

CALIFORNIA STATE UNIVERSITY, EAST BAY

Designation Code: **10-11 CAPR 1revised**

Date Submitted: October 7, 2010

TO: The Executive Committee of the Academic Senate

FROM: Committee on Academic Planning & Review (CAPR)

SUBJECT: Establishment of CAPR Sub-Committee on Institutional Learning Outcomes and Assessment

PURPOSE: For Action by Excom

ACTION

REQUESTED: That Excom appoint one member of CAPR, one member of each college, a representative of the GE program, and a representative of the library to this sub-committee, chosen from the list of individuals provided in this memo

BACKGROUND

An issue that took up considerable meeting time in 2009-10, being discussed on several occasions, including during a special workshop-style meeting held on April 29, 2010, was the subject of Institutional Learning Outcomes (ILOs). CAPR received a request in 2009-10 from the Senate Chair to consider a) drafting a provisional list of ILOs for our institution (in the light of WASC directives) and b) appointing an ad-hoc sub-committee to assess those ILOs and recommend back to CAPR and ExComm a process for their assessment. The committee received numerous documents from Donna Wiley and explanations on the nature of its charge from former and current Academic Senate Chairs Susan Opp and Dianne Rush-Woods and GE Director Sally Murphy. Having reviewed the available information and discussed what it thought its responsibilities were, including its concern over the readiness of the institution to implement a university-wide set of ILOs and their assessment and the resources for faculty to do so, CAPR set about drafting a set of ILOs and developing a short-list of potential ad-hoc sub-committee members. Each CAPR member volunteered to draft a summary of a potential CSUEB ILO in the following areas, building on accepted wisdom (e.g. ILO language adopted at other CSU institutions):

- Written Communication
- Oral Communication
- Critical Thinking
- Information Literacy
- Teamwork
- Intercultural Competency
- Ethical Reasoning and Action
- Civic Engagement
- Expertise in Scholarly Discipline
- Technological Competency
- Quantitative Literacy
- Sustainability

The outcomes of this drafting process and the proposed candidates for the CAPR ILO sub-committee membership were presented to ExCom in a memo from the CAPR Chair on May 5, 2010. In discussion of CAPR's memo, ExCom voted not to pass on the list of ILOs to the full Academic Senate and referred the subject back to CAPR for further consideration. CAPR discussed this decision at its meeting on October 7, 2010 and decided to go ahead and create the suggested sub-committee of CSUEB experts in learning outcomes assessment and have them draft a candidate set of ILOs for consideration by CSUEB and suggest a methodology for their assessment to ExCom for its consideration. It is the understanding of the CAPR Chair that this process has been initiated to prepare our institution for future WASC requirements on ILOs.

Based on the CAPR policies and procedures, any CAPR sub-committee shall be made up of individuals nominated by CAPR and approved by Excom and must include one CAPR representative and the CAPR Chair as ex-officio member. CAPR proposes that the make up of the committee be as follows: one CAPR representative, one member each from the four colleges, one member representing GE, and one member from the library. It may be that Excom also wishes to expand this membership to include a member from the student body. The proposed individuals are recommended by CAPR (by unanimous vote at the meeting on October 7, 2010) (in some cases two individuals from the colleges were identified as appropriate candidates during discussions; all have agreed to serve if appointed):

CAPR Chair (ex-officio) – Michael Lee

CAPR/APGS – Donna Wiley

GE – Sally Murphy

CLASS – Eileen Barrett or Debra Barrett-Graves

CBE – Steve Ugbah or (a second candidate name will be provided to CAPR by CBE – the original candidate identified by CAPR, Nan Maxwell, has apparently resigned her post effective the end of Fall 2010)

CS – Ann McPartland or Julie Glass

CEAS – Denise Fleming

Library – Tom Bickley

And 1 student appointed by ASI

It is proposed that the committee be chaired by Donna Wiley, meet as many times as needed over the Fall and Winter quarters to develop an appropriate set of recommendations, and submit a report to CAPR at the beginning of the Spring quarter so that it may consider the findings and make recommendations to Excom on a timely basis for submission of any actionable items to the full Academic Senate before the end of the academic year. As a basis for its discussions, the sub-committee, to be called *the CAPR Sub-Committee on Institutional Learning Outcomes and Assessment*, will be provided with the original letter from Excom to CAPR charging it with taking up the issue of ILOs, CAPR's findings on this issue as submitted to Excom in its memo 09-10 CAPR 16, and an oral briefing by Senate Chair Dianne Rush-Woods.