

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

AMENDED Minutes of the Executive Committee Meeting, February 24, 2015

Members Present: Jennifer Eagan, Liz Ginno, Susan Gubernat, Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, James Murray, Rachael Stryker, Mitch Watnik, Meiling Wu

Guests: Eileen Barrett, Dennis Chester, Lindsay McCrea, Mark Robinson, Sophie Rollins, Jason Singley, Gale Young

The meeting was called to order at 2:03 p.m. Chair Hedrick introduced Mark Robinson, new Senate staff.

1. Approval of the agenda

M/S/P (Stryker/Watnik) to approve, amended to make Items 6.J, 6.G, and 6.H, in that order, the first items under Business.

2. Approval of the minutes of 2/3/15 and 2/10/15

M/S/P (Eagan/Stryker) to approve, with the 2/3/15 draft minutes amended to add the word “estimated” before “additional” in two places in the second paragraph of Item 3.D.ii, and with the 2/10/15 draft minutes amended to add “substitute” before “motion” in the last sentence of Item 5.B.

3. Reports:

A. Report of the Chair

Hedrick reported on the previous week’s meeting of campus senate chairs. All but one of the proposed community college baccalaureates overlap with CSU degrees. The CSU policy on academic freedom, drafted in 1971, needs updating. Progress on campus-based equity programs is variable, with some Presidents committing with a dollar amount and others not committing at all. Some semester campuses are rolling over funds for assigned time for exceptional service to students to next year. Quarter campuses are in a better position to have their exceptional service programs in place this year.

B. Report of the Provost

Provost Houpis reported that some campuses are including staff in equity. He provided a two-sided document entitled Faculty Employment Trends (FTE and Tenure Density), Fall 2007-2014, showing tenure-track and lecturer FTE and tenure density by campus. He provided a two-sided document entitled Academic Affairs IREE Requests 2014-2015, tabulating requests and funding. He also provided a draft position description for Director of General Education and Chair of

General Studies Program. Asked about the reference in the draft position description to Dean of Undergraduate Studies, a position that does not yet exist, he stated that would be edited out. He would like the incoming director to work with Director Murphy before she retires. He was asked about the placement of the writing center under SCAA, without the involvement of English Department faculty who had proposed it. He will get back to ExCom about that. He was asked whether changes to the application and reporting processes for A2E2 came at the direction of his office, and his response was no.

C. Report of the Statewide Academic Senators

Gubernat encouraged East Bay to endorse the statewide resolution on the need for a comprehensive policy on academic freedom rather than drafting our own statement. Statewide concerns with the proposed community college baccalaureates include that consortia of colleges may seek to provide the same program, that colleges will argue that there are regional needs they must serve, that the programs are named one thing but are actually something else, and that a cost for the baccalaureates of \$10K will be highlighted as benefiting access and affordability.

D. Report of the Semester Conversion Co-Directors

i. 14-15 ASCD 6: Curriculum Conversion for Semesters

Barrett and Singley reported that the Steering Committee met last Friday and prepared a charge for CIC and a pledge for students. M/S/P (Watnik/Ginno) to approve the referral of 14-15 ASCD 6 to CIC. There were abstentions.

4. Awards:

A. Connie Sexauer University Treasure Award nominees needed (recipient will be chosen at 3/3/15 meeting)

Rollins reported that there has been one nomination. Nominations will be accepted through next week at which time ExCom will vote.

5. Information Item:

A. 14-15 ASCSC 1: Pledge for Our Students

M/S/P (Watnik/Wu) to accept and place on the Senate agenda as an information item.

Item 6.J was next.

