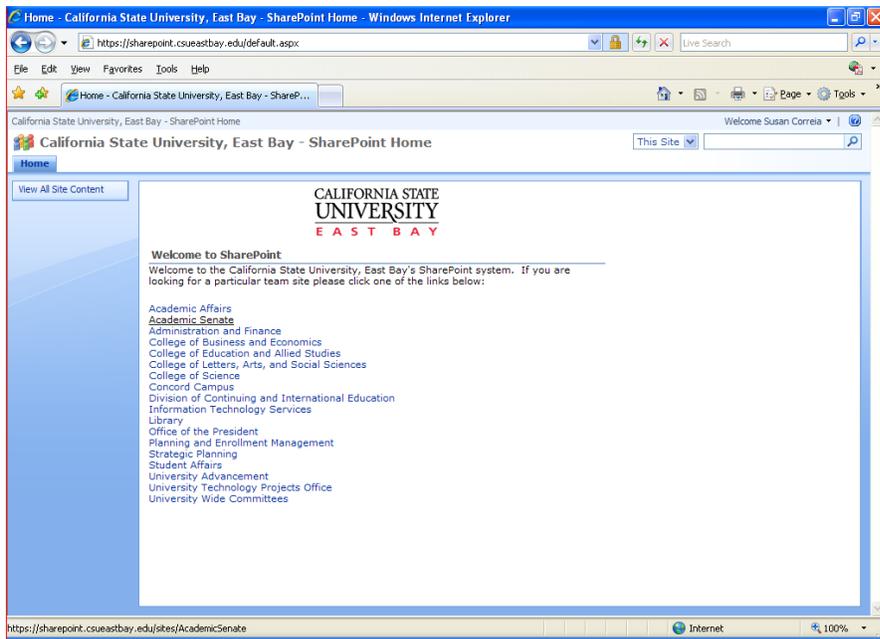


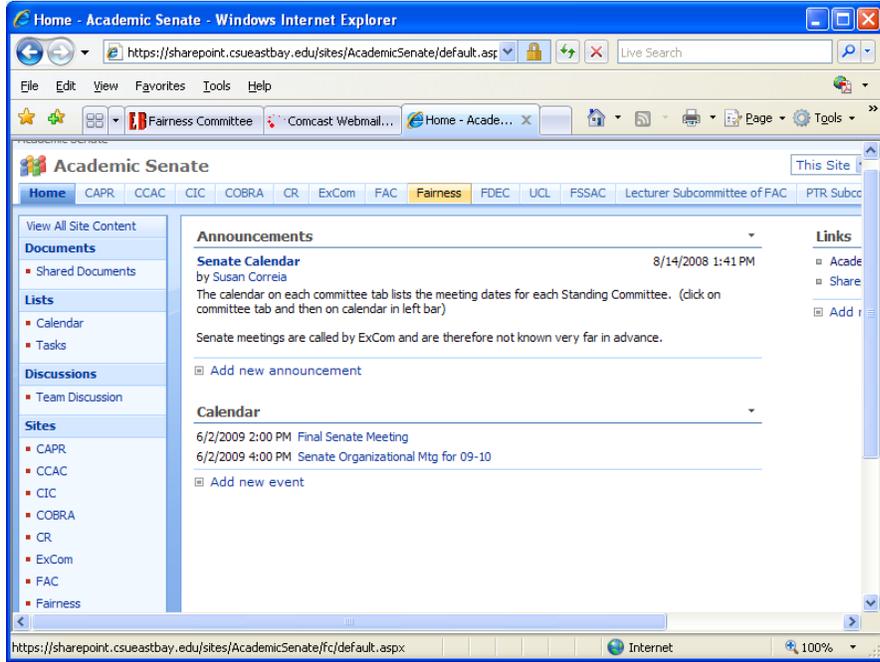


gc

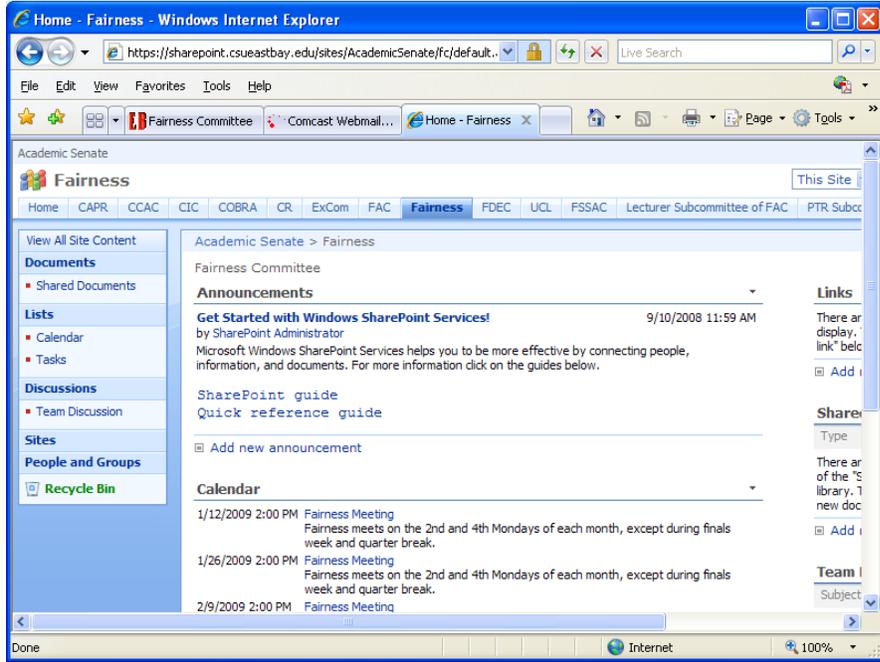
Comment [m1]: Sharepoint is found at <https://sharepoint.csueastbay.edu>
The log-in is your net-id and password, but you MUST put ad\ in front of your net-id.



