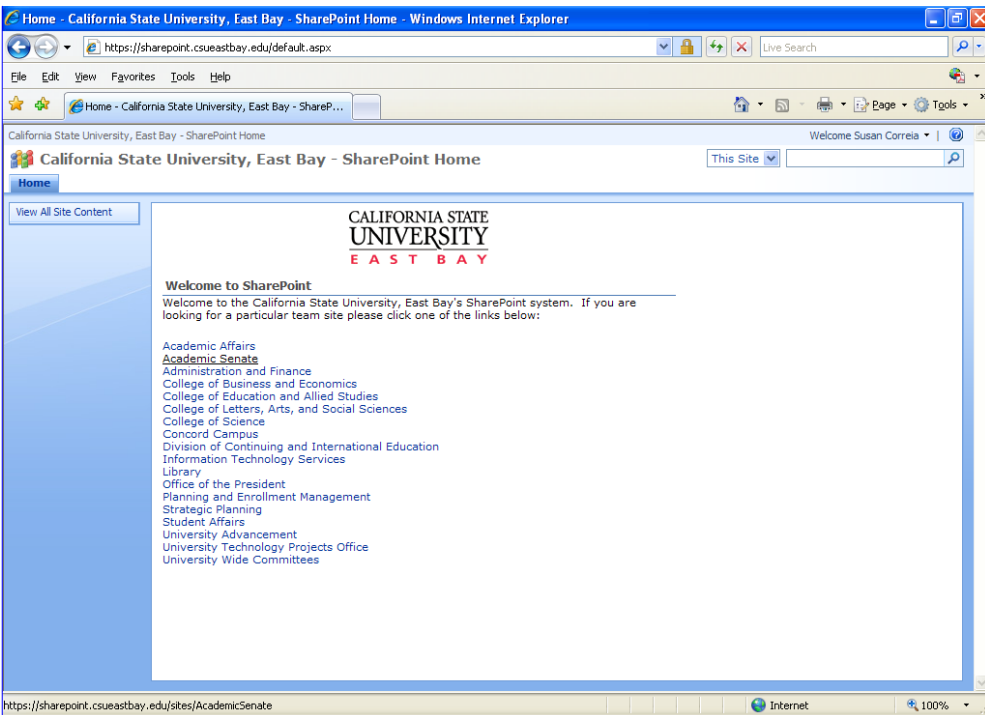
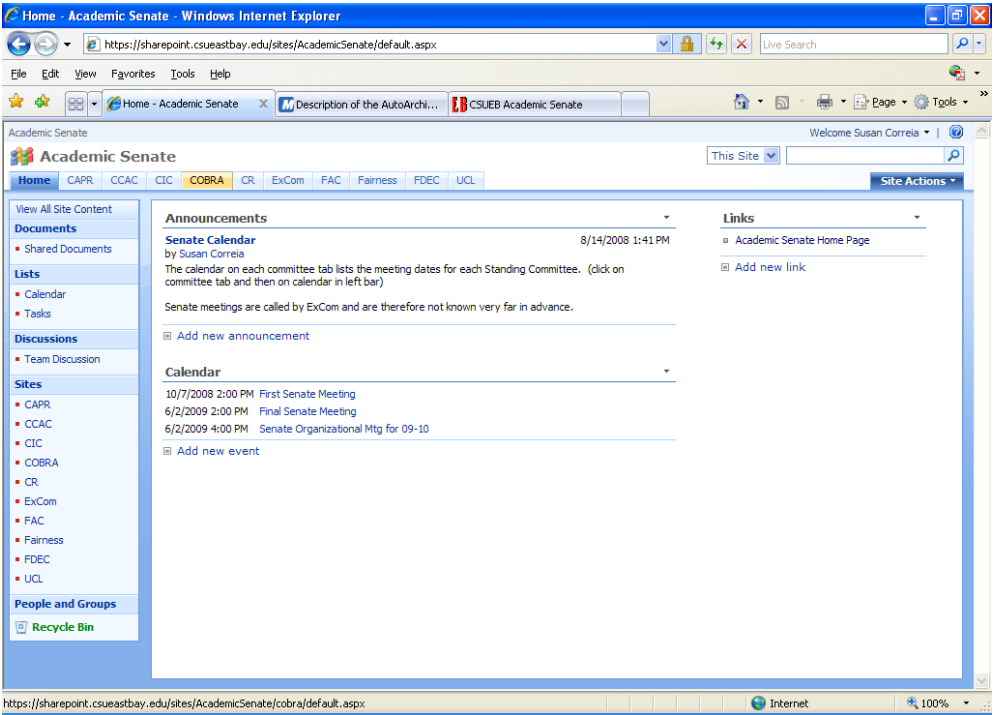


