

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE  
ACADEMIC SENATE

Subject to approval

DRAFT Minutes of the Executive Committee Meeting, October 15, 2013

Members Present: Eileen Barrett, Luz Calvo, Jennifer Eagan, Denise Fleming, Susan Gubernat, James Houpis, Patricia Jennings, Mark Karplus, Nancy Mangold, James Murray

Guests Present: Endre Branstad, Brian Cook, Linda Dalton, Linda Dobb, Liz Ginno, Jiansheng Guo, Rhonda Johnson, Amber Machamer, Sue Opp, Glen Perry, Gretchen Reevy, Donna Wiley

The meeting was called to order at 2:01 p.m.

1. Approval of the agenda

M/S/P (Fleming/Calvo) to amend to give Item 5.B a 2:30 time certain. M/S/P (Fleming/Murray) to amend to add a possible referral to FAC regarding electronic dossiers as new Item 6.B. M/S/P (Jennings/Gubernat) to approve the agenda as amended.

2. Approval of the minutes of October 1, 2013

M/S/P (Murray/Calvo) to approve.

3. Reports:

A. Report of the Chair

Barrett welcomed Nancy Mangold to ExCom. Barrett will give time in her report to PEM Vice President Linda Dalton and Financial Aid Executive Director Rhonda Johnson to provide information on financial aid.

Barrett met with the President and they set times to meet during the quarter. The President would like ExCom to look at administrative review, thus the inclusion of Item 6.C on the agenda. Writing Across the Curriculum (WAC) was an important topic at the ExCom lunch with the President, and plans are being made to restart the program. Jessica Weiss, Margaret Rustick, and Caron Inouye will meet to discuss. It is hoped that the Provost will provide financial support.

Barrett attended the senate chairs meeting in Long Beach on October 10. San Jose State Senate Chair Lynda Heiden reported on media misrepresentation of Udacity, that developing each course cost \$200K, and that she is not convinced Udacity is going away. Campus chairs were concerned about intellectual property related to online courses, thus the inclusion of Item 6.F on the agenda.

WASC will hold workshops on Thursday, October 24. ExCom is scheduled to meet with WASC October 24 from 1:00 to 2:00 in the Biella Room. It was suggested that ExCom members would be more likely to attend a meeting from 2:00 to 3:00. Barrett will give that feedback to APGS AVP Sue Opp.

East Bay will host the next CSU Student Research Competition May 2-3, 2014. Barrett wrote three referrals: 1) to CAPR based on recommendations in Chair Watnik's annual report (as approved at the last ExCom meeting), 2) to CAPR asking that they work to incorporate within Program Review the diversity rubric developed last year by FDEC, and 3) to CIC regarding credit for military service. Barrett still plans to consult with Chair Watnik regarding the writing skills policy implementation update discussed at the last ExCom meeting. Barrett congratulated Ethnic Studies Professor Luz Calvo on her appearance on radio program Latino USA.

i. Financial Aid information, Linda Dalton

PEM Vice President Linda Dalton and Financial Aid Executive Director Rhonda Johnson provided information on financial aid, including a two-page handout entitled "Fall 2013 Financial Aid Dates and Notes." The Free Application for Federal Student Aid (FAFSA) deadline (priority date) was March 2, 2013. As of September 20, 64% of enrolled financial aid applicants had received a disbursement. As of October 11, 82% had received a disbursement. Of over 5000 book vouchers offered for Fall, 600 were redeemed. There was an approximately ten-day window for redeeming book vouchers that ended September 17. From September 17 to October 11, 143 emergency loans totaling slightly more than \$50K had been processed. ExCom was informed that 67% of our students are receiving financial aid, including 44% receiving Pell grants.

While the FAFSA is available in Spanish, none of our campus forms are. Cash for College events are posted at the California Student Aid Commission site ([csac.ca.gov](http://csac.ca.gov)). Financial Aid has a staff of 16 and will soon have five financial aid counselors.

Time-certain Item 5.B followed Item 3.A. Following Item 5.B, M/S/P (Gubernat/Eagan) to complete Item 4 before returning to reports. Item 3.B then followed Item 4.

B. Report of the Provost

The Provost had no report.

C. Report of the Statewide Academic Senators

ASCSU Chair Diana Guerin today sent another letter to Governor Brown repeating the request that he appoint the CSU Faculty Trustee as soon as possible, attaching the recent ASCSU resolution and resolutions from 13 CSU campus senates.

Statewide Senator Fleming reported that National Council for Accreditation of Teacher Education (NCATE) accreditation was discussed in a recent virtual committee meeting.

CSU Trustee Faigin will meet with the ASCSU at its next plenary. He would like to hear from faculty on MOOCs, bottleneck courses, and K-12 preparation. Provost Houpis and Statewide Senator Gubernat noted that there is no agreed-upon definition for bottleneck courses, and that is problematic.

