

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, January 20, 2015

Members Present: Jennifer Eagan, Liz Ginno, Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, James Murray, Rachael Stryker, Mitch Watnik, Meiling Wu

Guests: Eileen Barrett, Kim Geron, Glen Perry, Sophie Rollins, Dianne Rush Woods, Angela Schneider. Jason Singley, Sarah Taylor

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Ginno/Murray) to approve.

2. Approval of the minutes of 1/6/15

M/S/P (Ginno/Stryker) to approve, amended at the end of Item 5.A to reflect that Watnik will draft language at the end of the Proposed Policy clarifying when a blanket exemption may be authorized.

3. Reports:

A. Report of the Chair

There was no report.

B. Report of the Provost

i. Campus response to CCC proposed degrees

ii. Code of Conduct

Provost Houpis shared concerns about CSU CourseMatch ([https://csrc.collegesource.com/view/csrc\\_view00.aspx](https://csrc.collegesource.com/view/csrc_view00.aspx)). Ivey described problems from a pilot that History participated in. Houpis will forward the 17 detailed CCC proposed degree descriptions so that ExCom may discuss further. He feels that the proposed amorous relationship policy (see Item 6.F) does not go far enough, that we need a more encompassing code of conduct that addresses issues of hostile work environment and lack of civility.

C. Report of the Statewide Academic Senators

There was no report. Statewide Senators Gubernat and Fleming were at the ASCSU January plenary.

#### D. Report of the Semester Conversion Co-Directors

##### i. 14-15 SCD 1: Membership of the Semester Conversion Steering Committee

M/S/P (Eagan/Wu) to approve, amended M/S/P (Karplus/Wu) to change the Action Requested to: “As the co-directors of the semester conversion (SCD) at CSU East Bay, we request approval of the following membership of the Semester Conversion Steering Committee (SCSC). In addition, the Executive Committee may appoint up to two at-large faculty members, following a call to all faculty. The term of membership for all faculty on the steering committee, except for the directors and associate director, shall expire at the end of the 2014-15 academic year. The term of membership may be extended only with the approval of the Executive Committee and only if the steering committee has submitted Policies and Procedures to the Executive Committee that have been approved by the Executive Committee. No replacements for faculty on the steering committee may be made without the approval of the Executive Committee.” The Senate office will assign an appropriate designation code to the document and ExCom will propose a new a designation code going forward. The Associate Provost’s name and Glen Perry’s title will be corrected.

#### 4. Information Items:

##### A. 14-15 COBRA 1: COBRA’s Executive Summary for CSUEB 2013-14 Revenue and Expense Summary by Fund Group

M/S/P (Watnik/Stryker) to place on the Senate agenda as an information item, amended M/S/P (Wu/Karplus) to add the request that COBRA discuss the 2013-14 budget in comparison to 14-15 COBRA 1. Ginno suggested there be greater detail for the categories Other Operating Expenses and Other Sources.

#### 5. Approvals:

##### A. Classroom Upgrade and Master Plan focus group membership

M/S/P (Eagan/Wu) to approve, amended M/S/P (Eagan/Ginno) to clarify the charge that this subcommittee will reach out to faculty and report back to COBRA.

Time certain Item 7.A was skipped, as the semester conversion directors were not available.

##### B. Linda Smetana of CEAS on Graduate Programs Subcommittee of CIC

M/S/P (Watnik/Ginno) to approve.

M/S/P (Watnik/Wu) to discuss Item 6.H next. Item 5.C followed 6.I.

C. Winter 2015 election schedule

M/S/P (Watnik/Stryker) to approve.

6. Business:

A. 14-15 CAPR 8: Proposal to add Diversity Rubric to the Academic Program Review Policies and Procedures (FDEC Chair Kim Geron)

M/S/P (Ginno/Eagan) to place on the Senate agenda, amended to delete “and” from the first line under Student Diversity, change “or” to “of” in the second line under Departmental Climate, and add “group” before “dynamics” in the third line under Departmental Climate.

Item 8 was next.

B. 14-15 CIC 12: Hold on filing for graduation for those not progressing on UWSR

C. 14-15 CIC 7 revised: Proposed revisions to the bachelor’s degree programs offered by the Department of Communication

D. 14-15 CAPR 10 and 14-15 CIC 14: Request for the discontinuance of the certificate in Graduate Economics Studies

E. 14-15 CIC 13: Graduate Academic Probation and Disqualification

F. 14-15 FAC 8: Proposed Amorous Relationship policy

G. 14-15 FAC 4: Inclusion of the Administrative Review of the Athletic Director under UARC Review - Suggested Changes to the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers of CSUEB

H. 14-15 CR 2: Formation of an ad hoc Grant Review Subcommittee

Item 6.H followed Item 5.B. M/S/P (Watnik/Ginno) to approve, amended to change “ad hoc” to “special” in several spots and to change “the committee” to “each special subcommittee” in the first line of the first full paragraph on the second page.

I. 14-15 CR 3: Suggested Edits to Committee on Research Policies and Procedures

M/S (Watnik/Ginno) to approve. M/S/P (Watnik/Karplus) a substitute motion to bifurcate the discussion into those changes not requiring a Bylaws change and the change requiring a Bylaws change (Article III, Section 3). M/S/P (Karplus/Ginno) to approve those changes not requiring a Bylaws change. Watnik suggested that CR may want to amend Article II, Section 2 regarding the membership of the chair on subcommittees. M/S (Karplus/Watnik) to forward the change requiring a Bylaws change. After brief discussion, the motion and second were withdrawn. CR will resubmit the proposed Bylaws change.

Item 5.C followed Item 6.I.

7. Discussions:

A. Discussion of mechanism for conversion steering committee to generate action items (3:30 time certain)

B. Discussion of Lecturer emeriti policy

i. CSUDH Emeritus Status for Non-Tenure Track Faculty

ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule

C. Discussion of LAO 14-15 Analysis of the Higher Education Budget report

D. Discussion of uniformity of elections procedures

8. Adjournment

M/S/P (Ginno/Eagan) to adjourn. The meeting adjourned at 3:59 p.m.

Respectfully submitted,  
Mark Karplus, Secretary