

CALIFORNIA STATE UNIVERSITY, EAST BAY

Designation Code: **10-11 CAPR 5**
Date Submitted: November 11, 2010

TO: The Executive Committee of the Academic Senate

FROM: Committee on Academic Planning & Review (CAPR)

SUBJECT: Request for Five-Year Review Delay on document submission for International Studies program

PURPOSE: Information item concerning CAPR approval of a delay in submission of five-year review documentation to the Academic Senate office (until no later than the beginning of the Fall quarter 2011).

ACTION REQUESTED: For information to the Executive Committee

BACKGROUND

With the approval of the CLASS Dean's office, INTS has identified their ideal candidate for external reviewer from both a programmatic and financial perspective; Professor Robina Bhatti, a founder and chair of the Global Studies Department at CSU Monterey Bay and a former CSUMB administrator. However, Professor Bhatti is currently on sabbatical and will not return until April 15, 2011. Based on evidence presented to CAPR and the input of Associate Dean Guo, CAPR agreed via a unanimous vote that it was in the interest of achieving the best outcome from the five-year review process to permit INTS to carry out its external review in late Spring, submit the external review to the Dean's office (and a copy to the Academic Senate office) soon thereafter, and incorporate the Dean's feedback and revise the self-study and five-year plan during the summer. The Program Director, Prof. Norman Bowen indicated through Guo that this was acceptable. Thus, CAPR agreed to permit this delay in the regular schedule for five-year review submissions and thus the following timelines will now apply:

Fall Quarter 2010	Conduct self-study and finalize five-year plan
End of Fall quarter (2010 = 12/05)	Electronic copies of self-study and five-year plan will have been sent to the Academic Senate office.
End of Spring quarter (2011 = 6/13)	The External Reviewer report will have been sent to the Academic Senate and the CLASS Dean's office. INTS will arrange and/or hold a meeting with the Dean to discuss the self-study, five-year plan and External Reviewer report.
Summer quarter (2011)	INTS will have received the Dean's written response to the External Reviewer report and will modify the five-year plan as necessary.
Beginning of Fall quarter (2011)	An electronic copy plus 2 complete hard copies of the completed five-year review will have been sent to the Academic Senate office by the beginning of the Fall quarter (no later than the first CAPR meeting 10/6) and INTS will have notified the CAPR liaison to this effect (Dr. David Bowen).