

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

Approved Minutes of the Executive Committee Meeting, April 29, 2014

Members Present: Eileen Barrett, Luz Calvo, Jennifer Eagan, Denise Fleming, James Houpis, Patricia Jennings, Mark Karplus, Derek Kimball, Leroy Morishita, James Murray, Mitch Watnik

Guests Present: Endre Branstad, Bridget Ford, Liz Ginno, Jiansheng Guo, Nancy Mangold, Sue Opp, Glen Perry, Gretchen Reevy, Sophie Rollins, Doris Yates

The meeting was called to order at 2:06 p.m.

1. Approval of the agenda

M/S/P (Jennings/Barrett/) to approve, amended M/S/P (Karplus/Jennings) to bundle the five-year reviews (Items 5.A.iii through 5.A.viii). Fleming requested to add consideration of two resolutions as part Item 3.C, and there was no objection. Given the full agenda and shortened meeting to accommodate a closed meeting with the President at 3:00, there was discussion of extending the meeting. M/S (Murray/Jennings) to extend the meeting. There was further discussion. M/S/P (Calvo/Eagan) a substitute motion to extend the next meeting, on May 13, by one hour.

Time certain Item 3.D was next.

2. Approval of the minutes of April 15, 2014

M/S/P (Kimball/Murray) to approve. Karplus noted that in Item 5.B ExCom voted to send the document to the Senate as an action item.

Item 5.A was next.

3. Reports:

A. Report of the Chair

i. Outstanding referrals:

- (1) Referral regarding second-tier writing courses (CIC)
- (2) Referral regarding Lecturer involvement on Department Chair appointment within Appointment and Review (FAC)
- (3) Referral regarding Evaluations of Teaching (FAC)
- (4) Referral regarding 13-14 CAPR 13 (CAPR, CIC, FAC)
- (5) Referral on online student evaluation (FAC)
- (6) Referral on evaluation exceptions (FAC)
- (7) Referral on Bylaws Article IX referring to lecturers on the Academic Senate (FAC)

B. Report of the Provost

C. Report of the Statewide Academic Senators

D. Report of the Honors Program (Dr. Bridget Ford, 2:10 PM time certain)

Honors Program Director Ford reported that there are 170 students in the program, including 89 active students and 25 seniors graduating. The Honors Convocation is May 17 at 10:00 a.m. Provost Houpis praised Ford for doing an outstanding job as director.

Item 2 was next.

4. Information Item:

A. 13-14 CIC 29: Course modification request for Online Teaching

5. New Business:

A. CAPR documents (Dr. Chris Chamberlain, 2:25 PM time certain):

CAPR Chair Chamberlain suggested taking up the five-year reports first, followed by 13-14 CAPR 11, and then 13-14 CAPR 10.

M/S/P (Jennings/Kimball) to place Items 5.A.iii through 5.A.viii on the Senate agenda as six separate items, amended M/S/P (Murray/Calvo) without objection to add hyperlinks to the review materials. ExCom members noted the shortness of some of the reports and that they have different formats. Chamberlain responded that they have different authors and were written at different times, with all CAPR members giving input to the authors.

M/S/P (Jennings/Barrett) to place 13-14 CAPR 11 (Item 5.A.ii) on the Senate agenda. It was discussed that a Bylaws amendment that would have the same effect as the proposed extension is currently on the Spring ballot.

Time certain 5.B was next. (Item 5.A.i was not discussed.)

- i. 13-14 CAPR 10: Academic Program Review Procedures proposed changes
- ii. 13-14 CAPR 11: Indefinite extension of 12-13 CAPR 4
- iii. 13-14 CAPR 12: Philosophy Five-year Review Report
- iv. 13-14 CAPR 18: English Five-year Review Report
- v. 13-14 CAPR 19: Health Sciences Five-year Review Report
- vi. 13-14 CAPR 20: Sociology Five-year Review Report

vii. 13-14 CAPR 21: Human Development Five-year Review Report

viii. 13-14 CAPR 22: Information Literacy Five-year Review Report

B. COBRA documents (Dr. Nancy Mangold, 2:40 PM time certain)

i. 13-14 COBRA 4: Consultation of Faculty on Building Development and Use

M/S/P (Fleming/Murray) to place on the Senate agenda. COBRA Chair Mangold spoke in support of this and the following COBRA items.

ii. 13-14 COBRA 5: Addressing Large Classroom Issues

M/S/P (Murray/Barrett) to place on the Senate agenda.

iii. 13-14 COBRA 6: Recommend University Extension to provide MOUs and financial reports of University Extension programs to College Deans, Department Chairs, and Program Directors

M/S/P (Jennings/Calvo) to place on the Senate agenda.

iv. 13-14 COBRA 7: COBRA's Executive Summary of Mid-Year University Revenues and Expenses Report as of December 31, 2013

M/S/P (Eagan/Barrett) to accept and place on the Senate agenda as an information item.

Time certain Item 5.C was next.

C. 13-14 cFAI 1: Committee name change and Fairness document revision (Dr. Doris Yates, 2:55 PM time certain)

M/S/P (Jennings/Fleming) to place the "additional changes" document on the Senate agenda. Fairness Committee Chair Yates explained that the main revision is the committee name change. There was brief discussion of whether a representative from extension is needed on the committee.

Time certain Item 5.X was next.

i. Additional changes from 4/14/14 Fairness meeting

D. 13-14 CIC 19: Prerequisite Enforcement (replaces 12-13 CIC 8)

E. 13-14 FDEC 5: Resolution on location of Senior Investigator Position (formerly EEO Officer)

F. 13-14 FAC 7: Review Schedule and MPP Acting/Interim Appointments

G. 13-14 CIC 15: Request for Curriculum tracking software

- H. 13-14 CAH 2: Resolution to request larger computer classrooms
- I. 13-14 FAC 8: Response to Elections Committee Referral
- J. 13-14 FAC 3: Recommendation to Reduce the size of the Academic Senate and its Standing Committees
- K. 13-14 FAC 11: Digital Dossiers referral of November 1, 2013
- L. 13-14 CIC 25: Approval of CHEM 1610 and 1615 for B1 Status
- M. 13-14 CIC 26: Revised policy for Online & Hybrid Instruction
- N. 13-14 CIC 27: Approval of CHEM 3080 for B6 Status
- O. 13-14 FAC 12: Interpretation of terms of office in the CSUEB Constitution and Bylaws
- P. 13-14 FAC 13: Updating of Quorum language in FAC Policies and Procedures document
- Q. 13-14 BEC 18: Interpretation of Bylaws Article X, Section 1
- R. Discussion of Online Teaching
- S. Discussion of campus workshops
- T. Discussion of Lecturer emeriti policy
  - i. CSUDH Emeritus Status for Non-Tenure Track Faculty
  - ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule
- U. Discussion of LAO 14-15 Analysis of the Higher Education Budget report
- V. Discussion of uniformity of elections procedures
- W. Discussion of Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers of California State University
  - i. II. A. Appointment Committees: Membership and Procedures
- X. 5/6/14 Academic Senate draft agenda (3:00PM time certain)
- M/S/P (Jennings/Barrett) to approve, amended to include items approved today.

Item 6 was next.

## 6. Adjournment

M/S/P (Calvo/Kimball) to adjourn. The meeting adjourned at 3:03 p.m.

Respectfully submitted,  
Mark Karplus, Secretary