

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved Minutes of the Executive Committee Meeting, November 19, 2013

Members Present: Eileen Barrett, Luz Calvo, Jennifer Eagan, Denise Fleming, James Houpis, Patricia Jennings, Mark Karplus, Derek Kimball, James Murray, Mitch Watnik

Guests Present: Endre Branstad, Linda Dobb, Jiansheng Guo, Sue Opp, Glen Perry, Gretchen Reevy

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P Kimball/Calvo to approve the agenda as amended to include the addition of Item 5.I, Hold on new programs. There was one abstention.

2. Approval of the minutes of [November 5, 2013](#)

M/S/P Barrett/Jennings to approve.

3. Reports:

A. Report of the Chair

i. Administrative Reorganization and the Constitution

Watnik will discuss the status of the Constitution and Bylaws with the President when they meet Wednesday. Because of recent administrative reorganizations, Watnik recommended the formation of an ad hoc committee to deal with needed constitutional changes, in accordance with Article X, Section 5 of the Constitution. He will draft a BC.

With one college recently missing an election deadline and another allowing a faculty member to be elected to two standing committees, Watnik recommended that there be a policy to bring uniformity to college elections. Watnik will draft a BEC.

The President would like to continue hosting informal lunches with ExCom members. The consensus was that invitations could be emailed from the President's office directly to ExCom members or relayed via the Senate office. A lunch invitation from the President's office reached ExCom members later during the meeting.

Watnik suggested that, time permitting, a future ExCom meeting could include a broad discussion around the question "What is a liberal arts education?" If there is not a quorum for the next ExCom meeting, ExCom will approve the agenda for the following week's Senate meeting via email.

B. Report of the Provost

Provost Houpis reported on the CSU Academic Technology Advisory Committee (ATAC) which he co-chairs and on which Statewide Academic Senator Fleming serves. They will be asking ExCom for feedback on Assembly Bill 386 on online education. Colloquia will again be held at which second-year probationary faculty will be invited to present on their work. Watnik will continue the tradition of welcoming new permanent faculty with introductions on the Senate floor.

C. Report of the Statewide Academic Senators

Continuing the discussion on ATAC and AB 386, Fleming described the search for a systemwide definition of what is an online course and how there is a continuum from completely face-to-face to completely online. With East Bay already a leader in online education in the CSU, we can take a leadership role in helping set the definition.

4. Old Business:

5. New Business:

A. [13-14 CAH 1](#): Data Integrity Policy

M/S/P (Jennings/Kimball) to place on the Senate agenda.

B. [Approval of CIC Subcommittee memberships](#)

M/S/P (Murray/Eagan) to approve.

C. [Approval of FAC Subcommittee memberships](#)

i. Members for RTP Subcommittee needed

M/S/P (Calvo/Barrett) to approve just the memberships of the Lecturers Subcommittee and Student Evaluations of Teaching Subcommittee.

D. [13-14 CIC 2](#): Policies and Procedures

Several editorial changes were suggested in Article V including changing “students” to “student” under Subcommittee on General Education, changing “2-4p” to “2-4 p.m.” in the same section, deleting “(hereafter ‘groups’)” under Subcommittee on Cultural Groups/Women Requirement, and adding periods at the end of each Membership paragraph. M/S/P (Murray/Eagan) to approve as amended.

E. [13-14 CIC 3](#): Military Credit

Suggested modifications included adding an effective date of Fall 2014 and adding the words “military training” before “units from their record” in the second sentence of the Action Requested. A suggested editorial change was to delete the word “credit” following “Cal State East Bay grants” in the first sentence of the new catalog language. M/S/P (Murray/Jennings) to place 13-14 CIC 3 as amended on the Senate agenda. There were several abstentions.

F. [13-14 CIC 5](#): Approval of Modifications to GE Courses, including conversion to Online/Hybrid, by the GE Subcommittee

There was discussion of how a department can determine whether a GE course has been approved to be taught online/hybrid. It was recommended that ExCom members look at the ASCSU Online Education White Paper from 2012. M/S/P (Murray/Eagan) to place on the Senate agenda.

G. Mitch Watnik as Fall 13 CSCI replacement on FAC

M/S/P (Barrett/Eagan) to approve Watnik as the Fall CSCI replacement on FAC. There are two remaining FAC meetings scheduled in Fall.

H. [13-14 COBRA 1](#): Report of Provost Houpis

M/S/P (Jennings/Kimball) to place on the Senate agenda as an information item. The item was renamed Report of the May 17, 2013 Budget Question and Answer Session.

I. Hold on new programs (added during approval of the agenda)

There was a report that CLASS chairs had received notice that there would be a hold or pause on new programs pending the completion of the Planning for Distinction process. This was concerning especially in light of numerous administrative changes having recently gone forward. Provost Houpis stated that he will send a memo to deans clarifying that new program requests and Planning for Distinction are not connected and that requests for new programs will proceed as normal.

J. Discussion of assigned time for chairs (added during the meeting)

Following up on an issue raised by Professor Jeff Seitz at the last two Senate meetings, there was discussion of the need for clarity around assigned time for chairs. Could there be a uniform policy established similar to that for assigned time for graduate advisors? Provost Houpis acknowledged that this would make sense, although there would need to be flexibility. (Note that this item was not on the approved agenda. It was introduced by Eagan at the end of the meeting and there was no objection to having the discussion.)

6. Adjournment

M/S/P (Eagan/Jennings) to adjourn. The meeting adjourned at 4:00 p.m.

Respectfully submitted,
Mark Karplus, Secretary