



13-14 BC 6
June 30, 2014

TO: The Academic Senate

FROM: Mitchell Watnik, Academic Senate Chairperson (2013-14)

SUBJECT: Annual Report of the Chair

PURPOSE: Information to the 2014-15 Academic Senate

ACTION REQUESTED: The Academic Senate accept the information and record the report below on its website.

2013-2014 ANNUAL REPORT OF THE CHAIR FOR THE ACADEMIC SENATE

Prepared by Mitchell Watnik, 2013-2014 Academic Senate Chair

The Academic Senate for 2013-14 had numerous notable achievements. Foremost amongst these were changes to the Constitution and Bylaws. President Morishita [vetoed 12-13 FAC 9](#) mainly due to the lack of any quorum in voting for amendments to the Bylaws. In response, the Senate passed [13-14 BEC 12](#), which ultimately passed a faculty vote and was accepted by President Morishita. For the sake of completeness, [11-12 FDEC 2](#) (making the Faculty Diversity and Equity Committee status as a standing committee) and [12-13 CAPR 7](#) (allowing the AVP APGS to appoint a member of the committee, as had been practice) were placed on the Spring ballot and both passed. Also on the Spring ballot was [13-14 BC 4](#), which replaced [12-13 CR 3](#) (changes to the Bylaws regarding Centers and Institutes, to bring them in line with [11-12 CR 2](#)). That initiative passed. In the opinion of the Chair, there are still some needed modifications to the Bylaws. The duties of CAPR and COBRA overlap. Indeed, some of the wording in their respective sections is identical. There were additionally some other items in the 12-13 FAC 9 that were not separated and placed on the ballot. [13-14 BEC 11](#) had most of those, but that document was referred to FAC, which did not respond to the referral during the Academic Year.

In response to last year's "report of the chair" ([12-13 BC 2](#)), [13-14 FAC 1](#) defined the "quorum" for the Academic Senate. The Senate did not act regarding the "Past Chair" of the Senate.

Other issues regarding the Constitution and Bylaws included a proposal to shrink the size of the Senate and its committees ([13-14 FAC 3](#)). This was rejected by the Executive Committee; the Chair believes that ExCom should not have done this, but the vote was likely a result of [13-14 FAC 10](#) (which proposes more seats for lecturers on the Senate) being in the pipeline. A proposal to create "elected" subcommittees ([13-14 BEC 10](#)) was referred to FAC. [13-14 BEC 18](#) provided an interpretation to the SSP Electorate (Bylaws Article X, Section 1). [13-14 FAC 12](#) (which has not

yet been sent to the Senate) proposes an interpretation of Article VI, Section 2B that corresponds with past practice.

At the last Senate meeting of the year, President Morishita announced that CSUEB is planning to move to semesters, effective Fall Quarter, 2018. [12-13 COBRA 2](#) not only provides for costs estimates, but suggests some systematic changes to the Senate for that period. Beyond the report of that subcommittee, the Chair believes that tying CIC to the Colleges may benefit the Senate.

The recommendations of “Planning for Distinction” (PfD) have been forwarded to the administration. Modifications to programs need to go through the Senate and, accordingly, it may be the case that next year’s Senate will have to deal with many of these. There were quite a few option and major discontinuance requests this year ([13-14 CIC 7](#), [13-14 CIC 8](#), [13-14 CIC 9](#), [13-14 CIC 16](#), [13-14 CIC 17](#), [13-14 CIC 23](#), [13-14 CIC 24](#)); these were probably due to PfD. The Chair sent a request for assigned time for CAPR members to Provost Houpis near the end of the year, but did not receive a response.

