

Minutes of the Academic Senate Meeting, Tuesday, June 2, 2009

Members present: William Alnor, Dee Andrews, Luz Calvo, Li-Ling Chen, Michelle Collay, Rohan Dixit, Jennifer Eagan, Dana Edwards, *Lynn Eudey*, Kelly Fan, Bridget Ford, Farnaz Ganjeizadeh, Karina Garbesi, Liz Ginno, Julie Glass, Susan Gubernat, *Erik Helgren*, Evelia Jiminez, Derek Kimball, Dawna Komorosky, Joanna Lee, Rolla Lewis, Rita Liberti, Jane Lopus, Christopher Lubwama, Gary McBride, James Mitchell, Julia Olkin, Susan Opp, President Mo Qayoumi, Felipe Razo, Gretchen Reevy-Manning, Henry Reichman, Jeffery Seitz, Aline Soules, Emily Stoper, David Stronck, *Gregory Theyel*, Bruce Trumbo, Claudia Uhde-Stone, Craig Wilson, Meiling Wu, Shirley Yap

Members absent: Jennifer Calbonero, Vibha Chandra, Joseph Corica, Jonathan Crescenzo, Jesus Diaz-Caballero, Jair Fory, Saeid Haddad, *Rafael Hernandez*, Joshua Kerr, Sarah Kim, Jaimie Kwon, Sally Murphy, Tahira Music, Diane Petersen, Michael Schutz, Krunal Shah

Guests: Diedre Badejo, Carl Bellone, Katie Brown, Kevin Callahan, Nan Chico, Linda Dalton, Linda Dobb, Rosanne Harris, Michael Leung, Mike Mahoney, Tom McCoy, Russ Merris, Janet Patterson, Don Sawyer, Sue Schaefer, Jodi Servatius, Terri Swartz, Arthurlene Towner

1. Approval of the Agenda

M/S/P (Lopus/Lubwama) to approve the agenda.

2. Approval of the Minutes from the meeting on 05-19-09

M/S/P (Seitz/Alnor) to approve the minutes.

3. Reports (*most reports have been placed at the conclusion of the meeting, to assure there is adequate time for the committee documents*)

B. Report of the President

There will be a Budget Forum this Thursday to share information about the budget. It is expected that more information will become available over the next few weeks, and there will be additional opportunities to share information after commencement.

The President offered his thanks to the Senate membership and the Senate leadership.

4. Presentation of the 08-09 Sue Schaefer Faculty Service Award to **Russ Merris**, Math Professor Emeritus

It was explained that this award was named in honor of Professor Emeritus Sue Schaefer because of her extensive service and dedication to the university.

This year's award goes to Professor Emeritus, Russ Merris of the Department of Mathematics and Computer Science. Dr. Merris has advised and assisted faculty to succeed and contribute to the betterment of the university and was one of the forces behind the creation of this award designed to recognize outstanding service to the university. As a member of the faculty, Dr. Merris taught a wide variety of courses, received the Outstanding Professor Award in 1981 and 1987, and was selected as a system-wide Outstanding Professor in 1987. In 2005, Russ received the *Award for Distinguished College or University Teaching of Mathematics* from the Mathematical Association of America. He chaired the Academic Senate for two years, served several terms on the University PTR Committee, on the Faculty Diversity and Equity Committee, and was Student Affairs Liaison Officer (SALO), helping faculty to better help students.. It should be noted that he was also a great advisor to the Senate Office. His extensive institutional memory helped many who came after him navigate the senate processes more smoothly. Dr. Merris has patiently and generously given to this institution and his dedication is to be applauded. Dr. Schaefer stated that she was delighted to give Dr. Merris this award and that it was an honor to have this award named for her but an even greater honor to be able to present it to the person who made the award happen.

5. **08-09 CIC 38 revised**, Application of Courses for GE

M/S/P (Garbesi/Eagan) to approve.

6. **08-09 CIC 43**, Proposed Discontinuances and Adoptions of new Options in the MPA Degree Program;

08-09 CAPR 28, Approval of the MPA Option in Public Human Resources Management and Change;

08-09 CAPR 29, Approval of Discontinuance of MPA Option in Public Policy Development;

08-09 CAPR 30, Approval of Discontinuance of the MPA Option in Public Management;

08-09 CAPR 31, Approval of the MPA Option in Public Management and Policy;

08-09 CAPR 32, Approval of the Discontinuance of the MPA Option in Organizational Change; and

08-09 CAPR 33, Approval of the MPA Option in Management of Human Resources and Change

M/S/P (Eagan/Lopus) to approve the above MPA Modification documents as a group.

