

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, December 9, 2014

Members Present for Open Session: Jennifer Eagan, Susan Gubernat, Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, James Murray, Rachael Stryker, Mitch Watnik, Meiling Wu

Guests Present for Open Session: Michael Leung, Rita Liberti, Jane Lopus, Sophie Rollins

Vice Chair Jennifer Eagan called the closed session to order at approximately 2:00 p.m. The meeting moved to open session at 3:17 p.m.

1. Approval of the agenda
2. Closed session to discuss cancellation of search for AVP of Research and Development (time certain 2:00-3:00 pm)
3. Open session to discuss cancellation of search for AVP of Research and Development (time certain 3:00-4:00 pm)

Eagan proposed that the Executive Committee discuss the job description for the position. Gubernat stated that the Executive Committee may also need to look at the reasons for the cancelled search. Watnik stated that the Executive Committee should have been consulted if the nature of the search changed. Provost Houpis accepted full responsibility for the cancellation.

Search Committee Member Lopus questioned why the search was cancelled. Houpis stated that what the committee was looking for and what he needed were not the same thing. Lopus stated that the committee felt the job description was clear. Eagan pointed out that considerable work went into the job description and that it was agreed to by all parties.

Gubernat questioned, with the search narrowed to three candidates, what changed to cause the cancellation. Houpis stated that one of the three was not qualified and that on November 2 and 4 he offered to talk about it with the committee. Eagan asked whether it was communicated back to the committee why one candidate was not qualified. Houpis responded that due to confidentiality he would only have done so if invited to a meeting; he would not have done so in writing.

Lopus stated that she did not have copies of the Provost's requests to meet. She also stated that November 2 and 4 were before telephone interviews were finished. Houpis stated that he also emailed the committee on November 20 but did not get a response until November 23. Lopus stated that the committee emailed him on November 12, 18, and 20. Houpis stated that he did not receive any invitations from the committee.

Eagan stated that another closed session may be needed. Wu asked about the interim AVP and when they will have served one year. Houpis stated one year will be in February. Eagan requested that the Executive Committee be kept apprised of this issue. Houpis encouraged the Executive Committee to move forward at its first meeting in January. Gubernat suggested that a simple way to move forward was for Academic Affairs to send the Executive Committee a new job description. Houpis stated that two positions are possible. He also stated that both would not need to be MPP.

4. Adjournment

M/S/P (Murray/Gubernat) to adjourn. The meeting adjourned at 4:02 p.m.

Respectfully submitted,
Mark Karplus, Secretary