COBRA has ramped up its efforts and produced not only numerous financial reports for Faculty consumption, it asserted itself as the consultative body for space issues ([13-14 COBRA 4](#)). The Senate amended that document by demanding that ExCom refer space issues to the Committee. The Chair disagrees with that amendment, which, like making ExCom refer five-year reviews to CAPR or GE proposals to CIC, bureaucratizes the process. [13-14 COBRA 5](#) (addressing large classroom issues) was the Committee’s first foray into space issues and drew many compliments from Senators. [13-14 COBRA 6](#) (mandating MOUs be made available to key people) was another big step forward for the Faculty.

ExCom left numerous documents on the table for next year. In fact, there were 13 documents on the [last ExCom agenda](#) that the Committee did not get to. (It has been past practice that the documents are carried over to the following year.) The Chair calls attention to [13-14 CAH 5](#), which is a request from the Information Technology Advisory Committee (ITAC) for an extension to remove it from its year to year limbo. Because of ExCom’s failure to forward the document to the Senate, it currently stands that ITAC will not exist anymore. While this ad hoc committee did not produce many documents, it was a useful interface between Faculty and ITS. ITAC also produced [13-14 CAH 4](#), which proposed a Learning Management Systems Subcommittee. In the Senate, the Chair proposed (and the Senate adopted) an amendment to change the subcommittee into a Task Force. ExCom was charged with populating the Task Force but failed to do so before the end of the academic year.

The Senate did not waive the first reading on [13-14 CAPR 10](#) or [13-14 CAPR 13](#). There is no specific mention in the Standing Rules for how next year’s Senate should handle this, but some suggested that these documents should be seen as “second readings” at the beginning of next year. The Chair advocates this; especially considering that the last Senate meeting ended early, the Chair believes that the 13-14 Senate should have reconsidered waiving the first reading on these documents.

The Senate passed a referral to the 14-15 Committee on Research (see [the minutes from April 8](#)). This document, officially “13-14 BAS 4”, should not get lost despite its not being posted on the

web site.

President Morishita indicated to the Chair that he was going to give consideration to [13-14 BEC 14](#) before making a decision to approve or veto it. The 2013-4 Senate should follow up on this. As [13-14 FDEC 6](#) notes, the University Diversity Officer is important to the Faculty.

Along the same lines, the incoming Senate needs to revamp the Administrative Appointment and Review policy in light of the administrative reorganization announced at the end of the year. In specific, many of the Planning and Enrollment Management (PEM) functions have been moved to the Administration and Finance (A&F) Division. Faculty must be represented in administrative searches for PEM administrators¹ (see II A of the [Appointment and Review Policy](#)) and, for search committees that do not require elections, the appointments are made by ExCom. However, this requirement does not hold for A&F positions below AVP. There is already a search for the replacement of what was an AVP position in PEM, but is now titled “Executive Director of Admissions”, that does not have elected or ExCom-appointed faculty, nor did it have ExCom participation in the development of the job description (II B of the Appointment and Review Policy). The Senate needs to be wary of shifting administrative roles and titles. For example, Andre Johnson was hired as “Director of Human Resources” (where his predecessor was an AVP). Searches for “directors” in A&F do not require Faculty participation. He is now [listed](#) as “AVP of Human Resources” and searches (and reviews) of all AVPs require Faculty participation. Similarly, Student Affairs elevated the Director of Student Housing & Residential Life to Associate Vice President this year without informing ExCom. In addition, Academic Affairs made a hire for “Director of Sustainability” this year without seeking ExCom appointments for the search committee; all managerial positions in Academic Affairs require Faculty participation in the search process.

The Chair commends the standing committee chairs: Jim Murray of CIC, Liz Ginno of FAC, Kim Geron of FDEC, Chris Chamberlain of CAPR, Sarah Taylor of Research, and Nancy Mangold of COBRA. The committees are where most of the work of the Senate is done and the chairs are the ones who set the agendas and oversee the documents. Fortunately for the 14-15 Senate, five of the six committee chairs are returning (Jim Murray was termed off of CIC and I was elected to replace him).