7. **08-09 CIC 45**, Application of Courses for GE

M/S/P (Liberti/Ginno) to approve.

8. **08-09 CIC 46**, Timeline change and routing of requests for New and Discontinued Programs-Options-Minors-Certificates-Credentials-SSMPPs (and proposed significant modifications to these

M/S (Alnor/Stoper) to approve.

There was a wide ranging discussion regarding the need for a “fast track” for certificates, credentials, and SSMPPs. It was noted that these issues are often market driven prompting the need for fast passage. It was stated that there is often an advantage to being the “first” in such areas, and time might be of the essence. It was explained that the current document does not lengthen any of these processes, but, rather, changes order, and provides much needed guidance to faculty for planning purposes. The “deadlines” provided clarify the time it currently takes for these requests to move through the process. It was felt that providing faculty with these deadlines will allow them to move forward with a realistic expectation for completion.

M/S (Kimball/Garbesi) to remove certificate, credential, and SSMPPs from CIC 46.

It was noted that if this motion passes, these items would still have to go through the same approval processes and thus the time for approval would not be changed. Rather, those seeking approval of items in this category would simply not have the benefit of the realistic timeline provided in this document.

There was additional discussion regarding WASC approval and the Chancellor’s Office procedures. It was noted that neither of these effect the approval time on our campus as it relates to the document currently under review.

The question was called (Stoper/Glass).

The motion to amend 08-09 CIC 46 failed on a vote of 11 in favor, 20 against, and 5 abstentions.

It was noted that some proposals currently come to CIC and CAPR at the same time due to late submission of paperwork. This leads ultimately to lack of appropriate oversight and objections from standing committee members. It can also lead to changes being made by CAPR that are not then approved by CIC, confusing matters further. It was noted that APGS approval can be carried out as required to the Senate.

It was felt that having this timeline in place will help faculty plan and move through this process more efficiently and effectively.

It was noted again that this document clearly establishes the order of review and deadlines and does not add new steps or create a longer timeline than has been the tradition; however, it discourages last-minute submissions, which have been plentiful in recent years and allows the CAPR submission to be sans curricular details, which will help programs to submit the request earlier than in the past. It was suggested that an annual letter from the Senate reminding department heads of the required timelines might be beneficial. Some felt that having workshops and/or other educational opportunities might help smooth the process. It was also suggested that a method be established to allow the fast-tracking of certificates.

The question was called (Mitchell/Glass).

The original motion passed on a vote of 24 in favor, 8 against, and 7 abstentions.

9. **08-09 CIC 47**, GE-Approved Course Syllabi Requirement

M/S/P (Liberti/Alnor) to approve. There were two votes in opposition.

10. **08-09 CR 5**, Organized Research Units (Centers and Institutes): Policies and Procedures

M/S (Olkin/Kimball) to approve. There was some confusion as to the use of the words Organized Research Unit in the title, but then the word “Center” in the body of the document.

M/S/P (Glass/Andrews) to replace the word “center(s)” in the body of the document with “ORUs”.

The original motion as amended passed.

11. **08-09 CR 6**, Recommendation to approve the CSUEB Center for College Students with Autistic Spectrum Disorders (CCSASD) as an Organized Research Unit

M/S (Olkin/Reevy) to approve. It was noted that it is important that such units be required to receive Senate approval as part of the faculty consultation process.

The motion passed.

12. **Senate vote to place the following new bylaws changes on a university-wide ballot in the Fall, along with other bylaws changes from earlier this year, which had a 97% approval rating, but did not have sufficient voter turnout to pass: 08-09 CAPR 40, Change in Committee Policies and Procedures, which requests and additional Presidential Appointee and has added to the duties of the committee; and 08-09 CR 4, Recommendation to approve revisions to “Policies and Procedures for Committee Operations”, which has added to the duties of the committee (These documents were approved by ExCom and are available on Sharepoint for review)**

M/S/P (Liberti/Ginno) to approve the placement of these issues on a university-wide ballot.

13. **08-09 COBRA 5**, COBRA’s Annual Report and Recommendations to the President

M/S (Soules/Ginno) to accept. A question was asked regarding concern over the Foundation’s financial contributions to the University, which hadn’t been received in recent years. As a member of the Foundation Board of Directors, Opp noted that the decision about such contributions for this year had not yet been made. They will meet this week.

The motion passed.