4. Appointments (Committee Roster List w/ Vacancies)

A. 13-14 A2E2 appointment nominees

i. Melany Spielman, CEAS

M/S/P (Eagan/Fleming) to appoint Spielman.

B. University Administrative Review Committee (UARC) appointment

i. CEAS 13-14 replacement for Bijan Gillani (Candidate will be provided by CEAS)

No candidate was provided.

C. Information Technology Advisory Committee (ITAC) appointments:

i. 1 CLASS vacancy: Grant Kien, Amy June Rowley

Kien was elected.

ii. 1 CSCI vacancy: Michell Craig (Fall 13)

M/S/P (Jennings/Murray) to appoint Craig.

iii. 1 At-large vacancy: Andrew Carlos (LIB)

M/S/P (Jennings/Calvo) to appoint Carlos.

D. Committee on Academic Planning and Review (CAPR) appointments:

i. 1 CBE replacement needed for Fall 13 (to replace Taylor): Erick Fricke

M/S/P (Mangold/Eagan) to appoint Fricke.

E. Faculty Affairs Committee (FAC) appointments:

i. 2 CLASS replacements needed for Fall 13 (to replace Salomon and Stempel): Grant Kien, Meiling Wu

M/S/P (Calvo/Murray) to appoint Kien and Wu.

ii. 1 CSCI replacement for Fall 13 (to replace Strayer): Lynne Grewe

M/S/P (Mangold/Jennings) to appoint Grewe.

F. Concord Campus Advisory Committee (CCAC) appointments:

i. 1 CEAS vacancy: Janet Logan (unconfirmed)

No appointment was made for this vacancy.

ii. 1 CBE vacancy: Bijan Mashaw, Jiming Wu

Wu was elected.

iii. CLASS vacancy; Keith Inman of Criminal Justice and Nancy Thompson of History

Thompson was elected.

G. Academic Senate appointment:

i. 1 CLASS replacement for Fall 13 to replace Stempel : Grant Kien, Meiling Wu, Sukari Ivester, Michael Lee

Ivester was elected.

ii. 1 CBE replacements; for Fall 13 to replace C. Wu: Doris Duncan, Gregory Theyel

Theyel was elected.

5. Old Business:

A. Planning for Distinction report for Senate Office; suggested changes?

Suggestions for improving the document included expanding the description of the service at the beginning of Section 4 on Page 1, reconsidering the choices in Section 2.3 on Page 2, and including faculty within the personnel mentioned in Section 3.7 on Page 4. Questions were raised as to how the Senate will be ranked as a service. It was suggested that CBE Dean Jagdish Agrawal, Planning for Distinction Support Group Task Force Co-Chair, be invited to ExCom. Barrett will contact him.

B. Listing DCIE courses with Department courses (given a 2:30 p.m. time certain during approval of the agenda)

Barrett described how faculty and staff in several departments have reported student confusion caused by DCIE courses appearing in the class schedule. The Fall 2013 schedule for English posted online, for example, shows several 7000-series DCIE courses. Five departments in CLASS and departments in other colleges, including Kinesiology, have similar issues. A suggestion discussed with DCIE AVP

Brian Cook and PEM AVP Glen Perry was to create a link, just for DCIE, in the set of Schedule and Class Links in the upper left-hand corner of the MyCSUEB homepage.

Several ExCom members suggested that there were too many links (described by Perry as specialized searches). There are currently 11. Several also stated that DCIE courses should not be included in regular searches. Cook and Perry explained that a decision was made to leverage PeopleSoft and keep it as agile as possible. There was discussion of the circumstances under which DCIE courses may be accepted for credit by a department. M/S/P (Fleming/Gubernat) to refer to CIC.

## 6. New Business:

### A. 13-14 CIC 1: Request for modification of Kinesiology Elementary School PE and Secondary School PE courses

M/S/P (Fleming/Murray) to place on the Senate agenda. Questions were asked as to whether prerequisites limiting courses to majors are widespread and which non-majors are taking these Kinesiology courses. It was suggested that CEAS Associate Dean Jim Zarrillo and KPE Chair Penny McCullagh be invited to the next Senate meeting.

M/S/P (Eagan/Murray) to carry the remaining items on the agenda over to the next meeting.

### B. Electronic dossiers (added to agenda during approval of the agenda)

### C. Administrative Review

#### i. Appointment & Review of Administrative Officers and Department Chairs of CSUEB Policies and Procedures

### D. Student Course Evaluations

#### i. Faculty Affairs Subcommittee on Student Evaluations of Teaching

### E. Campus Hour

### F. Campus Policy on Intellectual Property

## 7. Adjournment

M/S/P (Gubernat/Jennings) to adjourn. The meeting was adjourned at 4:00 p.m.

Respectfully submitted,  
Mark Karplus, Secretary