**Comment [m1]:** Sharepoint is found at <https://sharepoint.csueastbay.edu>

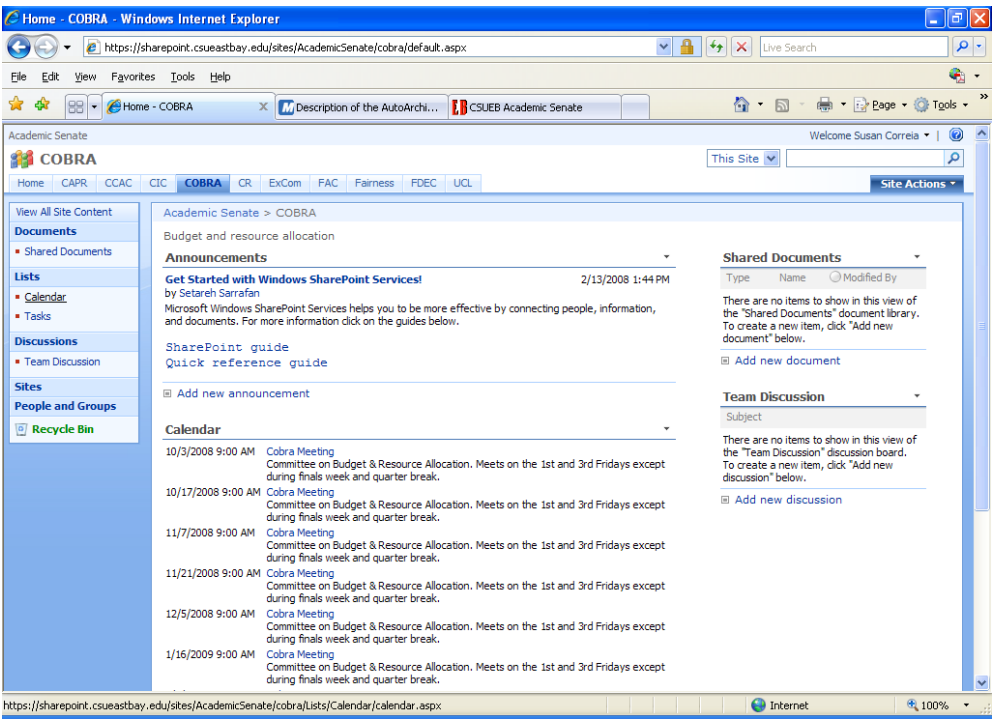
The log-in is your net-id and password, but you **MUST** put ad\ in front of your net-id.



**Comment [m2]:** This is the Sharepoint home page. You can see that there are many CSUEB organizations that are using Sharepoint now. Click on "Academic Senate"



**Comment [m3]:** This is the Senate home page. Click on the COBRA tab at the top (or click on COBRA in the site list on the left



**Comment [m4]:** This is the COBRA Committee home page on Sharepoint. Links and documents of general interest throughout the year are posted here, for your convenience. If you have a suggestion for additional docs you would like to see here, contact the committee chair or the Senate Office. Click on the calendar at the left to access meeting information.

Calendar - Windows Internet Explorer

https://sharepoint.csueastbay.edu/sites/AcademicSenate/cobra/Lists/Calendar/calendar.aspx?CalendarDate=10%2F

Academic Senate

Welcome Susan Correia

COBRA

Home CAPR CCAC CIC COBRA CR ExCom FAC Fairness FDEC UCL

Calendar

Use the Calendar list to keep informed of upcoming meetings, deadlines, and other important events.

New Actions Settings View: Calendar

October, 2008

Expand All Collapse All Day Week Month

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3 9:00 AM Cobra Meeting	4
5	6	7	8	9	10	11
12	13	14	15	16	17 9:00 AM Cobra Meeting	18
19	20	21	22	23	24	25

Done

**Comment [m5]:** This is the committee calendar. It will list the meetings, as well as other deadlines and dates of committee interest. Click on the meeting date that you want to know more about.

