

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Executive Committee Meeting, April 7, 2015

Members Present: Denise Fleming(conf. call), Liz Ginno(conf. call), Michael Hedrick, James Houpis, Linda Ivey, Mark Karplus, James Murray, Rachael Stryker, Meiling Wu

Guests: Eileen Barrett, Linda Dobb, Lindsay McCrea, Michael Moon, Glen Perry, Mark Robinson, Sophie Rollins, Jason Singley, Donna Wiley

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Ginno/Stryker) to approve, amended to add Item 5.B.

2. Approval of the minutes of 3/3/15

M/S/P (Ginno/Stryker) to approve.

3. Reports:

A. Report of the Chair

There was no report.

B. Report of the Provost

Provost Houpis recognized Professors Luz Calvo and Eileen Barrett for their work toward increasing civility on campus and presented a draft public information poster that is part of that effort. He provided a restructuring chart for Academic Affairs. There will be a job search for the position of departing Administration and Finance VP Brad Wells. Houpis provided draft position descriptions for Undergraduate Studies Dean, Interim Director of General Education and Chair of General Education Program, and College of Science Dean. Academic Affairs will be standardizing release time for faculty with large classes and for faculty coordinators for classes with large numbers of sections. Release time for student mentoring, including independent studies, will also be provided.

Time certain Item 6.A was next.

C. Report of the Statewide Academic Senators

Fleming reported that statewide senators continue to question the Chancellor's Office response to the community college baccalaureate proposals.

#### D. Report of the Semester Conversion Co-Directors

Barrett reported that all departments should have received conversion budget packets. On March 25 there was a presentation to 50 academic advisors. The steering committee has approved a structure for subcommittees.

Time certain Item 5.A was next.

#### 4. Information Item:

A. 14-15 COBRA 2: COBRA's Executive Summary for Mid-Year University Revenues and Expenses Summary as of December 31, 2014

M/S/P (Ginno/Murray) to place on the Senate agenda as an information item.

Item 5.B was next.

#### 5. Business:

A. 14-15 FAC 12: Calendar Recommendation of a 3-day Thanksgiving Break Semester Calendar (2:30 time certain, Dr. Michael Moon)

M/S/P (Ginno/Wu) to place on the Senate agenda. Moon, a member of the Semester Conversion Steering Committee and of FAC, described how the proposed calendar was the result of the work of an FAC Calendar Subcommittee, consisting of Liz Ginno, Nidhi Gupta, Glen Perry, Bal Kumar, and himself. The options were narrowed to two prototypes, one with a three-day Thanksgiving break and the other with a five-day Thanksgiving break. FAC's recommendation was for the three-day prototype. Moon presented the posted PowerPoint, describing the constraints on the calendar, the "footprint" of the proposed semester, and points in the calendar year that pose issues, including holidays and Winter break. A color-coded slide entitled Proposed CSUEB Semester Calendar: Highlights showed the 149 instructional days and 21 non-instructional days proposed for 2018-2019.

Time certain Item 5.C was next.

B. CSUEB Academic Senate Resolution on Campus-Based Equity Pay Increases for 2014-15

M/S/P (Karplus/Ginno) to place on the Senate agenda as a BEC.

Item 5.D was next.

C. 14-15 CIC 21: Moratorium on new courses and curricular revisions (3:00 pm time certain)

M/S/P (Ginno/Stryker) to place on the Senate agenda.

Item 4.A was next.

D. 14-15 CIC 17: Human Development application for D1-3 GE

M/S/P (Stryker/Wu) to place on the Senate agenda.

E. 14-15 CIC 18: Construction Management BS Major revision for 180 unit compliance

M/S (Murray/Wu) to place on the Senate agenda. M/S/P (Hedrick/Wu) a substitute motion to postpone until a representative from CIC familiar with the document is in attendance.

F. 14-15 CAPR 16; CAPR 17; CIC 26; CIC 27: Request for the discontinuance of the options in Liberal Studies B.A. and Request for the revision of the options in Liberal Studies B.A.

M/S/P (Wu/Stryker) to place on the Senate agenda.

G. 14-15 CIC 15: Graduate Residency Requirement

M/S/P (Ginno/Murray) to place on the Senate agenda. A link to the draft Title V changes will be added.

H. 14-15 CIC 16: Minimum Course Grade Requirement for Master's Programs

M/S/P (Ginno/Wu) to place on the Senate agenda

I. 14-15 CIC 23: Thesis Committee Requirements

M/S/P (Murray/Wu) to place on the Senate agenda.

J. 14-15 FAC 5: Inclusion of the Administrative Review of the University Diversity Officer under UARC Review - Suggested Changes to the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers of CSUEB

M/S/P (Ginno/Murray) to place on the Senate agenda.

K. 14-15 FAC 10: Inclusion of the Administrative Review of the Director of Sustainability under UARC Review - Suggested Changes to the Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers of CSUEB

M/S/P (Ginno/Wu) to place on the Senate agenda.

L. 14-15 FAC 3: Proposed policy on adding courses exempted from student evaluations

M/S/P (Ginno/Wu) to place on the Senate agenda.

M. 14-15 CIC 10: Approval of Course Numbering Regime Under Semesters

M/S/P (Murray/Ginno) to place on the Senate agenda. AVP Special Projects Glen Perry explained that under the new numbering regime, some departments may need additional prefixes.

Item 6.E was next.

## 6. Discussions:

### A. Discussion of University Honor's Program Director appointment (2:15 pm time certain)

Hedrick provided a Draft Call Letter for the position, updated from the last time it was distributed for the 2013-2015 call, and an email from University Honors Program Director Bridget Ford stating interest in continuing in the position. Provost Houpis praised her for doing an outstanding job. M/S/P (Ginno/Ivey) to re-appoint Ford.

Item 3.C was next.

### B. Discussion of Lecturer emeriti policy

#### i. CSUDH Emeritus Status for Non-Tenure Track Faculty

#### ii. CSUDH Initial and Continuing Placement of Temporary Academic Personnel on the Salary Schedule

### C. Discussion of LAO 14-15 Analysis of the Higher Education Budget report

### D. Discussion of uniformity of elections procedures

### E. Draft 4/14 Senate agenda (3:45 PM time certain)

M/S/P (Ginno/Fleming) to approve, amended to include items added today.

Item 7 was next.

## 7. Adjournment

M/S/P (Ginno/Stryker) to adjourn. The meeting adjourned at 3:55 p.m.

Respectfully submitted,  
Mark Karplus, Secretary