California State University, East Bay
Concord Campus Advisory Committee

Minutes of the Meeting of
Thursday, May 27, 2010

Present: Emily Brizendine, (Director), Sharon Green, Robert Phelps (Chair), Steve Philibosian (recorder), Jay Tontz, Lynn Van Hofwegen, Donna Wiley, Ellen Woodard

Absent: Joan Davenport

1. Approval of Agenda: The agenda was approved as submitted.

2. Approval of the minutes of April 7, 2010: The minutes of April 7, 2010 were approved as submitted.

2. Report of the Chair: CCAC Chair Robert Phelps noted the loss of positions at the Concord Campus as well as course sections. The committee’s charge remains problematic, given that we are not to be considered to be a regular standing committee of the Senate. Chair Phelps will send copies of the report to Excomm to Committee members. At this point, Excomm has promised CCAC, per BEC6 to charge all other standing committees with the requirement that they send a member to CCAC to report on the activities of their respective committees. In addition, the Chair of CCAC will attend Senate meetings “regularly” to report no less than once per year. Senate Chair Dianne Rush-Woods has been very supportive of the Concord Campus and will be attentive to our needs.

3. Next year’s CCAC: Calls will be sent out for interested parties willing to serve on CCAC. Lyn Van Hofwegen will need to serve as Acting Chair of Nursing while Carolyn Fong is on sabbatical and will probably not be available to serve. In addition, Robert Phelps will not be able to continue as chair and the Committee was asked to select a new chair. After some discussion, it was decided that Ellen Woodard, due to her lengthy and close involvement with the Concord Campus, would be an excellent choice. Ellen was selected as chair by acclamation.

4. Report of Emily Brizendine, Presidential Appointee: We need to get more data on the effect of drops in enrollment on course sections offered. Data currently available is unfortunately not always accurate. Due to the Nursing program in recent years, enrollments in the College of Science have gone up. Balancing this are big cuts in CBE and Human Development. Consistent with the Provost’s interest for all the academic units to align their strategic planning to the university strategic plan, the Provost has charged us with developing a five year growth plan for the Concord Campus, to expand our FTE from 800 currently to 4,000 in five years. Stipends will be available for faculty to develop this growth plan by the end of summer, 2010. The committee will have representatives from each of the colleges. We will be asked to address CSUEB’s seven mandates and align our plan with the university strategic plan. In consultation with the
college deans, a list of names will be suggested for the committee. The work will take place in July and August of 2010.

It is hoped that the Concord Campus have its own budget by Fall 2010. The details of how that can happen still need to be worked out. We will need to be realistic about what we can afford to offer at this location. Currently we support 10 undergraduate majors. Can we support this? Probably not. We will need to consider what majors can be affordably offered out here and then go to the colleges for support. A minimum of four courses per quarter are required to offer a major at Concord. We need also consider that our programs will need to be funded by sources other than the state.

6. Old Business: There was none

7. New Business: There was none

8. Adjournment: 12 pm

Respectfully submitted,

Steve Philibosian, Recorder