

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

DRAFT Minutes of the Executive Committee Meeting, April 15, 2014

Members Present: Eileen Barrett, Luz Calvo, Denise Fleming, Susan Gubernat, Mark Karplus, Derek Kimball, James Murray, Mitch Watnik

Guests Present: Tom Bickley, Endre Branstad, Linda Dobb, Liz Ginno, Jiansheng Guo, Vish Hegde, Marie Ibarra, Katrina Mayol, Glen Perry, Zinovy Radovilsky, Sophie Rollins, Donna Wiley, Chongqi Wu, Jiming Wu, Gaozong Yang

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P (Gubernat/Kimball) to approve, moving 13-14 CAPR 17, 13-14 CIC 28 after Item 1, and adding Follow up on Ten Point Plan to Reports.

2. 13-14 CAPR 17, 13-14 CIC 28: MSBA Option resumption (Dr. Radovilsky, 2:30 pm time certain)

M/S/P (Murray/Karplus) to place on the Senate agenda. Management Chair Zinovy Radovilsky spoke in support.

3. Approval of the minutes of April 1, 2014

M/S/P (Murray/Calvo) to approve, amended to include Watnik as in attendance and change "2014" to "2015" on the first line of Page 2, under item 3.B. There was an abstention.

4. Reports:

A. Report of the Chair

i. Outstanding referrals:

- (1) Referral regarding second-tier writing courses (CIC)
- (2) Referral regarding Lecturer involvement on Department Chair appointment within Appointment and Review (FAC)
- (3) Referral regarding Evaluations of Teaching (FAC)

There was discussion regarding the job description for the AVP Research and Professional Development. Associate Provost Dobb will seek further input from deans.

B. Report of the Provost

The Provost was not in attendance.

C. Report of the Statewide Academic Senators

Statewide Senator Gubernat will be in Sacramento next week to lobby for CSU funding and faculty trustee legislation. Elections for ASCSU officers will take place at the May plenary. ExCom appreciates the service of Statewide Senators Fleming and Gubernat.

D. Follow up on Ten Point plan

Barrett, Calvo, FDEC Chair Geron, UDO Rush-Woods, and Provost Houpis had a productive meeting at which the Ombuds position and Center for Restorative Justice were discussed. Barrett presented a report written with Calvo on ombuds in the CSU. M/S/P (Gubernat/Kimball) to place the report along with a BEC update on the Senate agenda as information items.

5. New Business:

A. 13-14 CAPR 13: Formation, Dissolution, Merger, or Name change of Academic Units (revision of 05-06 CAPR 8 revised)

M/S (Kimball/Murray) to place on the Senate agenda. Concerns were raised regarding the referral process and how it would be determined that Senate review is needed in Article I, Section 9 of the proposed document. M/S/P (Fleming/Gubernat) to send to FAC, CIC, and CAPR. It would be helpful to see the current document with proposed changes clearly shown.

B. 13-14 CAH 4 revised: Formation of a Learning Management Subcommittee

Fleming seeks broader University consideration of the proposed subcommittee. M/S/NP (Fleming/Barrett) to table. The motion failed. M/S (Kimball/Murray) for ExCom to approve the action requested, the formation of the subcommittee. The document was amended M/S/P (Karplus/Kimball) without objection to add “via the Academic Senate” to the action requested. M/S/P (Gubernat/Fleming) to add the item to the Senate agenda for approval as an ad hoc subcommittee for one year, further amended M/S/P (Murray/Kimball) without objection to add the Director of the Online Campus to the membership.

C. 13-14 FAC 6: Fall Quarter 2015 schedule change to the academic calendar

M/S/P (Barrett/Calvo) to place on the Senate agenda, amended as follows. The FAC document provided two options, Option 1 to start the quarter on September 21 and Option 2 to start the quarter on September 24. M/S/NP (Gubernat/Kimball) to forward Option 1 only. The motion failed. M/S/P (Barrett/Kimball) to forward Option 2 only.

Time certain Item 5.T was next.

D. 13-14 CAPR 10: Academic Program Review Procedures proposed changes

E. 13-14 CAPR 11: Indefinite extension of 12-13 CAPR 4

- F. 13-14 CIC 19: Prerequisite Enforcement (replaces 12-13 CIC 8)
- G. 13-14 FDEC 5: Resolution on location of Senior Investigator Position (formerly EEO Officer)
- H. 13-14 FAC 7: Review Schedule and MPP Acting/Interim Appointments
- I. 13-14 CIC 15: Request for Curriculum tracking software
- J. 13-14 CAH 2: Resolution to request larger computer classrooms
- K. 13-14 FAC 8: Response to Elections Committee Referral
- L. 13-14 cFAI 1: Committee name change and Fairness document revision
 - i. Additional changes from 4/14/14 Fairness meeting
- M. 13-14 FAC 3: Recommendation to Reduce the size of the Academic Senate and its Standing Committees
- N. 13-14 FAC 11: Digital Dossiers referral of November 1, 2013
- O. 13-14 CAPR 12: Philosophy Five-year Review Report
- P. 13-14 CIC 25: Approval of CHEM 1610 and 1615 for B1 Status
- Q. 13-14 CIC 26: Revised policy for Online & Hybrid Instruction
- R. 13-14 CIC 27: Approval of CHEM 3080 for B6 Status
- S. 13-14 CIC 29: Course modification request for Online Teaching
- T. Discussion of Winter 2014 Online Evaluations (3:20 pm time certain)

Gubernat reported that a student who had withdrawn earlier in the quarter had been able to complete an online student evaluation for a seminar class she taught in Winter quarter. The identity of the student was clear from narrative comments. APGS Senior Director Wiley stated that students still enrolled in Week 6 will receive an evaluation. Associate Provost Dobb stated that online courses have been evaluated this way for years. Watnik stated that 08-09 cFAC 4 provided for voluntary online evaluations for traditional classes, but it did not specify how volunteering was to occur.

Time certain Item 5.Y was next. Item 5.T resumed following 5.Y.

M/S/P (Gubernat/Kimball) to refer to FAC the question of which students can legitimately complete student evaluations.

Item 6 was next.

U. Discussion of Online Teaching

V. Discussion of campus workshops

W. Discussion of Lecturer emeriti policy

i. CSUDH Emeritus Status for Non-Tenure Track Faculty

ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule

X. Discussion of LAO 14-15 Analysis of the Higher Education Budget report

Y. 4/22/14 Academic Senate draft agenda (3:45PM time certain)

M/S/P (Kimball/Murray) to approve, amended to include documents approved today, and providing a time certain for 13-14 CAPR 17, 13-14 CIC 28.

Item 5.T resumed following 5.Y.

6. Adjournment

M/S/P (Karplus/Murray) to adjourn. The meeting adjourned at 4:02 p.m.

Respectfully submitted,
Mark Karplus, Secretary