California State University, East Bay  
Concord Campus Advisory Committee  

Minutes of the Meeting of  
Thursday, February 25, 2010

Present: Sharon Green, Robert Phelps (Chair), Steve Philibosian (recorder), Jay Tontz, Lynn Van Hofwegen, Ellen Woodard.
Guest: Dianne Rush-Woods

Meeting Commenced at 2:40 in room AS 120

1. Agenda approved

2. Minutes of January 20, 2010, approved as submitted

3. Report of Robert Phelps, Chair:
   a. Philibosian agreed to take minutes for this meeting
   b. Phelps welcomed the Chair of the Academic Senate, Dianne Rush-Woods and reiterated some of his concerns expressed at the last meeting that the CCAC should communicate, on a regular basis with standing committees, such as COBRA and CAPR. That CCAC “have regular communication with the full Academic Senate”; that CCAC “have regular communication with the faculty and administration of the committee members representative colleges” and that CCAC expand its charge to reflect a wider goal of advising on the university’s general presence in Contra Costa County,” with a possible expansion to the Concord Naval Weapons Station property

4. Report of Emily Brizendine, Director, Concord Campus:  
   This report was deferred until later due to the Director’s absence.

5. Discussion with Dianne Rush Woods, Chair of the Academic Senate, on status of CCAC:  
   Chair Rush-Woods reiterated the President’s strong support of our presence in Contra Costa County, despite the current budget situation. Committee members expressed their concern over severely reduced course sections, while programs are considering additional cohorts at the Concord Campus. There was agreement that the following suggestions of Chair Rush-Woods would be useful in strengthening CCAC’s role
● Having representation on EXCOMM CCAC should be a regular item on the agenda
● Need for oversight to reinforce the consequences attendant upon programs withdrawing from the Concord Campus. Many departments fail to realize the broader impact when course sections are removed. For example since Liberal Studies is not a department, the impact upon the program is not noticed at the departmental level.
● Have the Dean’s meet at Concord annually
● Have the Pioneer regularly report on activities at the Concord Campus
● The ASI has an important role in building student support for the Concord Campus
 ● As an action item, the Chair of the CCAC will email the new Provost, James Houpis, at the earliest possible convenience.
● As an action item, the CCAC should make a formal request to the Senate Chair to formalize CCAC’s new role with COBRA and CAPR.
● Have CCAC members attend all critical committee meetings
● Have an ongoing dialog with EXCOMM to raise issues of importance to the Concord Campus.
5. Report of Donna Wiley (for Emily Brizendine see item 4, above: Donna Wiley spoke with the committee by phone and provided an update on the cancellation of courses due to budget cuts.

Adjournment: 4:30 PM

Steve Philibosian, recorder