

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved Minutes of the Executive Committee Meeting, Tuesday, March 5, 2013

Members Present:

Jennifer Eagan, Denise Fleming, Liz Ginno, James Houpis, Linda Ivey, James Murray, Gretchen Reeve, Mitchell Watnik

Guests Present:

Mary D'Alleva, Endre Branstad, Linda Dalton, Linda Dobb, Jiansheng Guo, Mark Karplus, Susan Opp, Glen Perry, Sophie Rollins, Angela Schneider, Michael Schutz, Donna Wiley, Michelle Xiong

The meeting was called to order at 2:00 p.m.

1. Approval of the agenda

M/S/P (Ginno/Murray) the agenda, as amended to move 4D to 4K, and ASI to first order of new business

2. Approval of the minutes of 2/5/13 and 2/19/13

M/S/P (Ginno/Reeve) to approve, as amended

3. Reports:

A. Report of the Chair

Watnik reported that the administration received additional information regarding potential faculty costs for quarter-to-semester transition and revised its cost estimate accordingly. Now, both administration and sub-committee cost estimates are very close. The Chair again commended Senator Jennings and the quarter-to-semester transition subcommittee.

B. Report of the Provost

The Provost reported that faculty searches should conclude by the end of next week. Once the number of rollover searches is in, the final number of faculty searches for AY13-14 can be determined.

All programs affected by the 180 unit cap, as dictated by Title V changes, will meet the deadline for reducing their units (nine programs) or submitting an application for exception to the unit max (three programs).

The Provost requested that ExCom address the problem of late textbook adoptions, as federal ADA law requires that all book adoptions be submitted six weeks prior to the start of the term. Lack of compliance is a disservice to students.

Dalton reported on the Planning for Distinction process. The Instructional Task Group met last Friday and worked for six hours on evaluation criteria. The Steering Committee will meet on Monday. The website is regularly updated as documents become available.

C. Report of the Statewide Academic Senators

Fleming reported that the next Plenary is March 14-15, with committee meetings on March 13. She invited comments on the resolutions and faculty trustee nominees be sent to her or Senator Gubernat.

4. New Business:

A. ASI Director, CLASS, Michelle Xiong, reported on plans for April's Career Panel presentations. She requested \$1000 in funding. ExCom agreed to ask Senators to donate to the ASI project. The Senate Office will send out emails explaining the ASI request and encouraging Senators to contribute. Ginno asked that it be clear to whom checks should be made out and where checks should be sent.

B. Replacement for Jim Murray for Spring 2013

M/S/P (Murray/Ginno) to appoint Don Gailey (BIOL) to replace Murray on CIC SP13

C. Approval of CEAS representative to ILO subcommittee

M/S/P (Fleming/Ginno) to appoint Margaret Harris as the CEAS representative to the CAPR ILO Subcommittee

D. **12-13 FAC 8:** New CSU East Bay Policy on Emerita and Emeritus status

M/S/P (Ginno/Murray) to place on the Senate agenda, as amended

E. **12-13 BEC 6:** Resolution Regarding Fee Structure at the CSU

M/S/ (Murray/Eagan) to place on the Senate agenda
Discussion will continue at the 4/2/13 meeting

F. **12-13 CR 3 Revised:** Amendment to CSUEB Bylaws regarding CR procedure and the Centers and Institutes Policies and Procedures document

M/S/P (Ivey/Murray) to place on the Senate agenda

G. **12-13 CR 5:** Proposal for the Center for Community Engagement

M/S/P (Ginno/Reevy) for placement on the Senate agenda as an information item

H. **12-13 COBRA 2:** Identification of Tasks & Costs Associated with the Q2S Conversion

M/S/P (Ivey/Fleming) to place on the Senate agenda as an amended information item

I. **12-13 CAPR 14:** Statistics Five-year Review

M/S/P with one abstention (Fleming/Eagan) to place on the Senate agenda

J. **12-13 CAPR 15:** New policy requiring existing (or approved but not launched) stateside programs to go through CAPR review if they plan to offer a self-support version of that program.

M/S/P (Reevy/Ivey) to place on the Senate Agenda

K. Discussion of Student Affairs Liaison Officer (SALO)

Watnik plans to ask the President and Provost for assigned time for the position.

L. Discussion of ASCSU alternate representative issue

M. **3/12/13** Draft Senate Agenda

M/S/P (Murray/Ginno) to approve the draft Senate agenda, as amended to include items from today's meeting

N. Adjournment

The meeting adjourned at 3:30 p.m.

Personnel discussion (*closed session, 3:30pm time certain*)

M/S/P (Eagan/Ginno) to endorse the three-year appointment of Robert Phelps as Director of the Concord Campus