6. Business:

A. Semester Conversion budget presentation (Jason Singley, 3:30 time certain)

Singley presented an 11-slide PowerPoint entitled Semester Conversion Budget. Key background documents are 12-13 COBRA 2, the Bellone "Planning to Plan" report, documents from CSU Bakersfield/LA, and documents from CSU Pomona. Singley drilled down to concentrate on the budget for departments, presenting a diagram showing University Budget above Academic Affairs, Administration and Finance, Student Affairs, and University Advancement, and a diagram showing Academic Affairs above Project Management, Department, Curricular Review, and APGS and other AA. He presented and compared models for department budgets from COBRA 2, the Bellone report, and Pomona, and presented a draft proposal for East Bay. COBRA estimated a budget of \$4M; using the COBRA model and his own data, Singley arrived at an estimate of \$3.5M. The Bellone estimated budget was \$2.7M; using the Bellone model and his own data, Singley arrived at an estimate of \$2.5M. Using the Pomona model, Singley arrived at an estimate of \$1.9-2.4M, depending on the degree of transformation or re-visioning. Using the LA/BA model, the budget would be \$1.0M. The draft proposal for East Bay was presented in a table showing estimates for baseline funding and funding for transformative changes for different types of degrees and programs. In addition, all department chairs or designees would receive 4 WTU during the 2015-16 academic year. The institutional costs for baseline conversion would be \$1.8M (\$1.6M-programs, \$0.2M-GE and service courses) and for 100% transformation would be \$3.4M (\$2.3M-programs, \$1.1M-GE and service courses). There was discussion of how to ensure that funding provided to departments would go to the faculty doing the work. There was a question as to whether the steering committee would be providing a university-wide budget for conversion, and the answer was not yet, as the necessary information has not been provided. Houpis clarified that funding for departments would go directly to departments and not flow through colleges.

Item 8 was next.

B. 14-15 CAPR 9: CAPR Report of the Five-Year Program Review for BS in Hospitality and Tourism, BS in Recreation and MS in Recreation and Tourism (2009-2014)

C. 14-15 CAPR 11: CAPR report of Kinesiology's Five-year Review

D. 14-15 CAPR 13: CLASS proposal to form a School of Global Humanities and Cultural Studies

E. 14-15 CIC 17: Human Development application for D1-3 GE

F. 14-15 CIC 18: Construction Management BS Major revision for 180 unit compliance

G. 14-15 CAPR 15; 14-15 CIC 19: Communication and Media Studies new option request

M/S/P (Watnik/Eagan) to bundle Items 6.G and 6.H and place on the consent calendar of the Academic Senate agenda. CLASS Associate Dean Chester spoke in support of the item and provided a two-sided document, one side with a table entitled Undergraduate Communication Curriculum Fall 2010 thru Summer 2015, the other side with a table entitled Proposed Undergraduate Communication Curriculum. There was a suggestion that more details regarding industry demands be provided. Watnik will draft minor changes to the Background.

Time certain Item 6.A was next.

H. 14-15 CIC 20: Communication B.A. revision request

(See Item 6.G above.)

I. 14-15 CIC 21: Moratorium on new courses and curricular revisions

J. 14-15 FAC 9: Interim Guidelines and Form for Distributing Assigned Time for Exceptional Levels of Service

M/S (Eagan/Wu) to approve. Ginno stated that she agreed with several editorial corrections sent by Karplus. There was discussion of additional proposed changes including changing “regular” to “normal” in several spots, having placement of the award letter in the PAF be at the request of the faculty member, recording and reporting a tally of applicants, and notifying faculty if the reason for denial is lack of funds. M/S/P (Karplus/Gubernat) a substitute motion to postpone until the following meeting at which time ExCom can be looking at a revised document.

Item 6.G was next.

K. 14-15 CAPR 14: Institutional Learning Outcomes Assessment Plan

7. Discussions:

A. Discussion of Lecturer emeriti policy

i. CSUDH Emeritus Status for Non-Tenure Track Faculty

ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule

B. Discussion of LAO 14-15 Analysis of the Higher Education Budget report

C. Discussion of uniformity of elections procedures

8. Adjournment

M/S/P (Watnik/Eagan) to adjourn. The meeting adjourned at 3:57 p.m.

Respectfully submitted,
Mark Karplus, Secretary