

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

DRAFT Minutes of the Executive Committee Meeting, January 6, 2014

Members Present: Jennifer Eagan, Denise Fleming, Liz Ginno, Susan Gubernat, Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, Rachael Stryker, Mitch Watnik, Meiling Wu

Guests: Linda Dobb, Jeff Newcomb, Glen Perry, Gretchen Reeve, Sophie Rollins, Dianne Rush Woods, Angela Schneider. Jason Singley,

The meeting was called to order at 2:03 p.m.

1. Approval of the agenda

M/S/P (Ginno/Stryker) to approve, amended M/S/P (Gubernat/Watnik) to remove Items 6.A and 6.B dealing with online teaching and campus workshops, respectively.

2. Approval of the minutes of 11/25/14 and 12/9/14

M/S/P (Watnik/Ginno) to approve the minutes of 11/25/14. Hedrick stated the email noted in Item 4.B regarding the DELO position will be sent this week. M/S/P (Watnik/Stryker) to approve the minutes of 12/9/14. There was an abstention.

3. Reports:

A. Report of the Chair

Hedrick reported that the Article 20 exceptional service pool was discussed at the December Senate chairs meeting. East Bay's share will be approximately \$40K. The Fullerton policy can serve as a model for us to follow. Also discussed at the Senate chairs meeting were recent trends in intellectual property. Our Senate IP policy dates from 2007-08 and calls for a review every five years. It will be added to a future ExCom agenda. Also discussed at the Senate chairs meeting were student mental health issues, how they are dealt with, and how the Red Folder is not enough. (Here is East Bay's Red Folder posting: <http://www.calstate.edu/redfolder/east-bay/Red-Folder-East-Bay.pdf>.) There was considerable discussion by ExCom members on the last issue. The understaffing of student services and clinics was noted and there was interest in additional training, especially for chairs. Watnik noted that there was a referral to FAC regarding IP in the recent past.

B. Report of the Provost

Provost Houpis reported that CBE has completed its searches and that IRE funding decisions will be made next week. The list of proposed community college four-year degrees has been received and there are blatant overlaps with CSU degrees, for example, in liberal studies. In

response to a question from Fleming regarding our Teacher Education programs, Houpis stated that he has not heard our President say whether East Bay is going with Council for the Accreditation of Educator Preparation (CAEP) accreditation.

C. Report of the Statewide Academic Senators

Statewide Senator Gubernat stressed the need for a coordinated statewide response to the list of proposed community college four-year degrees.

D. Report of the Semester Conversion Co-Directors

Jason Singley reported that he, Eileen Barrett, and Lindsay McCrea visited Cal Poly Pomona and the conversion team there. There will be a Steering Committee meeting Friday 10-12 in SA 4600A.

4. Approvals:

A. Addition of Instructional Design Specialist as a non-voting member to the ILO Subcommittee

M/S/P (Fleming/Ginno) to add Julie Stein. Hedrick will check whether the addition of this non-voting member will affect the quorum/voting rules of the subcommittee.

B. 14-15 CR 4: Nominees to fill vacancies on the Institutional Review Board

M/S/P (Ginno/Stryker) to approve. There was discussion about making a referral to FAC or CR to review the IRB appointment procedures.

5. New Business:

A. 14-15 CIC 9: Registration Unit Limits for Self-Support

M/S/P (Watnik/Ginno) to place on the Senate agenda, amended as follows. M/S/P (Watnik/Wu) to add "or associate dean" after "dean" in the last line of the second paragraph of the Background and in the second sentence of the Action Requested. It was noted that the Subject refers to Extension but the Action Requested appears to modify stateside practice. Registrar Angela Schneider clarified the intent of the document. M/S (Fleming/Gubernat) to refer to CIC. There was discussion. M/S/P (Watnik/Gubernat) a substitute motion to remove the last sentence of the Action Requested and remove individuals' names referenced in the Background. M/S/P (Ivey/Watnik) to add "for matriculated students shall be" after "The maximum units of enrollment" in the first sentence of the Action Requested. Watnik will draft language at the end of the Proposed Policy clarifying when a blanket exemption may be authorized

B. 14-15 CAPR 8: Proposal to add Diversity Rubric to the Academic Program Review Policies and Procedures

M/S (Watnik/Ginno) to place on the Senate agenda. Questions were raised, including regarding the votes taken at FDEC and CAPR. M/S/P (Eagan/Gubernat) a substitute motion to postpone to a future ExCom meeting at which the FDEC and CAPR chairs can attend.

C. 13-14 FAC 10: Lecturer Subcommittee Suggested Changes to the CSUEB Constitution and Bylaws

M/S/P (Karplus/Wu) to place on the Senate agenda, amended to reword the Action Requested as follows: "That, pursuant to Article X, Section 3 A of the Faculty Constitution, the Academic Senate place the proposed amendments on a ballot of the University Faculty for a vote of approval and, if 2/3rds of those voting approve and the President ratifies, the amendments to the Constitution and Bylaws of the University Faculty shall take effect."

D. 13-14 FAC 16: Recommendation on the Revised Student Evaluations Form

M/S/P (Wu/Ginno) to place on the Senate agenda. There were comments regarding the formatting of the students' comments on the second page, the change so that a low score is indicated with a low number, the change so that there are five numbers instead of four, and the wording of Question 1.

Time certain Item 6.D was next.

E. 14-15 CIC 12: Hold on filing for graduation for those not progressing on UWSR

6. Discussions:

A. Discussion of Lecturer emeriti policy

i. CSUDH Emeritus Status for Non-Tenure Track Faculty

ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule

B. Discussion of LAO 14-15 Analysis of the Higher Education Budget report

C. Discussion of uniformity of elections procedures

D. Draft 1/13 Senate meeting agenda (3:45 pm time certain)

M/S/P (Watnik/Ivey) to approve, amended to add items approved at today's meeting. "Q2S" will be changed to "Semester Conversion" under reports.

Item 7 was next.

7. Adjournment

M/S/P (Gubernat/Ginno) to adjourn. The meeting adjourned at 3:55 p.m.

Respectfully submitted,
Mark Karplus, Secretary