13-14 EXECUTIVE COMMITTEE AND ACADEMIC SENATE DOCUMENTS

Document	Passed Excom	Passed Senate	President Approved
13-14 BEC 1	via email	N/A	N/A

¹ It should be noted that the PEM inclusion is not an artifact of the merger of PEM and Student Affairs a few years ago, see, for example, [09-10 FAC 8](#).

Executive Committee and Academic Senate Meeting Schedule			
13-14 BEC 2 Election of 13-14 University Committee on Layoffs (UCL)	10/1/13	10/8/13	12/9/13
13-14 BEC 3 2013-2014 Administrative Review Schedule	10/1/13	11/12/13	Suggested Presidential amendment
13-14 BEC 4 Standing Rules of the Academic Senate	10/1/13	10/8/13	12/9/13
13-14 BEC 5 Resolution Regarding Appointment of a Faculty Trustee	via email	10/8/13	12/9/13
13-14 BEC 6 Mitch Watnik's Return to Chair of the Academic Senate	11/5/13	11/12/13	N/A
13-14 BEC 7 Status of the Information and Technology Advisory Committee	10/29/13	12/3/13	N/A
13-14 BEC 8 revised Uniformity of College Elections	1/7/14	3/11/14	N/A
13-14 BEC 9 amended Resolution Against Hate Crimes at San Jose State University	11/26/13	12/3/13	N/A
13-14 BEC 10 Creation of Elected Subcommittees	Referred to FAC 1/21/14	N/A	N/A
13-14 BEC 11 Changes to the Constitution and Bylaws of the University Faculty of CSU East Bay	Referred to FAC 1/21/14	N/A	N/A
13-14 BEC 12 amended Changes to Article IX of the Constitution of the University Faculty of CSU East Bay	1/28/14	2/4/14	President Approved 4/11/14

13-14 BEC 13 Determination of Evaluations for Winter Quarter, 2014	3/4/14	3/11/14 (accepted as info)	4/8/14
13-14 BEC 14 Administrative Appointment and Review for the University Diversity Officer	4/1/14	4/22/14	Pending Presidential consideration
13-14 BEC 15 Update of Ten Point Plan: Creating a Campus Culture Free from Harassment	4/15/14	4/22/14 (ac cepted as info)	N/A
13-14 BEC 16 Resolution in Support of AB 2324 (now 13-14 FUFM 2)	N/A	6/3/14	N/A
13-14 BEC 17 California State University, East Bay Resolution Supporting Academic Senate of the California State University (ASCSU) Recommendation to Amend Title 5 to Re-Establish Appropriate Unit Limits for Engineering Degrees (now 13-14 FUFM 1)	N/A	6/3/14	N/A
13-14 BEC 18 Interpretation of Bylaws Article X, Section 1	5/27/14	6/3/14 (accepted as info)	N/A

Other important 13-14 documents:

[2012-2013 Annual Reports of the Academic Senate and Standing Committees](#)

[12-13 BC 2](#): Annual Report of the Chair for 12-13 (accepted as info by Senate on 10/8/14)

[13-14 BC 1](#): University Writing Skills Policy Update

13-14 BC 2 not assigned

[13-14 BC 3](#): Formation of an ad hoc committee due to administrative reorganization

[13-14 BC 4](#): Amendment to CSUEB Bylaws regarding CR procedure and the Centers and Institutes Policies and Procedures document (passed by Senate 4/8/14)

[13-14 BC 5](#): Dissemination of Travel Policy within Faculty (accepted as info by Senate on 6/3/14)

[13-14 FUFM 1](#): Resolution regarding Title 5 Engineering Amendment (passed by Senate on 6/3/14)

[13-14 FUFM 2](#): Resolution in support of AB 2324 Pertaining to CSU Faculty Trustee (passed by Senate on 6/3/14)

[13-14 GASG 1](#): Resolution on Academic Advising (ASI BOD 2013-10R) (accepted as info by Senate on 5/20/14)