Calendar - Cobra Meeting - Windows Internet Explorer

https://sharepoint.csueastbay.edu/sites/AcademicSenate/cobra/Lists/Calendar/DispForm.aspx?ID=3.0.2008-10-03T1

Academic Senate

Welcome Susan Correia

COBRA

Home CAPR CCAC CIC COBRA CR ExCom FAC Fairness FDEC UCL

Academic Senate > COBRA > Calendar > Cobra Meeting

Calendar: Cobra Meeting

Close

New Item Edit Item Edit Series Delete Item Alert Me Export Event

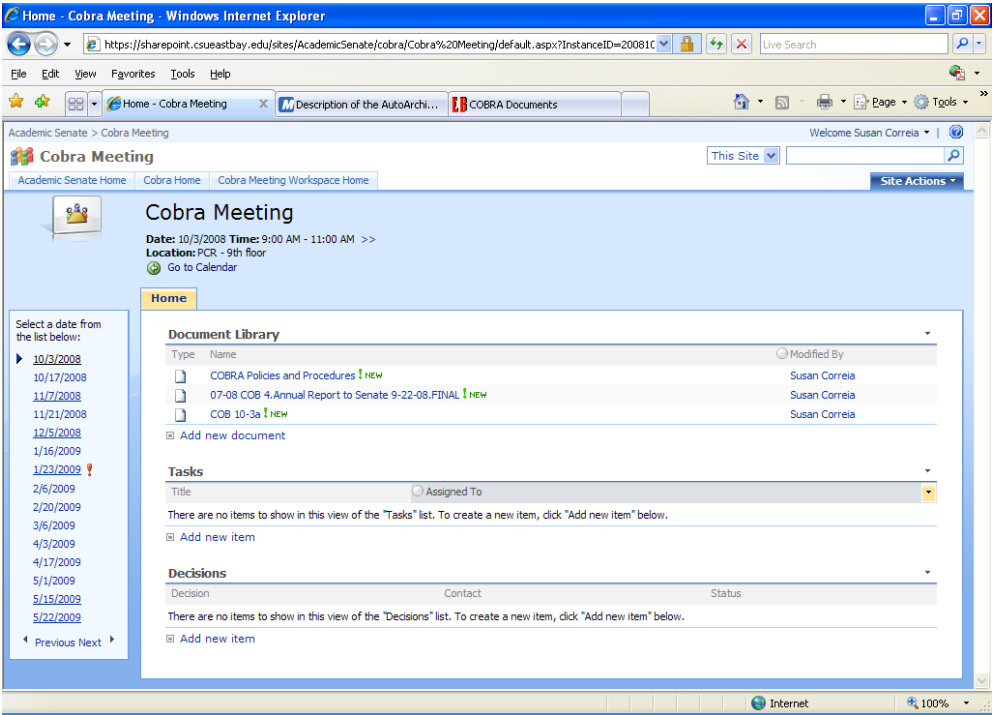
Title	Cobra Meeting
Location	PCR - 9th floor
Start Time	10/3/2008 9:00 AM
End Time	10/3/2008 11:00 AM
Description	Committee on Budget & Resource Allocation. Meets on the 1st and 3rd Fridays except during finals week and quarter break.
All Day Event	
Recurrence	Every 1 week(s) on: Friday
Workspace	Cobra Meeting

Created at 8/8/2008 1:06 AM by Setareh Sarrafan  
Last modified at 9/11/2008 10:45 AM by Susan Correia

Close

https://sharepoint.csueastbay.edu/sites/AcademicSenate/cobra/Cobra%20Meeting?InstanceID=20081003

**Comment [m6]:** This reminds me of a rolodex card. It gives the essential information about the meeting. Click on the Workspace link "COBRA meeting" at the bottom to get to the meeting workspace



**Comment [m7]:** This is the meeting workspace. The agenda for the meeting, the minutes for committee approval, and any necessary documents or links pertaining to this particular committee meeting will be posted here.

When the Senate Office sends committee members a link to the Sharepoint meeting site, alerting you to look at the meeting materials, the link we will provide will put you directly into the meeting workspace after log-in. -

Please call the Senate Office 885-3671 if you have problems with Sharepoint. If the problem is beyond our scope, we will refer you to a Sharepoint tech person.

We will send the meeting link to you 6 days before each meeting.

The COBRA workspace is accessible by members of the University community.