Comment [m2]: This is the Sharepoint home page. You can see that there are many CSUEB organizations that are using Sharepoint now. Click on "Academic Senate"



Comment [m3]: This is the Senate home page. Click on the Fairness tab at the top (or click on Fairness in the site list on the left



Comment [m4]: This is the Committee on Fairness home page on Sharepoint. Links and documents of general interest throughout the year are posted here, for your convenience. If you have a suggestion for additional docs you would like to see here, contact the Senate Office.

Calendar - Windows Internet Explorer

https://sharepoint.csueastbay.edu/sites/AcademicSenate/fc/Lists/Cal

File Edit View Favorites Tools Help

Home CAPR CCAC CIC COBRA CR ExCom FAC **Fairness** FDEC UCL FSSAC Lecturer Subcommittee of FAC PTR Subc...

Academic Senate > Fairness > Calendar

Calendar

Use the Calendar list to keep informed of upcoming meetings, deadlines, and other important events.

New Actions Settings

January, 2009 Expand All Collapse All

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
28	29	30	31	1	2
4	5	6	7	8	9
11	12 2:00 PM Fairness Meeting	13	14	15	16

Today is Monday, January 12, 2009

View All Site Content

Documents

- Shared Documents

Lists

- Calendar
- Tasks

Discussions

- Team Discussion

Sites

People and Groups

Done Internet 100%

Comment [m5]: This is the committee calendar. It will list the meetings, as well as other deadlines and dates of committee interest. Click on the meeting date that you want to know more about.

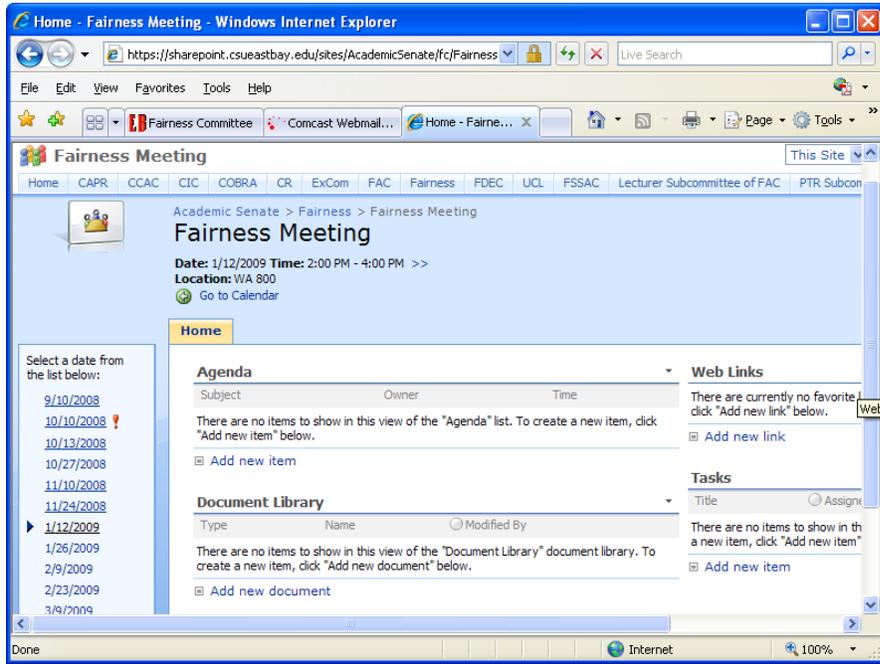
The screenshot shows a web browser window displaying a SharePoint calendar item. The browser's address bar shows the URL: <https://sharepoint.csueastbay.edu/sites/AcademicSenate/fc/Lists/Cal>. The page title is "Calendar: Fairness Meeting". The breadcrumb navigation is "Academic Senate > Fairness > Calendar > Fairness Meeting". The page includes a "Close" button and a toolbar with options: "New Item", "Edit Item", "Edit Series", "Delete Item", "Alert Me", and "Export Event".

Title	Fairness Meeting
Location	WA 800
Start Time	1/12/2009 2:00 PM
End Time	1/12/2009 4:00 PM
Description	Fairness meets on the 2nd and 4th Mondays of each month, except during finals week and quarter break.
All Day Event	
Recurrence	Every 1 week(s) on: Monday
Workspace	Fairness Meeting

Created at 9/10/2008 2:16 PM by SharePoint Administrator
Last modified at 9/12/2008 1:27 PM by Susan Correia

At the bottom of the page, there is a "Close" button and a status bar showing "Internet" and "100%".

Comment [m6]: This reminds me of a rolodex card. It gives the essential information about the meeting. Click on the Workspace link "Fairness meeting" at the bottom to get to the meeting workspace



Comment [m7]: This is the meeting workspace. The agenda for the meeting, the minutes for committee approval, and any necessary documents or links pertaining to this particular committee meeting may be posted here.

When the Senate Office sends committee members a link to the Sharepoint meeting site, alerting you to look at the meeting materials, the link we will provide will put you directly into the meeting workspace after log-in. -

Please call the Senate Office 885-3671 if you have problems with Sharepoint. If the problem is beyond our scope, we will refer you to a Sharepoint tech person.

The Fairness Sharepoint site is accessible to members of Fairness only. Students cannot be given access to the Sharepoint site, as far as we know.