Committee on Instruction and Curriculum (CIC)

2009-2010 Annual Report

Items approved by CIC and Passed by the Academic Senate

2008-09 CIC 37 (revised) - Retention of Infrequently Offered Courses
2008-09 CIC 43 (revised) - Discontinuances and adoptions of new options in the MPA degree program
09-10 CIC 1 - Prefix Mod: Kinesiology Courses from KPE to KIN
09-10 CIC 2 - Option Discontinuances for MS Kinesiology
09-10 CIC 3 - Title Change in M.A. in Speech Communication
09-10 CIC 4 - Discontinuances and New Minor in Communication
09-10 CIC 5 - Discontinuances of Options in B.S. in Business Adm
09-10 CIC 6 rev - Policy on Self-Support Courses and Programs
09-10 CIC 7 rev - New Course Add Period Policy
09-10 CIC 8 rev3 - CIC Subcommittee Membership, 2009-2010
09-10 CIC 9 rev - New Maximum Units for Enrollment Policy
09-10 CIC 10 - Priority Registration
09-10 CIC 11 - Taxation Certificate offered online
09-10 CIC 12 - Music Courses for GE Area C1 Revision
09-10 CIC 13 - New Options in Chemistry, Biology, Physics
09-10 CIC 14 - Option Changes in Environmental Studies B.A.
09-10 CIC 15 - Application of INTS Course for GE Area D4
09-10 CIC 16 - Application of Courses for GE Area C4 - DANC/PHIL/Thea
09-10 CIC 17 - Two-Year Extension of the Current Freshman Learning Communities
09-10 CIC 18 - Application of Course for GE Area D4 - ES
09-10 CIC 19 - Application of Courses for GE Area B6 - Psyc
09-10 CIC 20 - Approval Process for New Degree Programs
09-10 CIC 21 - Temporary Course Cap Increase for C4 and D4 UDGE courses
09-10 CIC 22 - Application of Course for GE Area D4 - ES
09-10 CIC 23 - Application of Course for GE Area C4 - History
09-10 CIC 24 - Philosophy Major Revisions and Option Discontinuances
09-10 CIC 25 - English Major Option Discontinuances and New Option
09-10 CIC 26 - Certificate in Early Childhood Development
09-10 CIC 27 - CIC Action on GPA for Honors Numbers for 10-12 Catalog
09-10 CIC 28 revised - General Education application of courses, Areas C2, D1, D4, C4
09-10 CIC 29 revised - Policy Measures Regarding High Unit Seniors
09-10 CIC 30 - Incomplete Grading Symbol Language in Catalog
09-10[57] CIC 31 - M.S. HCA Option Discontinuance
09-10 CIC 32 - Pilot Revision of the University Writing Skills Requirement for Graduate Programs
09-10 CIC 33 revised - Retention of Infrequently Offered Courses not taught for three years

Two items were passed by CIC, but have not yet been placed on the Academic Senate agenda:

09-10 CIC 34 Application of Course for GE Area C4 - History
09-10 CIC 35 Online BA in Ethnic Studies

CIC also passed two GS courses.  CIC serves as the College Committee for GS, and these courses do not require approval by the Academic Senate.

GS 1099 Academic Decathlon Program
GS 2500 Peer Mentoring Practicum
Committee Membership

Presidential Appointee: Carl Bellone (Fall); Sue Opp (Winter/ Spring)
Dan Cerutti
Jennifer Eagan (Chair)
Bridget Ford (quarter only replacement for Woo, Winter)
Peter Marsh (Secretary, Fall quarter)
Bijan Mishaw
Kate Reed (Secretary, Winter quarter)
Norman Smothers
Lori Townsend (Secretary, Spring quarter)
Sam Tran
Claudia Uhde-Stone
David Woo

Subcommittee Membership

See 09-10 CIC 8 rev3

Notable Achievements of CIC 09-10

CIC spent a good deal of its time this AY discussing measures and policies that would help the University manage enrollments reduced by the budget. CIC discussed, rather extensively, measures that would alter GE, change enrollment policies, and affect self-support programs. To these ends, CIC sent forward the following policies that were passed by the Academic Senate:

- A policy governing Self-Support Courses and Programs (see 09-10 CIC 6)
- A reduction in the number of units that students can enroll in at first pass and without permission from a major advisor (see 09-10 CIC 9)
- A reduction in the span of the drop/ add period (see 09-10 CIC 7)
- A temporary increase of the maximum caps on C4 and D4 courses from 35 to 40 (see 09-10 CIC 21)
- Measures impacting High-Unit Seniors (see 09-10 CIC 29)
- A pilot program for Graduate Programs to submit proposals for students to satisfy the Writing Skills Requirement within their programs (see 09-10 CIC 32)

CIC considered the following suggestions and rejected them:

- “Consolidating” GE and abandoning the mandated course caps for C4 and D4 GE courses
- Moving the Upper Division Writing Skills courses to self-support
- Changing the minimum GPA for graduate courses to 3.0

CIC weighed in on and helped straighten out the increasing numbers of students who qualify for Priority Registration (see 09-10 CIC 10).

CIC extended the current Freshman Cluster Pattern for a period of two years, with the justification that faculty and departments would not be able to devote new resources and energy to developing new freshman cluster proposals (see 09-10 CIC 17).

CIC helped clarify the approval process for new programs in an information item (see 09-10 CIC 20).

CIC corrected an error. A new Incomplete Grading policy had been inserting into the University Catalog without approval by the Academic Senate. CIC initiated new language for the Incomplete Grading policy language in the catalog (see 09-10 CIC 30).
CIC passed 7 program option changes in the form of discontinuances, modifications, and streamlining.

CIC reviewed and approved 19 courses for General Education.

On two occasions (regarding the Drop/ Add policy change and the potential change in GPA for Graduate Programs) the chair of CIC informally polled Departments Chairs over e-mail to get their feedback. The committee found this feedback helpful in its deliberations. I think that this is a practice that the committee may want to continue.

**Unfinished Business and Looking Forward to 10-11**

CIC referred the issue of how to monitor and enforce the maximum cap for C4 and D4 courses to the GE Subcommittee, and is awaiting a report back.

CIC also referred the issue of how to monitor and enforce the policy on including the GE Student Learning Outcomes on syllabi to the GE Subcommittee.

CIC noted in two related discussions that some catalog language needs to be revisited regarding:
   a) the CR/NC grading symbol
   b) the nature of scheme for designating the GPA for Honors

On several occasions, the 09-10 committee noted the lack of enforcement of the Online and Hybrid Policy, and concerns about the quality of online courses and programs. This is an issue that the Academic Senate may want to revisit.

CIC will likely continue to be involved in developing policies that help the University enact measures that manage the budget crisis and enrollment reduction.

The emergence of new academic programs in self-support will likely continue.

Respectfully Submitted,
Jennifer Eagan, Chair, 2009-2010 CIC