

CALIFORNIA STATE UNIVERSITY, EAST BAY

DESIGNATION CODE: 2010-11 BEC 6  
DATE SUBMITTED: November 23, 2010

TO: The Academic Senate  
FROM: Executive Committee of the Academic Senate  
SUBJECT: Faculty Trustee Nomination  
PURPOSE: Action by the Senate

**ACTION**

**REQUESTED:** That the Academic Senate approve the CSUEB nomination of **Jeff Seitz, Earth & Environmental Sciences**, for Faculty Trustee

**BACKGROUND**

**INFORMATION:** A call letter was sent to faculty on November 3<sup>rd</sup>, asking for campus nominations for the Faculty Trustee position for the term 2011-13. This is a 12-month position, whose duties include attending all Board of Trustee, Trustee Committee, Senate Plenary, and Senate Executive Committee meetings. The Faculty Trustee also visits several campuses during his/her term, to meet with faculty and discuss Board of Trustee actions.

The campus nominees so selected are forwarded to the Statewide Senate Office, where a selection committee narrows the field to two or more candidates for forwarding to the governor. The current position continues to be vacant through June, 2011. Nominations are due in the Statewide Senate Office by December 20, 2010. The call memo from the CSU Senate Office is available to interested parties in the Senate Office (LI 2200). The criteria for faculty who are eligible to serve include:

1. Candidates must be faculty members who are tenured at the California State University at which they teach currently and shall not hold any administrative positions other than department chair or equivalent.
2. Candidates shall have demonstrated records of excellence in teaching, professional achievement and university service.
3. Candidates shall possess experience in academic governance in the California State University.
4. The appointed faculty trustee shall not be a member of the Academic Senate of the California State University. Should the faculty trustee be a member of the Academic Senate CSU at the time of appointment, that person shall resign from the Senate.
5. Questions as to definitions and eligibility shall be resolved by the Academic Senate CSU.

There are two local procedures by which faculty can be selected:

1. Nomination by the Executive Committee and approval by the East Bay Academic Senate;
2. Nomination by petition, with 50 full-time faculty signatures.

The nominee, when approved by the CSUEB Academic Senate or when submitting a petition, will be given a copy of the CSU Senate Office memo listing the required materials (completed cover sheet, vitae structured to the eligibility criteria, statement of <500 words expressing views of the position, narrative of <250 words giving evidence of teaching excellence), which should be submitted to the Senate Office by **December 10<sup>th</sup>**, to

allow time for the President to write a cover letter and materials to be copied and mailed to the Chancellor's Office for their deadline.

**Timetable:**

Nov 19<sup>th</sup> – Send email stating interest in the position, with vitae attached, to Senate Coordinator  
[susan.correia@csueastbay.edu](mailto:susan.correia@csueastbay.edu)

Nov 23<sup>rd</sup> – ExCom will discuss the applications and send nomination to Academic Senate

Nov 30<sup>th</sup> – Academic Senate will vote on Faculty Trustee nomination from CSUEB

Dec 10<sup>th</sup> – Materials due to the Senate Office from nominee

Dec 20<sup>th</sup> – Materials due in the Statewide Senate Office

Jan 18<sup>th</sup> – Senate Faculty Trustee recommending committee reviews documents and selects candidates for review by full Senate

Jan 20-21 – Full Senate reviews nomination materials

March 17-18 – Full Senate elects two or more final candidates whose names will be forwarded to the Governor

Late Spring-Early Summer 2011 – Governor appoints one candidate as CSU Faculty Trustee