14. **08-09 cFAC 7**, Academic Dishonesty Policy revision

M/S/P (Alnor/Wilson) to approve

15. **08-09 cFAC 8**, Modifications to the Retention, Tenure, and Promotion Policy and Procedures (RTP; formerly PTR); as modified by **08-09 BEC 12**, “Opt-out” Provision for New 09-10 RTP Policy and Procedures; and **08-09 BEC 13**, Proposed additional modifications to **08-09 cFAC 8** (the RTP document)

M/S (Wilson/Lopus) to approve these as a group. Thanks were offered to FAC for this thorough and thoughtful revision. Particular thanks were offered to Dee Andrews, Chair of the Subcommittee and Craig Wilson, Chair of FAC.

It was noted that the MOU requires a time period be provided for rebuttal of a negative review at every level. In this revision (as in the previous documents) there is no such time provided between the level of the University Committee and the President. Associate Provost Arthurlene Towner noted that the University Committee and the President’s review are considered the same level of review and thus the time to rebut (after notification of a negative outcome by the President) puts the document in compliance with the MOU. It was noted that having the University Committee and the President as a single level of review allows for effective dialog between the Committee and the President. It was felt by some that this process is advantageous to faculty. If this was not the case, the President would have his/her own level of review. The Chair of the Subcommittee acknowledged that this issue had come up in discussions with

committee members and Dr. Eileen Barrett (Director of Faculty Development) but that it was felt that a revision of this process was not necessary at this time. It was suggested that this issue be referred back to FAC in the coming year. It was noted that, while this is an important concern, it requires further consultation and study by FAC; it should not inhibit the passage of the revisions currently under consideration, as this is not a change in current policy.

The motion passed.

16. 08-09 cFAC 9, Interim Coaches Evaluation Policy, 09-10

M/S (Glass/Liberti) to approve. It was noted that there is a numbering issue with the current document: a (3) reference and a (4) reference should be a (4) and (5) reference respectively because of a new item (3) being introduced.

M/S/P (Seitz/Wilson) to correct this numbering error.

The original motion as amended passed.

17. 08-09 cFAC 10, Bylaws of the Library Faculty

M/S/P (Soules/Ginno) to approve.

**18. 08-09 CIC 48, Proposed Substantial Modification of M.S. Speech Pathology and
08-09 CAPR 34, Request for Approval of the Revision of the M.S. in Speech Pathology and
Audiology**

M/S/P (Ginno/Eagan) to approve.

**19. 08-09 CIC 44, Proposed Discontinuances and adoptions of new Options in the B.A.
Communications degree program
08-09 CAPR 25, Request for Discontinuances of 9 Options in the BA, Communication;
08-09 CAPR 26, Request for Approval of the Option in Professional, Public and
Organizational Communication; and
08-09 CAPR 27, Request for Approval of the Option in Media Production**

M/S/P (Mitchell/Ginno) to approve as a group.

20. Reports

A. Report of the Chair

Senators were urged to attend the Budget Forum on Thursday, 6/4, in the New University Union Multipurpose room. It was reiterated that more budget information would be shared as it became available.

There is a "Toast to Tenure" sponsored by Faculty Development tomorrow in LI 2250. Our newly tenured faculty will be honored as will our 08-09 Outstanding Professor, Dr. Sue Opp.

On Monday 6/8, 4 – 6PM in the New University Union, Multipurpose room, there is a party honoring Sonjia Redmond, Vice President for Student Affairs, who is retiring.

On Tuesday, 6/9, 3 – 5PM, in the library courtyard, there is a party honoring Arthurlene Towner, Carl Bellone, and Armando Gonzalez, all of whom are retiring.

Commencements and Ethnic Graduation celebrations are next week.

Thanks offered to members of Excom, Senate Officers (Rita Liberti and Julie Glass) and chairs of all of the Senate Committees (Jim Mitchell, Aline Soules, Craig Wilson, Julia Olkin, Terry Jones, Bijan Mashaw, Robert Phelps, Sue Opp). Thanks were also offered to Jackie Alnor and Susan Correia in the Senate Office. It was noted that Susan is the person who really keeps the Senate operating. Thanks also to Hank Reichman and Susan Gubernat for representing CSUEB at the ASCSU.

B. Report of the Statewide Academic Senators

No report.

C. Report of CFA

An e-mail went out today to all members including a link to send an e-mail to the state legislature to consider revenue enhancement not just funding cuts. Fact finding will commence over the summer.

D. Report of Student Government

President Elect Sarah Kim was unable to attend. It was announced that a record number (1650) of students voted in the recent ASI election. There will be some runoffs with complete results announced in the near future.

21. Adjournment

M/S/P (Eagan/Alnor) to adjourn.

Respectfully submitted,

Julie Glass, Secretary