

CALIFORNIA STATE UNIVERSITY, EAST BAY

DESIGNATION CODE: 2009-10 BEC 3

DATE SUBMITTED: September 29, 2009

TO: The Academic Senate

FROM: The Executive Committee of the Academic Senate

SUBJECT: "Housekeeping" updates to the Appointment & Review document and the Administrative Review Schedule

PURPOSE Action by the Senate

ACTION

REQUESTED: That the Academic Senate approve the addition of the following statement as a footnote to Appendix A:

NOTE: The Senate Office may update this appendix with non-substantive title changes announced by the University.

Approval also granted for the Senate Office to make the same updates to the Administrative Review Schedule as were made on Appendix A and to consult with the Senate Chair regarding any title changes which may be considered "substantive", which will then be referred to the Faculty Affairs Committee for review.

BACKGROUND

INFORMATION: With the reorganization of administrative divisions of CSUEB in Summer 2009 and elimination of the Division of Student Affairs, a number of units and the administrators in charge of those units were placed within new Divisions. In particular, the Associate Vice President of Student Affairs, who was previously reviewed simultaneously with the Vice President of Student Affairs, now reports to the Vice President of Planning and Enrollment Management (with the renaming of the division to become the Division of Planning, Enrollment Management, and Student Affairs or PEMSA). Although the VP of PEMSA is up for review in 2009-10, the Executive Committee of the Senate felt that the AVP of Student Affairs should be evaluated separately because of the short time that Student Affairs has been associated with PEMSA. Thus, the Administrative Review Schedule has been modified to indicate that the AVP of Student Affairs will be evaluated in 2010-11 separately from the VP PEMSA.

In addition, changes to the titles of administrators have occurred fairly often, whether those changes involved a change from Assistant Vice President to Associate Vice President, or a change in the title of the position to reflect changes in the name of division, etc. When changes in administrator titles are unsubstantial, that is, not involving major changes in job responsibilities or unit reorganizations, the Executive Committee felt that the Senate Office should handle updating the Appointment and Review Document to reflect the correct titles rather than referring the entire document to FAC or ExCom for updating these "housekeeping" items.