TO: The Academic Senate

FROM: The Executive Committee of the Academic Senate

SUBJECT: Academic Senate Meeting Schedule for 2010-11

PURPOSE Information to the Senate

ACTION REQUESTED: That the Academic Senate note the approved Senate meeting schedule for 2010-11 below:

Org meeting Held last June
October 5th The Bylaws requires this date
November 30th Last Tuesday of Fall Quarter
February 1st Mid-Tuesday in Winter Quarter
March 8th Last Tuesday of Winter Quarter
April 26th Mid-Tuesday in Spring Quarter
May 13th Committee Document Deadline (from committees to ExCom/Senate)
May 17th Picks of early half of paperwork avalanche
May 31st Final Senate meeting (docs arriving close to doc deadline) + organizational meeting for 2011-12

BACKGROUND INFORMATION: Instead of the usual practice of calling a Senate meeting a week or two before and having expectations that Senators will stay on their toes and watch their email for announcements of a Senate meeting, it has been suggested that we schedule the Senate meetings in advance. The benefit is that we may have better attendance and that committees will know which meeting they are targeting. The down side would be that there can be surprises requiring Senate approval that may come up at odd intervals.

Regular monthly meetings were considered, but that doesn’t make sense for the quarter system and doesn’t provide enough meetings at the end of the year when there is so much final activity. The proposed mid-quarter meetings would allow each committee to hold 2 meetings between Senate meetings, which should hopefully be enough to generate steady Senate business.

ExCom approved of the idea of scheduling the Senate meetings at the beginning of the academic year for one year at its meeting on 9-28-10.